

Committee on Committees (CoC) Minutes
August 31, 2021
Organizational meeting Lee Conference Room and Teams

Presiding: Puri Martinez (convening group as Chair of the Faculty) Melinda Doty: elected chair

Members present: Melinda Doty (on Teams), Donna Roberson (on Teams), Gabriel DiMartino (on Teams), Toyin Babatunde, Hong-Bing Su (on Teams), Ryan Martin (on Teams), Amanda Haberstroh (on Teams)

Ex-officio members present: Jeff Popke

Members absent:

Guests: Rachel Baker

Recording: Donna Roberson

Old business: none

New business:

Agenda item: Committee charge

Discussion: Rachel Baker shared how to access the Faculty Senate website and committee information

Puri Martinez discussed quorum (4 regular members present), how to locate past AY documents. Reviewed charge of the committee which centers on a strong representation of diverse faculty across all necessary committees.

Conducted election of chair (Melinda Doty), vice chair (Toyin Babatunde) and secretary (Donna Roberson)

Action: as noted above

Agenda: Review of Charge

Discussion: no recommended revisions

Action: no revisions necessary

Agenda item: Review volunteer survey, consider revisions

Discussion: Rachel Baker compiled remarks from last year's committee including to:

- add comments section, option to stay with same committee(s).
- We discussed the fact that Committee on Committees and Agenda Committee members are nominated from the floor of the Senate.
- Add space where they can list their Senator and CoC can reach out to that Senator to nominate the person at the organizational meeting.
- Add a notation **FIRST** in the email/announcement that faculty should check eligibility and provide link.
- Ask Senators to remind their unit to review the eligibility, and request they complete the volunteer form

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Action:

Rachel Baker will distribute the announcement for edits at next meeting.

Puri Martinez will explain role of a Senator including communicating with their own faculty in her opening remarks at next Senate meeting. She will also ask University leadership to speak in a positive manner about the importance of service.

All Committee on Committees members will prompt their respective faculty to complete volunteer form

Agenda item: faculty workload and Senate service

Discussion: Discussion of a uniform service percentage granted to elected Faculty Senators and/or Senate Committee chairs. Recognized a need for administrators to value Senate service – need to become part of the culture because it matters and counts. Also, faculty should document the level of service and involvement in their service matters.

Action: negotiation, documentation and discussion between faculty and their chair critical.

Meeting Adjourned 4 pm. **Next meeting** September 21, 2021