CALENDAR COMMITTEE

Meeting of Thursday, 24 September 1998, at 3:30 p.m.

ACTIONS OF MEETING

1. Minutes of 8/25/98 were approved as distributed.

Memo from Brenda Killingsworth - Physics Department
Request to delete Physics 1251 and 1261 from the common
exam schedule effective immediately.

Description of Action
Motion made by Mary Farwell and seconded by Salman
Abdulali to grant request. Following discussion, motion
unanimously approved.

"Guidelines for Scheduling of Summer Session" -
Committee members reviewed our charge (to take
information from GA; to translate this information into
congruent and understandable documents; to recommend
consistency in scheduling of courses; and ultimately to
submit recommendations to Faculty Senate for approval).

Plan of Action
A subcommittee comprised of Mary Farwell, John Crammer,
and David Glascoff will review and revise "Guidelines for
Scheduling of Summer Session" and distribute for committee
members to review prior to the October 22, 1998 meeting.

Functionality of the Current Summer Session (Two 5 1/2
week sessions and one 11 week weekend university term) -
Present structure presents some problems for
Registrar's office. Issues around part-time and full-time
student status and VA, financial aid, and other similar issues
were addressed.

Plan of Action
Table discussion of these issues until further information is
obtained from representative of the Vice Chancellor's Task
Force. David Glascoff and John Crammer will speak with
Henry Peel and report on their discussion at October
Calendar Committee meeting.

Proposed 2001-2002 University Calendar - Mary Farwell
suggested that we consider deleting registration day since
so many students pre-register. Bob Denney questioned the
necessity of so many guideline items (particularly item #3
and the 17 week mandate).

Plan of Action
Provide two versions of the 2001-2002 calendars (one with
registration days and one without). Lori Lee to research
source documents (archives).

Agenda Items for October 22, 1998 3:30 p.m. meeting

Subcommittee report on "Guidelines for Scheduling" -
Discuss and finalize.

Begin review of proposed 2001-2002 calendars.

Report from John Crammer and David Glascoff related to
discourse with Henry Peel.
Adjournment - Meeting adjourned at 4:35 p.m.

Respectfully Submitted,

Karen L. Elberson