PERSON PRESIDING: John Cramer, Chair

ACTIONS OF MEETING:

Description of action: Approval of minutes from January 16, 1996 meeting. Libby Knott moved to accept minutes and Richard Hattendorf seconded. Minutes approved.

Description of action: Approval of Fall, 1998 calendar. Richard Hattendorf moves to approve the Fall, 1998 calendar and Chuck Chamberlain seconds. A friendly amendment is made to add that the Weekend College will have exams on December 12, 1998. Also, delete the word, "morning", in the last sentence of the second paragraph under Exam Schedule. Motion passed.

Description of action: Addition of ex-officio committee member from Business Affairs. The rationale for this addition is that Business Affairs is affected by the calendar in the dates for the collection of fees. The motion was made by Libby Knott and seconded by Richard Hattendorf. Motion passed.

Assigned additional duties to: John Cramer

Completion date/Follow-up action required: Memo to be sent to the Committee on Committees requesting this addition be considered by them for presentation to the Faculty Senate.

Description of action: Don Sexauer presented a request on behalf of Chancellor Eakin that Fall Break in the Fall, 1996 calendar be changed because of a change in the football schedule. There will now be a televised football game during the fall break as scheduled (October 10-13, 1996). Nancy Moss moved that fall break be moved to October 17-29 with classes to resume on October 21, 1996. Richard Hattendorf seconded the motion and it passed.

Assigned additional duties to: Nancy Moss, Vice-Chair

Completion date/Follow-up action required: Change to be presented to Faculty Senate when the committee presents the next calendar.

Description of action: Don Sexauer presented a request on behalf of Chancellor Eakin that fall break in the Fall, 1997 calendar be changed from October 16-19, 1997 because of a home football game scheduled with Temple University. Richard Hattendorf moved that fall break be moved to October 23-26, 1997 with classes to resume on October 27, 1997 Jan Mayo seconded the motion and it passed.

Assigned additional duties: Nancy Moss, Vice-Chair

Completion date/Follow-up action required: Change to be presented to Faculty Senate when the committee presents the next calendar.

Description of action: Next meeting scheduled for April 9, 1996

Description of action: Meeting adjourned.