

# ***Committee on Committees***

## ***Minutes***

November 23, 2021 \* 3pm

Present: Melinda Doty (on Teams), Donna Roberson (on Teams), Gabriel DiMartino (on Teams), Toyin Babatunde, Hong-Bing Su (on Teams), Ryan Martin (on Teams), Amanda Haberstroh (on Teams) Ex-officio: Puri Martinez and Jeff Popke  
Guest: Rachel Baker

Recording: Donna Roberson

Call to order: Doty

Approval of Minutes: 8/31/2021

### **I. Old Business**

Item: Faculty Appellate Nomination

Discussion: Selection based on diversity and faculty desire to serve

Action: Decision to ask Peng Xiao and if that faculty declines, then Jeffrey Skibins

### **II. New Business**

Item: Volunteer language and survey

Discussion: Wording for the email calling for faculty volunteers was discussed.

Action: email language was clarified and finalized for distribution and response deadline February 4, 2021

Item: survey tool

Discussion: gender classifications discussed – some faculty requested gender data. We are now collecting this from the survey. We can report gender, but smaller committee rosters will be combined to avoid identification of individuals. Survey reviewed, minor edits requested

Action: edits made for clarity

### **III. Adjournment**

Next Meeting: Tuesday, January 11, 2022 at 3pm via Microsoft Teams