CALENDAR COMMITTEE

Tuesday, August 24, 1999, at 3:00 p.m.

ACTIONS OF MEETING

1. Greetings were provided by Vice Chancellor of Academic Affairs, Richard Ringelsen and Faculty Senate President, Brenda Killingsworth. The Committee was encouraged to undertake efforts to streamline the operation and shorten its timeline in reporting to the Senate.

2. Election of Officers - David Glascoff Chair; Karen Elberson - Secretary; Salman Abdulali - Vice Chair

3. Minutes of 4/20/99 were approved as distributed.

4. David Glascoff reviewed the topics carried over from 1998-1999 found on the agenda for the Calendar Committee Organizational Meeting. Incidents of non-adherence to the scheduling guidelines for classes and exams as set forth last year were discussed and seemed to have been resolved by actions of the Registrar's Office.

5. David Glascoff will follow up with the Marketing Research class survey idea. He will approach the new faculty member to determine the feasibility of initiating and completing a survey that explores the desire for having a full week off at Thanksgiving.

6. New business brought to Committee from faculty senate includes a request to consider the possibility of offering "odd class hour offerings" as an option that could/should be supported. One pro of such a request is that courses taught off campus can be offered in a short term, intensive mode for education renewal, for certifications, on field trips (Florida, Overseas, Costa Rica), and executive weekend programs of study. A con is that a week's reflection on each credit hour is lost. Many different calendars exist for distance and non-traditional learning formats. A compilation is being made of how the 15 constituent members of the UNC system have responded to the directive that each semester have fifteen weeks of classes.

7. Next meeting scheduled for Tuesday, September 14, 1999 at 3:30 p.m. Location: Rawl Room 106.

8. Meeting adjourned at 4:00 p.m.

Respectfully Submitted,

Karen L. Elberson