

Committee on Committees (CoC) Minutes
November 17, 2020 3:00 PM

Presiding: Melinda Doty

Members present: Melinda Doty, Donna Roberson, Hong Bing Su, Ryan Martin, Amanda Haberstroh, Toyin Babatunde

Ex-officio members present: Jeff Popke, Puri Martinez

Members absent: Tracy Carpenter-Aeby

Guests: Rachel Baker, Crystal Chambers and Amanda Klein (to report on DEI charge)

Recording: Donna Roberson

Agenda item: Approval of minutes from **October 20, 2020**

Discussion: no discussion

Action: approved

Agenda item: Old Business

Discussion: Faculty Senate report: First Reading of DELT Charge – *Passed (with change to Director of Digital Learning)*

Action: none, for information

Agenda Item: call for faculty assembly volunteers

Discussion: Rachel Baker emailed faculty with call for volunteers

Action: none, for information

Agenda item: Review language for volunteer request

Discussion: *Dear Faculty Colleagues, the Faculty Senate and its Committee on Committees is soliciting volunteers willing to contribute to Shared Governance at ECU through service on university committees. The work of our committees is vital to ensuring a faculty voice in the affairs of the university, and we invite you to join us in this important and rewarding work.*

All tenured, tenure-track and fixed-term faculty in at least their second consecutive year of full-time employment are eligible to volunteer. The Committee on Committees seeks to ensure that committee membership reflects a diversity of backgrounds, perspectives, and experiences, and we strongly encourage interest from faculty members of any rank or title, across all colleges and schools, and from groups historically underrepresented in faculty leadership.

Please [click here](#) to complete the short online volunteer preference form for 2021/22 committee membership. Information about committee activities can be found [here](#), and current committee rosters are [here](#).

Information collected through this call will be used to nominate faculty members to fill committee vacancies, and aid in the selection of diverse representation for current and future task forces, subcommittees and working groups.

Approved
dr/12.14.2020

Committee members are elected to staggered three-year terms during the Spring organizational meeting of the Faculty Senate.

The submission deadline is XXXXXXXX

Please contact Professor Melinda Doty, Chair of the Committee on Committees at dotym@ecu.edu or Professor Purificacion Martinez, Chair of the Faculty at martinezp@ecu.edu if you have any questions.

Action: approved

Agenda item: Diversity, Equity, and Inclusion (DEI) Charge

Discussion: Crystal Chambers and Amanda Klein presenting the charge on the proposed DEI committee. The desire is that this committee would not be a “be-all, end-all” but serve as a centralized place with representation on other committees. To clarify, members of the DEI committee would automatically serve on another committee. See document on CoC Teams files. Questions about the need for a committee to create DEI on committees when this is the charge of the CoC were discussed. Dr. Klein said there is a desire from stakeholders to have a group devoted to making sure issues related to DEI are addressed. Dr. Martinez reported a climate survey is coming next semester to examine DEI issues of the campus. Dr. Popke stated the charge needs elaboration and contain one bullet that says the DEI committee will work with CoC to improve diversity on Faculty Senate Committees. He also noted we have far more committees than any other university in the system. It may be time to reduce committees. It is recommended to table this discussion until further clarity and comprehensive language can be created for the DEI charge. Dr. Su notes importance to understand all views and supports further discussion and feels double committee service is debatable. Dr. Chambers reiterated the purpose is to have a representative on committees who can recognize and attend to DEI issues within a committee. Alternate suggestion is to designate a DEI champion on each committee.

Action: information only, group to revise charge and return to CoC

Agenda item: planning for nomination selections in spring

Discussion: Reviewed two versions of the Qualtrics survey to be sent for recruiting volunteers. Page 3 needs clarification language to say the person with preferences will be taken to that selection next. We can add the diversity questions for self-identification, per Dr. Martinez who confirmed this was OK to add and that language is available. Dr. Su reminded the group that even with the new call for volunteers, we may not have enough diversity in the volunteers. Dr. Roberson said, yes, the faculty senators should encourage their unit’s faculty to volunteer to improve a diverse volunteer pool. Dr. Martinez reported she asked the Deans to provide diverse volunteers when there were not enough volunteers this fall. The CoC can reach out to chairs or Deans if we see there are not enough (or diverse enough) volunteers. Dr. Popke suggested having the actual committees listed clearly and separate out Senate and administrative committees.

Action: adjustments to the form will be made

Meeting Adjourned 4:05 pm. **Next meeting** will be a called meeting (doodle poll to come) and February 9, 2021

Approved
dr/12.14.2020