CALENDAR COMMITTEE

Called Meeting following Hurricane Floyd
Wednesday, September 22, 1999, at 2:00 p.m.

ACTIONS OF MEETING

1. Midmorning of Wednesday, September 22, 1999, Caroline Ayers at the request of Chancellor Eakin contacted members of the Calendar Committee for a called meeting to convene at 2 p.m. to make recommendations for changes in the School Calendar due to days of school missed during Hurricane Floyd and the subsequent flooding.

2. At 2 p.m., Chancellor Eakin addressed the convened group and thanked all attendees. His charge to the group was to come up with two or three options for making up school days that were missed because of the storm and its aftermath. The plan to start classes on September 29, 1999 was announced.

3. The called meeting was facilitated by Caroline Ayers on behalf of the Chancellor and by Salman Abdulali as Vice Chair of the Calendar Committee.

4. After considerable discussion, three options were identified. See attached memo from Caroline Ayers to Chancellor Eakin dated September 22, 1999 on the topic "Calendar Committee Recommendations." This memo sets forth all three options with Option 1 adding 5 class days to the remaining calendar; Option 2 adding 9 2/3 days to the remaining calendar; and Option 3 adding 6 days to the remaining calendar. Rationale for each option was discussed and documented in terms of disruption to exam schedules and potential infringement on Christmas break.

5. Additional discussion was held and recommendations were made regarding prorated extension of time spent in remaining weekend classes as well as extension of dates for dropping classes given the disaster situation and the missed classes. See attached memo indicated in #4 for specific recommendation on Weekend University.

6. Brenda Killingsworth on behalf of Vivian Mott moved that Options 1, 2, and 3 as stated in the attached memo and the subsequent recommendations extending drop dates and prorating weekend university time in class be sent forth to the Chancellor for consideration and decision. The motion was seconded by Salman Abdulali. Motion
carried.

7. Caroline Ayers to take the Calendar Committee recommendations to the Chancellor for consideration and decision.

8. Meeting adjourned at 3:43 p.m.

Respectfully Submitted,

Karen L. Elberson