

2019-08-29 - UCC Meeting Agenda/Minutes

2 - 2019-20 UCC Meeting Agendas/Minutes

Undergraduate Curriculum Committee - Meeting Agenda/Minutes

Location* Greenville Centre, Room 1511

Date* 2019-08-29

Agenda* Agenda

Select UCC Meeting Agenda/Minutes* UCC Meeting Agenda/Minutes

Select East Carolina University* East Carolina University

Notice

Complete and correct proposals/packages were placed on this agenda in the order in which they were received and availability of time.

The Committee devotes the necessary time to thoroughly review each package; therefore, presentation times are approximate and may vary. Your patience is appreciated.

Minutes Approval Date:

Section I - Meeting Agenda

Agenda Items*

I.	Call to Order (Jeff Popke)	2:00
II.	Remarks by Jeff Popke, Chair of the Faculty	2:05
III.	Election of Committee Officers	2:20
IV.	Announcements	2:25

Section II - Meeting Minutes

Date 2019-09-11

Minutes Minutes

Attendance Bellacero, Cynthia*
 Bowman, Josie*
 Dembo, Jonathan*
 Fickling, Kurt*
 Jordan, Debra*
 Kean, Linda*
 Kidd, Susan*

Attendance Scemama, Jean-Luc*
 Vail-Smith, Karen*
 Weiss, Stacy*
 SGA Rep*
 Curriculum Support
 Coltraine, Diane
 Traynor, Karen

Guests/ Comments New Members: Lynne Modlin, Gail Ratcliff. Faculty Senate: Jeff Popke, Lori Lee, Rachel Baker

Meeting Adjourned 2:31pm

**I. Call to Order/
Announcements**

Dr. Popke, Chair of the Faculty, called the meeting to order at 2:02pm, and members of the committee were introduced. He announced Lori Lee's retirement and thanked her for her years of invaluable service. Rachel Baker was introduced as her successor.

II. Remarks by Jeff Popke, Chair of the Faculty

- Dr. Popke thanked the committee members for their willingness to serve on the Undergraduate Curriculum Committee (UCC) and their commitment to the model of shared governance at East Carolina University. He acknowledged the amount of work done by the Undergraduate Curriculum Committee (UCC), as evidenced by the annual report, and the importance of the work. Dr. Popke reviewed forms in the packet including: Roberts Rules of Order, Faculty Manual reminders, committee roster, and committee charge. He also reminded the committee of the attendance regulation and the process of appointing a new member if three consecutive meetings are missed.
- Dr. Popke reviewed the annual report highlights including the extra meeting in February 2020 and the final meeting of the 2019-2020 academic on March 5, 2020. He noted that the requested change to the UCC charge will be discussed at the next Committee on Committees meeting.

III. Election of Officers

- Jean-Luc Scemama was elected as Chair (nomination Karen Vail-Smith, seconded by Cyndi Bellacero)
- Stacy Weiss was elected as Vice-Chair (nomination Karen Vail-Smith, seconded by Josie Bowman)
- Josie Bowman was elected as Secretary (nomination Jean-Luc Scemama, seconded by Karen Vail-Smith)

IV. Announcements

- Dr. Scemama mentioned that there is an opening on the UCC committee. Kurt Fickling, the new College of Business member, will only be able to attend one UCC meeting in 2019 due to his teaching schedule. Lori Lee and Rachel Baker indicated that Faculty Senate is seeking a College of Business replacement. Dr. Scemama opened a discussion on underrepresented colleges on the committee. Gail Ratcliff mentioned that the College of Engineering and Technology lacks representation and suggested Dr. Leslie Pagliari nominate a representative.

V. Discussion

- The committee agreed to reserve the first 10 minutes of each UCC meeting to discuss proposals privately.
- Meeting adjourned at 2:31pm.