

**Committee on Committees (CoC) Minutes**  
**February 9, 2021**  
**Regular meeting - Teams**

**Presiding:** Melinda Doty

**Members present:** Melinda Doty, Donna Roberson, Hong Bing Su, Ryan Martin, Toyin Babatunde, Amanda Haberstroh

**Ex-officio members present:** Jeff Popke

**Members absent:** Tracy Carpenter-Aeby

**Guests:** Rachel Baker, Crystal Chambers and Amanda Klein (DEI charge)

**Recording:** Donna Roberson

**Agenda item:** Approval of minutes from **December 14, 2020**

**Discussion:** no discussion

**Action:** approved

**Old business**

**Agenda item: DEI committee**

**Discussion:** The following is discussed:

Membership:

12 elected faculty members. Ex-officio member (with vote): the Chancellor or appointed representative, the Associate Provost for Equity and Diversity or appointed representative, the Vice Chancellor for Student Life or appointed representative, the Executive Director of the Office for Faculty Excellence or appointed representative, the Chair of the Faculty, one faculty senator selected by the Chair of the Faculty, and one student member from the Student Government Association.

1. Quorum: 4 elected members exclusive of ex-officio.
2. Committee Responsibilities:
  - A. The committee reviews and recommends policies and procedures to promote diversity, equity, and inclusion within the University.
  - B. The committee promotes and works to enhance the effectiveness of existing DEI policies and programs.
  - C. The committee works with the Office of Faculty Excellence to identify and develop appropriate professional development opportunities related to DEI.
  - D. The committee works with other Faculty Senate Committees to incorporate DEI principles and practices in all areas of Shared Governance.

3. To Whom the Committee Reports:

The committee makes its recommendations to the Faculty Senate.

4. How Often the Committee Reports:

The committee reports to the Faculty Senate each year at the organizational meeting and at other times as necessary.

5. Power of The Committee to Act Without Faculty Senate Approval: None

6. Standard Meeting Time:

The committee meeting time is scheduled for one Tuesday each month.

It was moved and seconded then approved by the group to approve this version for presentation to Faculty Senate.

**Action:** present this version to the Faculty Senate for the first reading

**Meeting Adjourned** 3:53pm. **Next meeting** March 16, 2021 at 3:30pm via Microsoft Teams