Committee on Committees

Minutes
November 23, 2021 * 3pm

Present: Melinda Doty (on Teams), Donna Roberson (on Teams), Gabriel DiMartino (on Teams), Toyin Babatunde, Hong-Bing Su (on Teams), Ryan Martin (on Teams), Amanda Haberstroh (on Teams) Ex-officio: Puri Martinez and Jeff Popke
Guest: Rachel Baker

Recording: Donna Roberson

Call to order: Doty
Approval of Minutes: 8/31/2021

I. Old Business

Item: Faculty Appellate Nomination
Discussion: Selection based on diversity and faculty desire to serve
Action: Decision to ask Peng Xiao and if that faculty declines, then Jeffrey Skibins

II. New Business

Item: Volunteer language and survey
Discussion: Wording for the email calling for faculty volunteers was discussed.
Action: email language was clarified and finalized for distribution and response deadline February 4, 2021

Item: survey tool
Discussion: gender classifications discussed – some faculty requested gender data. We are now collecting this from the survey. We can report gender, but smaller committee rosters will be combined to avoid identification of individuals. Survey reviewed, minor edits requested
Action: edits made for clarity

III. Adjournment

Next Meeting: Tuesday, January 11, 2022 at 3pm via Microsoft Teams

dr/11.23.21 DRAFT