COMMITTEE: Calendar Committee

MEETING DATE: 9 February 1999

PERSON PRESIDING: David Glascoff

ACTIONS OF MEETING
Call to Order: 3:35 p.m.

Description of action:
Minutes of 11/12/98, approved as distributed.

Old Business:
Update on marketing faculty member who might have facilitated data collection for committee - This faculty member submitted his resignation. Plans for surveys and data collection on hold for now.

Update on Actions in Faculty Senate re: "Guidelines ..." document - Passed by Senate; Signed by Chancellor; and to be distributed to Unit Code Administrators.

Discussion of Calendar for 2001-2002 - Three formats of the calendar were reviewed. Concerns raised included issues about having no registration day (advisement, etc.). At present, numerous students transfer in or are admissions. Mary Farwell made a motion and Salman Abdulali seconded the motion to "table the 'no registration day calendar' by referring it to the subcommittee for further exploration and future feasibility." Motion passed.

Mary Farwell made a motion and Karen Elberson seconded the motion "to use the pink calendar as the working document for future discussion." Motion carried.

Exam Schedule hours were discussed. Some study and adjustment of the Tuesday/Thursday 3-hour class exam schedules should take place. Need for analysis of enrollment distributions would help in the future with planning. John Crammer to continue his work on the exam times and bring the revised schedule to next meeting.

Salman Abdulali posed the following three issues for consideration at next meeting:

1. Make-up days such as a Friday being a Tuesday often cause students and faculty to wait for too long a period from last class to exam time.

2. Given the new schedule times submitted by the committee and approved by the Senate, will the exam schedule be congruent with the new times?

3. What is the feasibility of increasing the Thanksgiving holiday by 2 days?

These questions and further discussion of the 2001-2002 calendars will be on addressed at the next meeting scheduled for March 9, 1999, at 3:30 p.m. in Rawl Building, room #103 (classroom).

Meeting adjourned at 4:45 p.m.

Respectfully Submitted,
Karen L. Elberson