Minutes of the Committee on Committees
15 November 2000

Present: Henry Ferrell (Chair), Ralph Scott (Vice Chair), Robert Morrison (Chair of the Faculty), Richard Miller, Mark Taggart, Gene Tranbarger

Prof. Ferrell called the meeting to order at 4PM.

Prof Ferrell appointed Ralph Scott, acting Secretary for this meeting.

Prof. Ferrell called for corrections to the minutes of the last meeting. The Committee agreed that "Budget" should be correct to "Budget." A member remarked that his name was misspelled in the minutes, but did not think it was the last one.

Prof. Ferrell passed out the a revised draft charge of the Educational Policies and Planning Committee for discussion by the Committee. The following changes to the revised charge of EPP were agreed to by the committee:

In paragraph 4. A. 2 add following the word consideration the phrase: "as outlined in 4A1"

In paragraph 4. A. 3. delete word "accepted" following "University". Change "Continuing Education" to the current name which was believed by the Committee to be "Continuing Studies" at the present.

In paragraph 4 A. 4. deleted second sentence ("The committee shall be informed...")

In paragraph 5. Assigned a standard meeting time to wit: 2nd Friday of each month during the Academic Year.

In paragraph 2. (membership) add phrase: "Chair may appoint others as needed," to membership of EPP Committee. Passed on vote.

Revised charge passed on voice vote of Committee

The Committee examined a report by the Vice Chair on the comments made at the Faculty Senate Meeting on 13 November 2000 regarding the first reading of the second set of revised committee charges. Prof. Miller noted that he found the comments confusing given the fact that he was not present at the Senate meeting. The committee discussed briefly some of the comments and explained to Prof. Miller the context of some of the comments. The committee took no action on the comments but noted them.
The Vice Chair requested that the Committee next consider some revision suggested by the Unit Code Screening Committee to their charge as presented to the Senate at the 13 November 2000 meeting. The Committee agree to hear this request.

The Unit Code Screening Committee suggested that the second sentence (#4) in the Committee Responsibilities be struck. The Unit Code Screening Committee suggested the following changes in their "responsibilities."

The Committee reviews on a seven year cycle, academic unit codes and changes to existing academic unit codes to insure conformity with the Faculty Manual, "General Guidelines for Writing and Revising Unit Codes" (adopted by the Faculty Senate), the Code of the University of North Carolina, as well as relevant North Carolina and Federal Statutes."

The Committee revises the "General Guidelines for Writing and Revising Unit Codes" when necessary.

Prof. Ferrell departed the meeting and turned the chair over the Vice Chair at 5:04PM.

After discussion the Committee adopted this revised wording:

The committee reviews academic unit codes and changes to existing academic unit codes to insure compliance with the Faculty Manual and policies, "General Guidelines for Writing and Revising Unit Codes" (adopted by the Faculty Senate), the Code of the University of North Carolina, and other appropriate documents.

The committee revises the "General Guidelines for Writing and Revising Unit Codes" when necessary.

The Committee adjourned at 5:19PM.