COMMITTEE: Calendar

MEETING DATE: March 20, 2000

PERSON PRESIDING: David Glascoff

REGULAR MEMBERS IN ATTENDANCE: Karen Elberson, Salman Abdulali

EX-OFFICIO MEMBERS IN ATTENDANCE: Scott Buck, Bob Denney, Shelly Myers for Bill Clutter, Amy Bissette for Angela Anderson; Brenda Killingsworth for Vivian Mott

OTHERS IN ATTENDANCE: None

Absent: Roger Rulifson (excused), Mary Farwell (excused), James L. Smith (excused); Lane Kenworthy

ACTIONS OF MEETING

Description of action: Called Meeting convened at 3:30 p.m.

Description of action: Brenda Killingsworth called the Calendar Committee meeting because President Molly Broad directed Chancellor Eakin to have East Carolina University make up the class day missed due to snow (Tuesday, January 25, 2000). The Committee was charged to recommend a schedule change for the remaining portion of this semester that incorporates a Tuesday make-up day.

Description of action: Discussion was held. Two choices were identified. One was to make the reading day (a Wednesday) a Tuesday and eliminate the reading day. The other was to make Tuesday, May 2 a make-up Tuesday and to make reading day, May 3 a Friday make-up day. Either choice does as little disruption to exams as is possible. Under the already approved calendar, Tuesday, May 2 was to follow a Friday schedule and Wednesday, May 3 was to be Reading Day. The Committee agreed that having Tuesday follow a Tuesday would be more beneficial for those courses which have a clinical (off-campus) component and would also have a certain amount of symmetry and rationality. The Committee noted that all examinations scheduled for Thursday, May 4 were classes that met on Tuesday-Thursday, so under Choice #2 above, all classes (TT and MWF) would have at least a one day gap between their last day of class and their examination.

Salman Abdulali made the motion and Brenda Killingsworth seconded the motion to recommend to the Faculty Senate that Tuesday, May 2, will follow a Tuesday schedule; Wednesday, May 3, will follow a Friday schedule. There will be no reading day (examinations will begin as scheduled on Thursday, May 4). This change does not affect weekend university schedule. Motion carried unanimously.

David Glascoff will take the recommendation to Faculty Senate meeting on Tuesday, March 21, 2000 for Senate action.

Brenda Killingsworth and David Glascoff thanked all in attendance for the extra effort made to meet as requested.
Description of action: Meeting adjourned at 4:08 p.m.

NEXT MEETING: Tuesday, March 28, 2000 at 3:30 p.m.
In Rawl Annex, 142.

ITEMS TO BE DISCUSSED: Calendars for spring 2003 and summer 2003.

Respectfully Submitted,

Karen L. Elberson