

Committee on Committees (CoC) Minutes
October 20, 2020 3:00 PM

Presiding: Melinda Doty

Members present: Melinda Doty, Donna Roberson, Hong Bing Su, Ryan Martin, Amanda Haberstroh, Toyin Babatunde

Ex-officio members present: Jeff Popke, Puri Martinez

Members absent: Tracy Carpenter-Aeby

Guests: Rachel Baker

Recording: Donna Roberson

Agenda item: Approval of minutes from **September 22, 2020**

Discussion: no discussion

Action: approved

Agenda item: Old Business

Discussion: Faculty Senate decisions

- a. Second reading of proposed revisions to the University Budget Committee charge. - *Passed*
- b. Second reading of proposed revisions to the General Education and Instructional Effectiveness Committee charge. -*Passed*
- c. Election of one Alternate to the UNC Faculty Assembly. Our Choice - *Andrew Brimhall Elected*
- d. Election of one 2021 term regular member to the Due Process Committee. Our Choice - *Steve Cerruti elected*
- e. Election of three 2022 term regular members to the Safety and Security Committee. *Jo Anne Balanay, Samantha Mosier, Lok Pokhrel elected*
- f. Baker/Doty will contact newly elected members

Action: none, for information

Agenda item: Review language for volunteer request

Discussion: Proposed language

Dear Faculty Colleagues, the Faculty Senate and its Committee on Committees is soliciting volunteers willing to contribute to Shared Governance at ECU through service on university committees. The work of our committees is vital to ensuring a faculty voice in the affairs of the university, and we invite you to join us in this important and rewarding work.

All tenured, tenure-track and fixed-term faculty in at least their second consecutive year of full-time employment are eligible to volunteer. The Committee on Committees seeks to ensure that committee membership reflects a diversity of backgrounds, perspectives, and experiences, and we strongly encourage interest from faculty members of any rank or title, across all colleges and schools, and from groups historically underrepresented in faculty leadership.

Please click [here](#) to complete the short online volunteer preference form for 2021/22 committee membership. Information about committee activities and be found here, and current committee rosters are here.

Volunteer data collected through this call will be used to nominate to fill committee vacancies and may aid the Committee on Committees and faculty leadership in ensuring the selection of diverse representation for current and future task forces, subcommittees and working groups formed to address various academic issues.

Committee members are elected to staggered three-year terms during the Spring organizational meeting of the Faculty Senate.

*The submission deadline is **XXXXXXX***

Please contact Professor Melinda Doty, Chair of the Committee on Committees at dotym@ecu.edu or Professor Puri Martinez, Chair of the Faculty at martinezp@ecu.edu if you have any questions.

Discussion included adding demographic survey items. Distribution of a .pdf of the survey with the call so that faculty can view in advance. Emphasizing with administrators the need to include Faculty Senate committee service with annual eval/workload credit.

Action: Professor Martinez will contact IPAR to verify if any approvals or requirements are necessary to collect demographic data with a volunteer survey.

Agenda item: Review DELT Committee Charge

Discussion: revisions from the committee are summarized. Main changes included making the Director of Digital Learning a regular member and the Chief Information Officer (or appointee) as ex-officio. Language is added to address best practices are followed with online learning. The committee offers advice to faculty, reviews annually the DE modules and contingency plan information on the website, adds request for a committee member to serve on any task force or advisory group that address technology, and the chair of the committee serves as a liaison to the university leadership (Faculty Senate, CIO, Provost, etc.)

Action: Committee recommends the changes with a minor edit to name the Director of Digital Learning as the regular member (delete Emerging Technology Initiatives)

Agenda item: Diversity, Equity, and Inclusion (DEI) Charge

Discussion: Crystal Chambers and Amanda Klein will present at November meeting. Prof. Martinez shared that recommendations for diverse representation to be sent to the committees. Some talk about creating a Faculty Senate Diversity, Equity and Inclusion Committee. This decision starts with the CoC (new committee creation).

Action: information only

Agenda item: planning for nomination selections in spring

Discussion: The usual CoC meeting time will not be sufficient to deliberate on volunteers. Will need extra time – at least 2 hours for each meeting. There may need to be extra meetings too. Will need to schedule early.

Action: information only

Meeting Adjourned 3:50pm. **Next meeting** November 17, 2020

Final
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