UCC Minutes 9/8/05


Absent: M. Schinasi, C. Jones, D. Long

P. Anderson called the meeting to order

Discussion ensured regarding responsibilities of chair

A motion was made and passed to delay election of UCC Chair until the following meeting

A motion was made and carried to elect C. Estes as Vice Chair

C. Estes took over as chair of meeting

A motion was made and carried to elect E. Arnold as Catalog Secretary

L. Griffin presented results of the Liaison Survey

C. Estes asked if the committee wanted to consider some type of limit on the length of the meeting for catalog cutoff. It was agreed to advisee liaisons to “help smooth out that peak”

UCC wishes to request one 3 credit reassigned time for the Spring and Fall terms for the chair of UCC to handle the increased workload.

E. Arnold and C. Estes will prepare a list of job responsibilities and email the memo requesting support from the senate to experienced committee members for input before forwarding to the senate chair.

L. Griffin noted that the Program Development Manual is currently incomplete because the Program Development Section is currently under revision.

Meeting was adjourned at 3:15 p.m.