

CoC meeting  
September 20, 2022 TEAMS and the Lori Lee Conference Room 3:00 pm

**Present-** Melinda Doty, Gabriel DiMartino, Toyin Babatunde, Donna Roberson, Roger Russell, Hong-Bing Su

**Ex-officio:** Anne Ticknor, Puri Martinez

**Guest:** Rachel Baker

**Absent:** Ryan Martin

Old Business:

Item: Appellate Committee membership

Discussion: Randall Etheridge, Associate Professor, CET and Jennifer McKinnon, Professor, History/CAS

Action: approved

Item: Call for volunteers

Discussion: Rachel Roper, Medicine asked if the memo line could be more enticing – something like “Is there something you want to change at ECU – here’s your chance. Hong-Bing mentioned again that the level of work faculty put into committee service should receive some academic credit/workload credit. Anne commented that it is valuable work but is an expectation of faculty to serve – she recognizes that there are varying levels of work for different committees. Roger noted that seasoned faculty may miss the call if they are used to looking for “call for volunteers” so he recommends talking to marketing for ideas to help promote this service. Hong-Bing wants to reduce the number of emails because they can be overwhelming and have some recognition offered for service. He said the Chairs need to repeat the call in meetings and encourage it with incentives. **Roger suggested to get the Deans and directors to encourage they faculty.**

Melinda said she likes the email starting with “is there something you want to change? Learn more about ECU?” Subject line should keep call for volunteers but also have something catchy too. Gabriel said the senators should also be talking about this need. Donna said she always mentions the call in faculty meetings. Hong-Bing talked about the need to have a good fit, faculty interest and expertise.

Reviewed the DEI content of the call. Also, will add a column to mark if they are not able to be on the same committee, are they still willing to serve. We will include eligibility for service.

**Options for memo/subject line:**

Are you looking for ways to fulfill your service commitment? Respond to this call for volunteers.

Make your service count – call for volunteers

We need your voice – volunteer for service

Action: we will think on this and discuss again at the next meeting. Contact News and Communications (Rob Spahr) for their expert opinion and recommend other outlets to advertise (social media?)

Meeting adjourned 3:45pm

Next meeting: October 18, 2022 in Teams and the Lori Lee Conference Room at 3pm

