

# 2023-03-02 - UCC Meeting Agenda/Minutes

2 - 2022-23 UCC Meeting Agendas/Minutes

## Undergraduate Curriculum Committee - Meeting Agenda/Minutes

Location\* Microsoft Teams

Date\* 2023-03-02

Agenda\*  Agenda

Select UCC Meeting Agenda/Minutes\*

UCC Meeting Agenda/Minutes

UCC Meeting Agenda/Minutes

Select East Carolina University\*

East Carolina University

East Carolina University

### Notice

Complete and correct proposals/packages were placed on this agenda in the order in which they were received and availability of time.

The Committee devotes the necessary time to thoroughly review each package; therefore, presentation times are approximate and may vary. Your patience is appreciated.

Minutes Approval Date:

## Section I - Meeting Agenda

Agenda Items\*

I.	<b>Call to Order/Announcements</b> (Stacy Weiss)  1. Review of the <u>02/23/23 UCC Meeting Minutes</u> .	2:00
	<b>CONSENT AGENDA</b>  <b>College of Fine Arts and Communication</b> School of Theatre and Dance (Jeni Parker)	

II.	<ol style="list-style-type: none"> <li>1. <u>Summary of Request</u> (<i>For reference only</i>)</li> <li>2. <u>Banking of Existing Courses</u> (<i>Level I</i>)</li> <li>3. Revision of Existing Course (<i>Level I</i>)</li> </ol> <p> <u>THEA 2010</u>  <u>THEA 2020</u>  <u>THEA 3010</u>  <u>THEA 3020</u>  <u>THEA 3030</u>  <u>THEA 3055</u>  <u>THEA 3300</u>  <u>THEA 3503</u>  <u>THEA 4010</u> </p>	2:05
III.	<ol style="list-style-type: none"> <li>1. Research Intensive Course Designation (Joi Walker)</li> </ol>	2:10
IV.	<p><b>Thomas Harriot College of Arts and Sciences</b>  Department of Chemistry  (Lisa Bennett)</p> <ol style="list-style-type: none"> <li>1. <u>Summary of Request</u></li> <li>2. Revision of an Existing Course (<i>Level I</i>)</li> </ol> <p><u>CHEM 2301</u></p>	2:20
V.	<p><b>College of Engineering and Technology</b>  Department of Technology Systems  (Page Varnell)</p> <ol style="list-style-type: none"> <li>1. <u>Summary of Request</u></li> <li>2. Revision of Existing Courses (<i>Level I</i>)</li> </ol> <p> <u>ICTN 1500</u>  <u>ICTN 1501</u>  <u>ICTN 4000</u>  <u>ICTN 4020</u>  <u>ICTN 4022</u> </p> <ol style="list-style-type: none"> <li>3. Revision of an Existing Minor (<i>Level I</i>)</li> </ol> <p><u>Information and Computer Technology Minor</u></p> <ol style="list-style-type: none"> <li>4. Revision of Existing Degrees</li> </ol> <p> <u>Industrial Technology, BS</u> (<i>Level I</i>)  <u>Information and Computer Technology, BS</u> (<i>Level III</i>) </p>	2:30
VI.	<p><b>Thomas Harriot College of Arts and Sciences</b>  Interdisciplinary Programs  (Beth Bee)</p> <ol style="list-style-type: none"> <li>1. <u>Summary of Request</u></li> <li>2. Revision of an Existing Degree (<i>Level II</i>)</li> </ol> <p> <u>Environmental Studies Structured Concentration,</u>  <u>Multidisciplinary, BS</u> </p>	3:00
VII.	<p><b>Thomas Harriot College of Arts and Sciences</b>  Department of Political Science  (Jonathan Morris)</p> <ol style="list-style-type: none"> <li>1. <u>Summary of Request</u></li> <li>2. Establishment of New Courses (<i>Level I</i>)</li> </ol> <p> <u>POLS 2091: Legal Writing</u>  <u>POLS 3205: The US Supreme Court</u> </p> <ol style="list-style-type: none"> <li>3. Revision of an Existing Degree (<i>Level I</i>)</li> </ol>	3:15

	Political Science, BS	
VIII.	<p><b>College of Fine Arts and Communication</b> School of Art and Design (Daniel Kariko)</p> <ol style="list-style-type: none"> <li><u>Summary of Request</u></li> <li>Revision of Existing Courses <b>(Level I)</b>  <u>ART 2205</u>  <u>ART 3420</u>  <u>ART 3435</u>  <u>ART 3450</u>  <u>ART 3464</u>  <u>ART 3480</u>  <u>ART 4225</u>  <u>ART 4240</u>  <u>ART 4290</u>  <u>ART 4430</u>  <u>ART 4440</u> </li> <li>Revision of an Existing Degree <b>(Level I)</b>  <u>Art, BFA</u> </li> </ol>	3:35
IX.	<p><b>College of Fine Arts and Communication</b> School of Theatre and Dance (Jeni Parker)</p> <ol style="list-style-type: none"> <li><u>Summary of Request</u></li> <li>Revision of Existing Course <b>(Level I)</b>  <u>THEA 2001</u>  <u>THEA 2002</u>  <u>THEA 2011</u>  <u>THEA 2012</u>  <u>THEA 2015</u>  <u>THEA 3000</u>  <u>THEA 3001</u>  <u>THEA 3025</u>  <u>THEA 4031</u> </li> <li>Establishment of New Courses <b>(Level I)</b>  <u>DNCE 2618</u>  <u>DNCE 3500</u>  <u>THEA 2030</u>  <u>THEA 2099</u>  <u>THEA 3011</u>  <u>THEA 3041</u>  <u>THEA 3042</u>  <u>THEA 4007</u>  <u>THEA 4125</u>  <u>THEA 4265</u> </li> <li>Revision of an Existing Minor <b>(Level I)</b>  <u>Stage Management Minor</u> </li> <li>Revision of Existing Degrees  <u>Theatre Arts, BA (Level I)</u>  <u>Theatre Arts, BFA (Level II)</u> </li> </ol>	4:00
X.	<p><b>New Business</b> (Stacy Weiss)</p>	5:00

## Section II - Meeting Minutes

Date 2023-03-02

Minutes  Minutes

**Attendance**

- Bellacero, Cynthia
- Coltraine, Diane
- DiMartino, Gabriel
- Ferguson, Kenneth
- Hudson, Nathan
- Jordan, Debra
- Kirk, Ryan
- Maida, Emily

**Attendance**

- Murenina, Elena
- Papalas, Marylaura
- Powers, Rick
- Raedeke, Susanne
- Rose, Rex (Curr. Support)
- Weiss, Stacy
- Yarbrough, Karen

**Guests/ Comments** Beth Bee, Lisa Bennett, Daniel Kariko, Jonathan Morris, Jeni Parker, Karla Thompson Varnell, Joi Walker

**Meeting Adjourned** 18:34

### I. Call to Order/ Announcements

#### Call to Order/Announcements

(Stacy Weiss)

1. Review of the [02/23/23 UCC Meeting Minutes](#).

### II. Consent Agenda Items

#### College of Fine Arts and Communication

School of Theatre and Dance

(Jeni Parker)

1. [Summary of Request](#) (*For reference only*)
2. [Banking of Existing Courses](#) (*Level I*)
3. Revision of Existing Course (*Level I*)

[THEA 2010](#)

[THEA 2020](#)

[THEA 3010](#)

[THEA 3020](#)

[THEA 3030](#)

[THEA 3055](#)

[THEA 3300](#)

[THEA 3503](#)

[THEA 4010](#)

Deb Jordan moved to approve, Ryan Kirk seconded. All approved.

### III.

#### 1. Research Intensive Course Designation

Joi Walker made introductions and discussed the RI designation proposal.

### IV.

#### **Harriot College of Arts and Sciences**

Department of Chemistry

Lisa Bennett updated the committee on the proposal since the UCC meeting on 2023-02-09. 1) The chemistry faculty decided to keep the proposed title CHEM 2301 "Chemistry Instruction" and contacted Science Education, who indicated that they did not have any concerns about the word "Education" in the title. 2) Bennett also updated the readings (textbook and supplied ISBN).

1. Summary of Request
2. Revision of an Existing Course (**Level I**)  
CHEM 2301

Elena Murenina moved to approve the package. Deb Jordan seconded. All approved.

### V.

#### **College of Engineering and Technology**

Department of Technology Systems

Page Varnell made introductions and presented the package.

1. Summary of Request
2. Revision of Existing Courses (**Level I**)  
ICTN 1500

Objectives and course topic outline: The word/topic cybersecurity is missing. Please add to both objectives and topic outline.

Course description : same as 1501. Please add the comma after "cyber security"

#### ICTN 1501

Course description : Same as 1500. Please add the comma after "cyber security"

Course description, objectives, topics: These exactly the same as 1500. Please consider including language, like "application of" that specifies the uniqueness of the lab.

#### ICTN 4000

### ICTN 4020

Note: Please change “expected” to “required”.

Course topic outline, course objectives, topics: Please consider inserting terms related to cyber security.

### ICTN 4022

#### 3. Revision of an Existing Minor (*Level I*) Information and Computer Technology Minor

All action items, Group 2: Please add check to “I am revising concentration or minor admission standards and/or descriptive text”.

Enter Program Current...: Please capitalize “DE”.

#### 4. Revision of Existing Degrees Industrial Technology, BS (*Level I*)

Check all action items, Group 2: Please add check third from the bottom “I am revising...”

#### Information and Computer Technology, BS (*Level III*)

Check all action items, Group 2: Please add check third from the bottom “I am revising degree admission standards...”

Ryan Kirk moved to approve package with suggested revisions. Gabriel DeMartino seconded. All approved

## Section III

### VI. **Thomas Harriot College of Arts and Sciences**

Interdisciplinary Programs

Beth Bee made introductions and presented her package.

#### 1. Summary of Request 2. Revision of an Existing Degree (*Level II*) Environmental Studies Structured Concentration, Multidisciplinary, BS

Justification: Please add language explaining the broadness and variety of courses. Please add a statement about prereqs for some course options., the importance of the environmental thread, and the role of the advisor.

Check all action items, Group Two: Please add a concentration and revising a degree.

CIP Code: Please add period after 30.

Note under #2 and #3: Please be consistent with roman numerals or Arabic numbers.

Program Description: Please add note about prereqs. Example: "Many of the upper-level courses require prerequisites. Please consult your advisor."

N.B. GRBK prefix will be changed to TXTS

N.B. Please discuss with Shelley Tripp in the Office of the Registrar how to move forward with each student's plan of study.

Cindy Bellacero moved to approve package with suggested revisions. Elena Murenina seconded. All approved.

## VII.

### **Thomas Harriot College of Arts and Sciences**

Department of Political Science

(Jonathan Morris)

1. Summary of Request
2. Establishment of New Courses (**Level I**)

POLS 2091: Legal Writing

Justification: A grammar correction was made.

POLS 3205: The US Supreme Court

Course Description: Editorial changes to wording were made.

3. Revision of an Existing Degree (**Level I**)
- Political Science, BS

Kenneth Ferguson moved to approve the package with changes. Rick Powers seconded. All approved.

## VIII.

### **College of Fine Arts and Communication**

School of Art and Design

(Daniel Kariko)

1. Summary of Request
2. Revision of Existing Courses (**Level I**)

ART 2205

ART 3420

ART 3435

Required Textbooks and/or Readings: Please include year for the text.

ART 3450

ART 3464

ART 3480

ART 4225

Course Title: "Special Topics" was added to course title.

Course Description: Please meet with the faculty to discuss how to update the course description to clarify that topics may vary and give examples.

ART 4240

ART 4290

Course Description: Please meet with the faculty to discuss how to update the course description to clarify that topics may vary and give examples.

ART 4430

Required Textbooks and/or Readings: Please include year for the text.

ART 4440

3. Revision of an Existing Degree (**Level I**)

Art. BFA

Deb Jordan moved to approve the package with changes. Elena Murenina seconded. All approved.

NB: There was a suggestion that faculty consider the placement of courses in the plan of study with regard to course numbering.

NB: There was a discussion about consulting with faculty about considering adding a WI designation for ART 3435.

**IX.**

**College of Fine Arts and Communication**

School of Theatre and Dance

(Jeni Parker)

1. Summary of Request

Theatre Arts, BFA: Please update the semester hours listed to reflect the correct breakdown.

2. Revision of Existing Course (**Level I**)

THEA 2001

THEA 2002

Course Objectives: A typo was corrected.

THEA 2011

Grading: Please adjust the percentages in the grading scale to correspond with the point-based breakdown.

THEA 2012



Course Objectives: A typo was corrected.

Grading: Please adjust the percentages in the grading scale to correspond with the point-based breakdown.

THEA 2015

THEA 3000

Check action(s) for this proposal: Revising course repeatability box was checked.

Course Topic Outline: Please add more detail about the components of the course.

THEA 3001

THEA 3025

Course Objectives: Two verbs were changed to have the objectives be measurable.

THEA 4031

Prerequisite: THEA 2015 was added back in as a prerequisite.

Justification: The reference to THEA 2015 being removed as a prerequisite was removed.

3. Establishment of New Courses (**Level I**)

DNCE 2618

Course Topic Outline: Please add comment about being an example of a Course Topic Outline.

Course Topic Outline: A correction to the wording was made.

Course Objectives: References to the Netherlands were updated to be more general.

Course Objectives: Please add comment about being an example of Course Objectives.

DNCE 3500

Justification: Please add an explanation about the importance of this course for the DEI initiatives in the School of Theatre and Dance.

THEA 2030

Justification: Please add an explanation about why this course is imperative for students to take.

Course Description: Spelling of "theatre" was corrected.

THEA 2099

THEA 3011

Justification: Wording was updated to align with the revised concentration title.

Required Textbooks and/or Readings: A typo was corrected.

Course Description: Spelling of "theatre" was corrected.

THEA 3041

THEA 3042

Course Objectives: One course objective was edited to be more concise.

THEA 4007

THEA 4125

THEA 4265

Justification: Please elaborate on the need for a third stage management course in the sequence.

Prerequisite: THEA 4065 was added as a prerequisite.

4. Revision of an Existing Minor (**Level I**)

Stage Management Minor

5. Revision of Existing Degrees

Theatre Arts, BA (Level I)

Justification: Please add an explanation for why the added courses, particularly THEA 3042, will strengthen the degree.

Theatre Arts, BFA (Level II)

Curriculum Schema: Please confirm that the number of semester hours in each section is correct.

Sue Raedeke moved to approve the package with changes. Deb Jordan seconded.  
All approved.

x.