COMMITTEE:  Calendar

MEETING DATE:  December 9, 2002

PERSON PRESIDING:  John Crammer

ATTENDEES:  Ginger Woodard, John Crammer, Robert Caprio, Charles Calhoun

EX-OFFICIO:  Angela Anderson, Mary Farwell, Cal Christian

VISITORS:

Meeting was called to order at 1:00 pm in Rawl 142 by John Crammer.

Mary Farwell told the committee that Brenda Jones (from Pitt County Schools) said that she hoped that the information she had given the committee at the November meeting was of help. Also, there is only one date for the PSAT. Dates that do not have classes and might match up with the ECU calendar are October 20-21 in 2003 and March 15-16 in 2004.

The committee expressed interest in modifying the Spring 2004 calendar as follows: Spring Break March 14-21, Founders Day week and advising for Summer and Fall March 22-26, and registration March 29-April 2.

The committee finished going over the internal guidelines. In addition to modifying items already in the guidelines, the committee added an entry for “Advising for the _____ semester begins” one week before “Early registration for _____ begins”.

The committee also decided on a general form and dates for breaks for the 2004-2005 calendar. It was decided to do two versions of the Fall calendar: one with no Reading Day and one with a Reading Day.

The next committee meeting will be at the end of January at a time and day of the week that fits everyone’s spring schedule.

Meeting adjourned at 2:00 pm.