

**Committee on Committees (CoC)**  
**Minutes**  
**August 18, 2020 3:00 PM**

**Presiding:** Purificacion Martinez (initially), Melinda Doty

**Members present:** Melinda Doty, Donna Roberson, Ryan Martin, Amanda Haberstroh, Toyin Babatunde

**Ex-officio members present:** Jeff Popke, Puri Martinez

**Members absent:** Tracy Carpenter-Aeby

**Guests:** Rachel Baker

**Recording:** Donna Roberson

Agenda item: Election of committee chair

Discussion: The election of the chair was done by acclamation.

Action: Melinda Doty elected

Agenda item: election of vice-chair and secretary

Discussion: The election of the vice chair and secretary was by acclamation

Action: Toyin Babatunde elected vice-chair, Donna Roberson elected secretary

Agenda item: Additional charge instructions

Discussion: Puri Martinez requests the CoC consider diversity in all nominations for committee vacancies and to revise call for volunteers to emphasize to faculty the need for full spectrum of volunteers across gender, ethnicity, race, unit/division and academic rank or title position

Action: CoC members agreed

Agenda item: Fill appellate committee vacancies

Discussion: After discussing composition of each committee the following were recommended for nomination

Grievance committee

2021 Alternate Douglas Moore-Monroe

Reconsideration Committee

2021 regular member Crystal Chambers

2023 regular member Donna Roberson (moving from alternate)

2021 alternate Jeni Parker

2023 alternate Sitawa Kimuna

\*\*\*note: if Dr. Chambers is not able to serve for the 2023 term, Dr. Roberson agrees to the term and Dr. Chambers take the 2021 term

Actions: The professors noted above will be nominated to serve at the September Faculty Senate meeting

Agenda item: Committee charge revisions

Discussion: The University Budget Committee presents change in the charge to reflect actual current practices of meeting schedule and a correction to show dual appointment of one member to the Tuition and Fees Committee as an ex-officio member.

The GEIEC presents revision in charge to include:

*The committee periodically reviews existing General Education and Diversity course offerings and recommends, as appropriate, changes to course General Education and Diversity status in order to ensure that the Student Learning Outcomes for the General Education and Diversity curriculum are being met*

The DELT committee presents change in the charge in ex-officio membership to be the Director of Distance Education and Learning Technologies Initiatives in place of the Chief Information Officer (or appointed representative)

Action: All three charge revisions to be presented at September Faculty Senate meeting for first readings

Agenda item: Faculty assembly alternate selection

Discussion: The call for volunteers went out and the list will be available at the next CoC meeting

Action: Tabled until next meeting

Meeting Adjourned 4pm

**Next meeting: September 22, 2019 3pm In Teams**

Current agenda items for September

1. Selection of Faculty Assembly alternate
2. Nominate to fill vacancy on Due Process committee
3. Revision of the call for volunteers for Faculty Senate Committee service

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