2020-01-23 - UCC Meeting Agenda/Minutes
2 - 2019-20 UCC Meeting Agendas/Minutes

Undergraduate Curriculum Committee - Meeting Agenda/Minutes

Location* Greenville Centre 1200

Date* 2020-01-23

Agenda* ☑ Agenda

Select UCC Meeting Agenda/Minutes*

[UCC Meeting Agenda/Minutes]

[UCC Meeting Agenda/Minutes]

Select East Carolina University*

[East Carolina University]

[East Carolina University]

Notice

Complete and correct proposals/packages were placed on this agenda in the order in which they were received and availability of time.

The Committee devotes the necessary time to thoroughly review each package; therefore, presentation times are approximate and may vary. Your patience is appreciated.

Minutes Approval Date:

Section I - Meeting Agenda

Agenda Items*

I.	**Call to Order/Announcements** (Jean-Luc Scemama) Approval of 12/12/2019 Meeting Minutes.	2:00
	Thomas Harriot Colleges of Arts and Sciences	

II.	Geography, Planning, and Environment (Paul Gares) 1. <u>Summary of Request</u> 2. Revision of Existing Courses *(Level I)* <u>PLAN 3430</u> <u>GEOG 3450</u> <u>GEOG 4410</u> 3. Revision to an Existing Program *(Level I)* <u>BS in Geographic Information Science and</u> <u>Technology</u>	
III.	**Thomas Harriot Colleges of Arts and Sciences** Department of Sociology (Melinda Kane) 1. <u>Summary of Request</u> 2. Revision of Existing Program *(Level I)* <u>Gender Studies Minor</u>	2:30
IV.	**Thomas Harriot Colleges of Arts and Sciences** Department of Foreign Languages and Literatures (Dale Knickerbocker) 1. <u>Establishment of New Accelerated Program *(Level II)*</u>	2:40
V.	**College of Engineering and Technology** Department of Technology Systems (Philip Lunsford) 1. <u>Establishment of New Accelerated Program *(Level II)*</u> 2. <u>Revision of Existing Accelerated Program *(Level I)*</u>	2:50
VI.	**Thomas Harriot Colleges of Arts and Sciences** Department of Geological Sciences (Eduardo Leorri) 1. <u>Summary of Request</u> 2. Establishment of New Course *(Level I)* <u>GEOL 1010</u> 3. Revision of Two Existing Courses *(Level I)* <u>GEOL 3050</u> <u>GEOL 3051</u>	3:00

VII.	**College of Health and Human Performance**
	
	Department of Health Education and Promotion
	
	(Sue Raedeke)
	
	- Summary of Request
	- Establishment of New Course *(Level I)*
	  HLTH 2005
	- Revision of Existing Courses *(Level I)*
	  HLTH 3000
	  HLTH 3002
	  HLTH 3010
	- Establishment of New Minor *(Level II)*
	  Public Health Minor
		3:20

VIII.	**CONSENT AGENDA**
	
	Thomas Harriot Colleges of Arts & Sciences
	Department of History
	(Rick Hernandez)
	
	1. Summary of Request
	2. Deletion of Existing Courses *(Level I)*
	3. Revision of Existing Program *(Level I)*
	   BA in History
	4. Revision of Existing Minor *(Level I)*
	   Public History Minor
	
	College of Education
	Department of Interdisciplinary Studies
	(Abbie Brown)
	
	1. Summary of Request
	2. Transfer Existing Courses to New Academic
	   Home *(Level I)*
	
	END OF CONSENT AGENDA ITEMS
		3:40

IX.	**Old Business** (Jean-Luc Scemama)	4:00

Section II - Meeting Minutes

Date	1-23-2020	Minutes	☑ Minutes
Attendance	☑ Bellacero, Cynthia ☑	Attendance	☐ Ratcliff, Gail ☑

Bowman, Josie	Scemama, Jean-Luc
☑ Dembo, Jonathan	☑ Vail-Smith, Karen
☑ Ferguson, Ken	☑ Weiss, Stacy
☑ Jordan, Debra	☑ Rose, Rex (Curr. Support)
☑ Mathews, Ishara (SGA Rep.)	☑ Coltraine, Diane
☐ Modlin, Lynne	☑ Traynor, Karen

Guests/Comments	Papalas, Marylaura (Regular Member)

Meeting Adjourned	Motion made to adjourn meeting at 3:30 made by D. Jordan and second by C. Bellacero. Approved unanimous..

I. Call to Order/Announcements	**Call to Order/Announcements** (Jean-Luc Scemama) Approval of 12/12/2019 Meeting Minutes. Motion made to approve minutes by S. Weiss and second by D. Jordan. Approved unanimously.

II.	**Thomas Harriot Colleges of Arts and Sciences Geography, Planning, and Environment (Paul Gares)**
	
	1. **Summary of Request**
	2. **Revision of Existing Courses** *(Level I)*
	  PLAN 3430
	  GEOG 3450
	  GEOG 4410
	3. **Revision to an Existing Program** *(Level I)*
	  BS in Geographic Information Science and Technology
	
	Motion made to approve by S. Weiss and second by D. Jordan. Approved unanimously.

III.	**Thomas Harriot Colleges of Arts and Sciences** Department of Sociology (Melinda Kane) 1. Summary of Request 2. Revision of Existing Program *(Level I)* Gender Studies Minor Add HLT 3225 and count 6 hours of major studies hours in their minor.

Motion made to approve by K. Vail Smith and second by S. Weiss. Approved unanimously.

IV.

Thomas Harriot Colleges of Arts and Sciences
Department of Foreign Languages and Literatures
(Dale Knickerbocker)

   1. <u>Establishment of New Accelerated Program</u> *(Level II)*

The establishment of a new Accelerted Program will recruiting more students from DE than the face to face option. An advantage will be that students will spend less time in the program and hopefully will increase numbers. The aim to keep the best and brightest. Would like those students to be Teacher Assistant. The Department of Foreign Languages and Literatures teach both undergraduate and graduate courses in the same room and the graduate students do presentations which at time encourages the undergrad students wto want ant to go into the graduate program. The department is continuing to work on the financial aid issue related to semester hours. The change is in a pathway. There were two edits noted in the lst paragraph and summary which were made during the meeting.

Motion made to approve as amended by S. Weiss and second by I Mathews. Approved unanimously.

V.

College of Engineering and Technology
Department of Technology Systems
(Philip Lunsford)

   1. <u>Establishment of New Accelerated Program</u> *(Level II)*
   2. <u>Revision of Existing Accelerated Program</u> *(Level I)*

The intent of the proposal was to make edits for clarity and to change the requirements for the program.

Motion made to approve by S. Weiss and second by I. Mathews Approved unanimously.

Section III

VI.

Thomas Harriot Colleges of Arts and Sciences
Department of Geological Sciences
(Eduardo Leorri)

   1. <u>Summary of Request</u>

2. Establishment of New Course *(Level I)*
   GEOL 1010
3. Revision of Two Existing Courses *(Level I)*
   GEOL 3050
   GEOL 3051

Overview provided regarding the rationale for change Suggested edits were made to broaden the justification.   Need to send an e-mail and let the department of chemistry know that a change in prerequisite is being made. The communication should be forwarded to Chair, UCC.

Motion made to approve as amended by D. Jordan and second by K.Vail Smith. Approved unanimously.

VII.

College of Health and Human Performance

Department of Health Education and Promotion

(Sue Raedeke)

- Summary of Request
- Establishment of New Course *(Level I)*
  HLTH 2005
- Revision of Existing Courses *(Level I)*
  HLTH 3000
  HLTH 3002
  HLTH 3010
- Establishment of New Minor *(Level II)*
  Public Health Minor

HLTH 2005 is changing a Topics course to an approved course. The pre-requisites are removed which is HLTH 1000. The minor includes the 2 s.h. Medical terminology course.

Motion made to approve by S. Weiss and second by D. Jordan. Approved unanimously.

VIII.

CONSENT AGENDA

Thomas Harriot Colleges of Arts & Sciences
Department of History
(Rick Hernandez)

1. Summary of Request

2. <u>Deletion of Existing Courses</u> *(Level I)*
3. Revision of Existing Program *(Level I)*
   <u>BA in History</u>
4. Revision of Existing Minor *(Level I)*
   <u>Public History Minor</u>

College of Education

(Abbie Brown)

1. <u>Summary of Request</u>
2. <u>Transfer Existing Courses to New Academic Home</u> *(Level I)*

END OF CONSENT AGENDA ITEMS

Motion made to approve the Consent Agenda by D. Jordan and second I. Mathews. Unanimous approval.

IX. **New Business:**

Consent agenda was discussed with the decision to follow the criteria used by the GCC the remainder of the semester and to make a decison at the end of the semester on how to use in UCC. The following information was shared:

In 9/4/2019 meeting Graduate Curriculum Committee decided to pursue Consent Agenda procedure for "Uncontroversial Curricular Proposal Packages"

According to this procedure, when assigned GCC reviewers consider a curriculum package to be uncontroversial or unproblematic, or they consider that the curriculum package is unexceptional apart from easily correctable issues, they may recommend to the Chair of the GCC that the package be placed on the Consent Agenda of the next GCC meeting.

- The Chair decides which packages will be placed on the Consent Agenda and distributes the associated documents with the regular agenda in time for GCC members to read and review them.
- At the beginning of the meeting, the Chair of the GCC will ask members if any Consent Agenda package should be moved to the regular agenda.
- If any member requests a package be moved to the regular agenda, it must be moved to the agenda of the subsequent GCC meeting[MA1] .
- The Chair of the GCC moves to adopt all remaining packages on the Consent Agenda and, hearing no objections, will announce that all such packages have been approved.
- The minutes of the meeting will include the packages that were approved.

Changes that are considered uncontroversial or unproblematic include:

1) Editorial rewording of course objectives to make them suitable upper level courses,

   2) Editorial addition of clarifications such as "May be repeated [times]" for degree completion or for project completion,

3) Addition of a prerequisite when program faculty have already voted and approved,

4) Removal of a prerequisite when program faculty have already voted and approved, or

5) Deletion of a banked course.

[

X. **Old Business**
(Jean-Luc Scemama)

Most programs have responded to the request of deletion of courses that have been banked for 5 years or more. A spreadsheet will be developed and the committee will vote on these deletions in February.

Section IV

XI.

XII.