COMMITTEE: Calendar

MEETING DATE: September 27, 2000

PERSON PRESIDING: John Crammer

REGULAR MEMBERS IN ATTENDANCE: Mary Farwell, John Crammer, Robert Caprio, Charles Calhoun

STUDENT MEMBER IN ATTENDANCE: Michael Aho

EX-OFFICIO MEMBERS IN ATTENDANCE: Trenton Davis, Mr. Bill Clutter, Chuck Hawkins, Bob Denney, Amy Bisette

OTHERS IN ATTENDANCE: George Harrell

John Crammer convened the meeting at 4:03 PM September 27, 2000 in Rawl 105. Charles Calhoun moved, Chuck Hawkins seconded that the minutes of August 22, 2000 be approved with a grammatical correction. Motion passed.

George Harrell (Facilities Services) addressed the committee about aspects of the calendar that faculty may not be aware of. He pointed out that Facilities Services doesn't want to start as early in August and wants the summer to be longer. Longer summers are necessary because of the continuing invasive construction work on campus after bond passage. The construction work is difficult when students are present. If the bond issue passes, there will be about $90-120 million worth of construction that will be done in the summers (as opposed to $35 million that has been done in the last few summers). There is not a large enough time period between summer and fall to do preventative maintenance. Utilities cost $16,000 more a day in August than they do in the winter. Harrell said that Manny Amaro (Residence Halls) regrets the loss of a week for maintenance (Crammer pointed out that the extra week was mandated by the General Administration). Facilities Services and Residence Halls both want to start classes as soon as possible (Monday) after the weekend move-in by students. He suggested that faculty convocation be on Friday, students move in Saturday and Sunday, and start classes on Monday. Chuck Hawkins mentioned that the Start up Committee plans to discuss these issues. Facilities services does not need Fall Break (each day of Fall Break costs an extra $16,000 in August utility bills). Crammer pointed out that the committee considered not having a Fall Break when the semester was expanded to 15 weeks but was told that not having a Fall Break would have a harmful effect on students. Harrell said that
starting as early as possible in January would reduce expenses and leave room for a break later. The last days of term of Spring semester can be expensive, but less expensive than August days. Bob Denney and Amy Bissette said that readmit appeals need a certain amount of time to process over the term break in December. Harrell added that move-in in August must be on a weekend. Charles Calhoun asked Harrell about starting Thanksgiving break on Wednesday or Thursday; Harrell replied that giving up Fall Break would be better. Crammer pointed out that other schools in the UNC system are evenly divided on when to start Thanksgiving Break and having only a partial day before Thanksgiving creates an imbalance in class meetings. Denney asked whether there was a proposed schedule of when construction will be done on which buildings. Harrell said that there are plenty of classrooms and classes will rotate through spare classrooms.

Crammer pointed out that the Committee on Committees is presenting a new charge for the committee to the Faculty Senate at the next meeting. Changes also specify a set day for the meeting. He and other members pointed out that the problem that we don't know our schedules which makes it difficult to schedule a set meeting time. Michael Aho { Student Rep) mentioned that the Committee on Committees said that the all the membership on all of the committees should be a set membership. The Committee on Committees is trying to integrate administration with faculty on all the Faculty Senate committees. Also, the Committee on Committees has said that the calendar should be sent to the Faculty Senate in December, but discussion ensued and a date of March was agreed upon as a preferred target date. There are also problems with the proposed membership of the committee and the voting members. The ex-officio members think they should have a voice on the committee, discussion ensued. Denney pointed out that the ex-officio role is important and should be a standing role. Chuck Hawkins said that it is important for ex-officio members to have a voice. Crammer also strongly supported having ex-officio members without vote as an important source of information for the committee without having them as outsiders. Calhoun moved, Crammer seconded, that the present calendar committee disagrees with the change in the charge for the committee and wants to adhere to the current committee structure. Motion passed unanimously. Trenton Davis will take these suggestions to the Faculty Senate.

Crammer suggested that we look over the calendar possibilities distributed with the
meeting agenda including examples of calendars from other schools in the UNC system. He will email members another example of a traditional calendar. The next meeting will be on October 18 at 3:30 PM.

Meeting adjourned at 5:00.