COMMITTEE: University Curriculum Committee (2:00 pm – 5:03 pm)

MEETING DATE: February 23, 2012

PERSONS PRESIDING: Donna Kain

REGULAR MEMBERS IN ATTENDANCE: Reece Allen, Leigh Cellucci, KanchanDas, Annette Greer, and Donna Kain

EX-OFFICIO MEMBERS IN ATTENDANCE: Linner Griffin, Megan Perry, and Ron Preston

EXCUSED: Derek Alderman, Angela Whitehurst, and SGA representative

ABSENT: Ron Graziani

SUPPORT: Kimberly Nicholson

OTHERS IN ATTENDANCE:
College of Education: Frank Crawley, Vivian Covington
College of Health and Human Performance: Rhonda Kenny, Susan McGhee, Karen Vail-Smith, and Paul Zalewski
College of Human Ecology: Marina Alexander, Reece Allen, and Ginger Woodard
Thomas Harriot College of Arts and Sciences: Linda Wolfe, Charles Ewen

ACTIONS OF MEETING

Agenda Item: I. Call to Order

(1.) Minutes
The 02-09-12 UCC minutes will be distributed via e-mail for an electronic vote then forwarded to the Faculty Senate for agenda placement.

Discussion:

NA

Action Taken:

NA

(2.) Announcements

Discussion:
Dr. Kain announced that the 12-08-11 UCC minutes have been approved by the chancellor. The CAMP section of these minutes were approved previously. Dr. Allen will chair the March 22nd meeting as Dr. Kain will be out of town.

Dr. Griffin noted that the March 22nd meeting is the last UCC meeting of the academic year in which approved curriculum packages will be considered by the Faculty Senate Spring 2012. Dr. Kain confirmed that April 14th is the final UCC meeting of the academic year. Any approved curriculum packages from this meeting will be considered by the Faculty Senate Fall 2012. The UCC organizational meeting will be held on April 26th.

Action Taken:

NA

Agenda Item: II. Foundations Curriculum and Instructional Effectiveness Committee

(1.) Foundations Curriculum and UCC Agenda Placement

Discussion:

Dr. Wolfe said there is confusion regarding the order of presentation to committees for courses that are seeking UCC approval with foundations curriculum (FC) credit. When do proposals come to UCC when they also want FC credit? Dr. Kain explained that UCC will not approve courses that want FC credit if the Foundations Curriculum and Instructional Effectiveness (FCIE) Committee has not reviewed it prior to meeting with UCC. If they would like UCC to review it prior to the FCIE Committee, they cannot state that it has FC credit in the memorandum of request, proposal form, or marked catalog copy. Units can seek FC credit concurrently, or submit later for FC credit, if there is a timeline issue. Dr. Preston noted that it is the preference of the UCC for units to complete FCIE review first, if possible, if the intent is to obtain FC credit.

Action Taken:

The UCC will consider expanding the text in the manual to better explain the FC approval process as it pertains to package submissions.

Agenda Item: III. Thomas Harriot College of Arts and Sciences, Department of Anthropology

(1.) Proposal of New Course: ANTH 1001

Discussion:
Dr. Ewen explained the new course proposal and elaborated that it has been taught as a special topics course as well as a Honors course. He provided the original signature form with the FCIE committee chair’s signature.

Dr. Kain asked about the lengthy course title. Even though Banner allows for ninety characters, only thirty characters will make it onto the transcript.

Dr. Das recommended removal of “more” from the course description. Dr. Allen said that the description and course catalog copy must match. He also noted that the course texts, if required, need to be noted as required and references to Blackboard should be replaced with a more general reference.

Dr. Greer recommended that the course objectives include measurable verbs. Dr. Perry recommended more active verbs. Dr. Griffin suggested that the sentence should precede objectives, “At the completion of this course, students will be able to:”

Dr. Kain recommended that the syllabus that included “weeks” should be altered to “unit.” For example, if the course is offered in the summer, the course is not 16 weeks.

The committee confirmed that green text in the marked catalog copy represented curricular revisions previously approved by the UCC.

**Action Taken:**

Dr. Greer moved that the proposal be approved as amended. Dr. Perry seconded. Motion passed.

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**Agenda Item:** IV. College of Health and Human Performance, Department of Kinesiology

(1.) Proposal of New Course: EXSS 4700

**Discussion:**

Dr. Zalewski, presented. The course will be an Internship to provide real life experience to the students.

Dr. Greer asked about the course description, which notes that the course will be offered each semester. If this is noted, the course must be offered each semester. The removal would allow flexibility if it could not be offered one term. Dr. Zalewski said that the course will be offered each semester, but thought the removal would allow them flexibility in case something unforeseen occurred.

Dr. Greer said that the course description needs to match the course catalog copy.
Action Taken:

Dr. Allen moved that the proposal be accepted as amended. Dr. Das seconded. Motion passed.

(2.) Revision of Existing Degrees: BS in Exercise Physiology, BS in Health Fitness Specialist, BS in Physical Education, BS in Sports Studies

Discussion:

Dr. Zalewski said that these changes refer to language changes regarding the fitness test to be consistent for all of the BS degrees. The fitness test is to be removed for Sports Studies.

Dr. Kenny presented the changes for the Health Fitness major.

The UCC recommended replacing all occurrences of “majors fitness test” with “majors’ fitness test” in the BS degrees and replace “Application” with “Applications” in the EXSS 2050 reference found in the BS in Sports Studies. One punctuation item was also identified.

Action Taken:

Dr. Allen moved that the proposal be accepted as amended. Dr. Das seconded. Motion passed.

(3.) Revision of Existing Minors: Exercise and Sport Science Minor, Sports Studies Minor

Discussion:

Dr. Zalewski elaborated the revision of the existing minors.

Dr. Allen reminded that the changes in the course description needs to match the changes in the catalog copy.

Dr. Griffin recommended removal of “(must comprise at least 15 s.h. of EXSS courses)” from the exercise and sport science minor.

Dr. Allen recommended that they change 6 hours to 2 courses (6 hours) in the cognates text for the sports studies minor.

Action Taken:

Dr. Allen moved that the proposal be accepted as amended. Dr. Das seconded. Motion passed.
Agenda Item: V. College of Health and Human Performance, Department of Kinesiology

(1.) Prerequisite Revision of Existing Course: EXSS 3804

Discussion:

Dr. Kenny presented.

Action Taken:

Dr. Das moved to approve the proposal. Dr. Preston seconded. Motion passed.

Agenda Item: VI. College of Health and Human Performance, Department of Health Education and Promotion

(1.) Revision of Existing Course: HLTH 2050, 2051

Discussion:

Dr. Vail-Smith presented.

Action Taken:

Dr. Greer moved that the proposal be accepted. Dr. Preston seconded.

Agenda Item: VII. College of Education, Department of Mathematics, Science, an Instructional Technology Education

(1.) Proposal of New Course: SCIE 3270, 3280, 3290, 3336

Discussion:

Dr. Crawley presented.

*For all courses*—Dr. Allen recommended that the expected future delivery mode be checked. He also recommended that the semester designations should reflect when the course will be offered.

Dr. Das reminded that the ISBN numbers need to be included, and if the textbooks are required, this needs to be noted.
Dr. Preston recommended that the word “weeks” be replaced with “units” as summer courses do not have 16 weeks.

Dr. Allen asked about the 6 pt grading scale and Dr. Crawley confirmed that this is typical for their discipline.

Action Taken:

Dr. Preston moved that the proposal be accepted as amended. Dr. Allen seconded. Motion passed.

(2.) Revision of Existing Academic Concentrations: General Science

Discussion:

Dr. Crawley presented.

Dr. Kain reminded that the designations for semesters taught would be removed to reflect the actual offerings of the course.

Dr. Griffin noted that the catalog copy needed the 3 credit hours included for SCIE 3336.

Action Taken:

Dr. Preston moved that the proposal be accepted as amended. Dr. Allen seconded. Motion passed.

Agenda Item: VIII. College of Human Ecology, Department of Interior Design and Merchandising

Note: With Dr. Preston’s leaving early and Dr. Allen’s moving to present, UCC moves to a subcommittee status.

(1.) Proposal of New Course: MRCH 3300

Discussion:

Dr. Allen presented.

Action Taken:

Dr. Perry moved the proposal be accepted. Dr. Greer seconded. Motion passed.

(2.) Revision of Existing Course: MRCH 2500
Discussion:

Dr. Allen presented.

Dr. Das recommended that the words “chronological” and “western” be removed from the course description so as not to limit topics covered in the course. Dr. Perry said that “prehistory” should be changed to “antiquity” as prehistory denotes people did not have written language.

Action Taken:

Moved that the proposal be accepted as amended.

(3.) Prerequisite Revision of Existing Courses: MRCH 2883, 3401, 3883, 4209, 4300, 4350, 4400, 4999

Discussion:

Dr. Alexander presented.

MRCH 4350--Dr. Griffin recommended that title the course consistently. It was confirmed following a historical review that the title should be Merchandise Planning, Buying, and Sourcing. The course catalog and the course description need to match.

Dr. Kain and Dr. Cellucci recommended the unit add “or consent of instructor” to the MRCH 4209 and 4999 prerequisites, as the minimum 2.5 GPA requirement would keep students from the ability to register for these required courses even though the program graduation requirement is only a 2.0.

Action Taken:

Dr. Perry moved that the proposal be approved as amended. Dr. Greer seconded. Motion passed.

(4.) Deletion of Existing Course: MRCH 3307

Discussion:

Dr. Allen presented.

Action Taken:

Dr. Perry moved that the proposal be approved. Dr. Greer seconded. Motion passed.
(5.) Editorial Revision of Existing Courses: MRCH 3200, 3350, 3400

Discussion:

Dr. Allen presented.

Action Taken:

Dr. Perry moved that the proposal be approved. Dr. Greer seconded. Motion passed.

(6.) Revision of Existing Degree: BS in Merchandising

Discussion:

Dr. Allen presented.

The committee asked the unit if the graduation requirement was 2.0. The unit confirmed this is the case. It was noted that although only a 2.0 GPA is required for graduation, the 4000-level courses, some of which are part of the core, were now going to require a 2.5 cumulative GPA as a prerequisite. They were asked if the intent was to raise the graduation requirement to 2.5. The unit responded that their faculty did not want to state a 2.5 GPA requirement for graduation in the degree text. Dr. Cellucci recommended they clarify the 2.5 requirement for enrollment in 4000-level courses in the degree text in order to be more transparent to the students.

Action Taken:

Dr. Perry Moved that the proposal be approved as amended. Dr. Greer seconded. Motion passed.

Agenda Item: IX. Old Business

(1.) Undergraduate courses banked five or more years - report from subcommittee regarding memorandum

Discussion:

Dr. Cellucci presented in Dr. Preston’s absence (see attached).

Dr. Allen recommended that a deadline date be added to the letter so that department chairs know how much time they have to respond.
Dr. Kain will add her name as a contact person to the memo and include a response deadline date.

**Action Taken:**

NA. This is a follow up regarding implementation of a previously approved action item.

(2.) Undergraduate courses not offered in 10+ years – report from subcommittee

**Discussion:**

Dr. Cellucci presented in Dr. Preston’s absence (see Attachment A).

Dr. Allen recommended that a deadline date be added to the letter so that department chairs know how much time they have to respond.

Dr. Kain will add her name as a contact person to the memo and include a response deadline date.

**Action Taken:**

Committee members will review the text developed by Dr. Preston (see Attachment A).

(3.) UCC manual changes and updates to consider when revising the 2011-2012 *Undergraduate Curriculum and Program Development Manual*

**Discussion:**

Dr. Kain presented her list (see Attachment B). The committee needs to confirm that all of the items the units are being asked to revise repetitively are addressed in the manual. Training needs to be made available to liaisons based on the most current submission requirements identified in the manual.

Dr. LaMere expressed previously that the requirements for a title revision and/or prerequisite revision versus a course revision were not clear in the manual and suggested revision of that section.

Dr. Vail-Smith suggested new color coding for the creation of marked catalog copy because the blue underline font designating new text can be confused with blue underlined hyperlinks.

Reference to the banking form will need to be eliminated with new text explaining that banking requests should now be included in the memorandum of request.

Revision of any of the forms, tables, or checklists will need to be consistent in the manual as well.
Action Taken:

Dr. Kain requested the committee send manual revision suggestions to her. Dr. Vail-Smith’s recommendation will be considered during the manual revision process.

(4.) **University Curriculum Committee Course Proposal Form for Courses Numbered 0001-4999**

**Discussion:**

Dr. Kain presented.

Dr. Allen recommended that proposals be on-line forms, similar to the ECU employment application form.

**Action Taken:**

Chair Kain directed Dr. Allen to be in charge of current forms and asked him to take the lead on revisions. Committee members are to send recommendations to Vice Chair Allen.

(5.) **University Curriculum Committee (UCC) Undergraduate Curriculum Package Submission Helpful Hints and Checklist**

**Discussion:**

Dr. Kain presented.

Page number references will be removed. Align with manual text.

**Action Taken:**

Committee members are to review and vote at next meeting (March 22, 2012).

(6.) **Create Helpful hints document for certification, concentrations, and program revision packages - update**

POSTPONE for next meeting (March 22, 2012).

Curricular Actions Reviewed at This Meeting:

<table>
<thead>
<tr>
<th>New Courses:</th>
<th>7</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revised/Renumbered/Unbanked Courses (includes title/prereq./prefix):</td>
<td>15</td>
</tr>
</tbody>
</table>
New Degrees/Programs: 0
New Minors 2
New Concentrations: 0
New Certificates: 0
Revised Existing Degrees/Concentrations/Departmental Text: 6
Deletion of Existing Degrees/Concentrations: 0
Revised Minors/Certificates: 0
Deletion of Existing Minors/Certificates: 0
Banked Courses: 0
Deletion of Existing /Banked Courses: 1

Curricular Actions Reviewed to Date (to include this meeting):
New Courses: 52
Revised/Renumbered/Unbanked Courses (includes title/prereq./prefix): 70
New Degrees/Programs: 1
New Minors: 2
New Concentrations: 2
New Certificates: 0
Revised Existing Degrees/Concentrations/Departmental Text 20
Deletion of Existing Degrees/Concentrations: 1
Revised Minors/Certificates: 8
Deletion of Existing Minors/Certificates: 1
Banked Courses: 0
Deletion of Existing /Banked Courses: 15

NEXT MEETING: March 22, 2012

ITEMS TO BE DISCUSSED:

See next agenda.

ADJOURNMENT: Dr. Allen moved to adjourn at 5:03pm Motion passed. Meeting adjourned.

Respectfully Submitted by

Leigh W. Cellucci
Secretary of the UCC

Marked Catalog Copy:

Agenda Item III

Thomas Harriot College of Arts and Sciences

Department of Anthropology
ANTH: ANTHROPOLOGY
1000. Introduction to Anthropology (3) (F,S,SS) (FC:SO) Anthropological studies of human culture.

1001. Aliens, Atlantis and Archaeology: Pseudoscience and Interpretations of the Past (3) (FC:SO) Critical examination of some of the extraordinary claims concerning archaeological sites and artifacts.

1050. Global Understanding (3) (F,S) (FC:SO) Virtual exchange with a variety of countries to explore human diversity and the impact of globalization.

2000. Archaeology Around the World (3) (F,S) (FC:SO) Prehistory of major geographic regions and cultural areas of the world from origins of human culture to beginning of recorded history.

2002 Introduction to Asia (3) (S) Introduces Asian civilizations and cultures.

2005. Environmental Anthropology (3) (FC:SO) Human adaptation to different environments from prehistoric to modern times.

Agenda Item IV

College of Health and Human Performance

Department of Kinesiology

Exercise and Sport Science

BS in Exercise Physiology

The program provides competencies and knowledge in the field of exercise physiology. Graduates of the program are prepared to pursue further academic training in exercise physiology, physical therapy, medicine, and other allied health careers. A minimum cumulative 2.0 GPA, 32 s.h. foundations curriculum, and successful completion of the EXSS majors’ fitness test, health-related physical fitness requirement are required for admission. A minimum grade of C is required in BIOL 1100, 1101; CHEM 1150, 1151; ENGL 1100, 1200; MATH 1065. Majors must maintain a minimum cumulative GPA of 2.0 and a minimum grade of C is required in BIOL 2140, 2141, 2150, 2151; CHEM 1160, 1161; and all required EXSS courses. Minimum degree requirement is 126 s.h. of credit as follows:

BS in Health Fitness Specialist

The health fitness specialist program is endorsed by the American College of Sports Medicine (ACSM) as providing all competencies necessary for the ACSM Health Fitness Instructor®
certificate exam. This program provides competencies and knowledge for students to develop and conduct health and fitness programs in commercial, corporate, clinical and community settings. A minimum cumulative 2.0 GPA is required for admission as well as successful completion of the EXSS majors’ health-related fitness test. Students must have nine hours of writing intensive s.h. from foundations curriculum. A minimum grade of C in all required EXSS courses is required to complete the degree. Minimum degree requirement is 125 s.h. of credit as follows:

1. Foundations curriculum requirements (For information about courses that carry foundations curriculum credit see Liberal Arts Foundations Curriculum) including those listed below - 42 s.h.

   BIOL 1050. General Biology (3) (F,S,SS) (FC:SC)
   BIOL 1051. General Biology Laboratory (1) (F,S,SS) (FC:SC)
   CHEM 1020. General Descriptive Chemistry (4) (S) (FC: SC)
   COMM 2410. Public Speaking (3) (F,S,SS) (FC:FA) or COMM 2420. Business and Professional Communication (3) (F,S,SS) (FC:FA)
   MATH 1065. College Algebra (3) (F,S,SS) (FC:MA) (P: Appropriate score on mathematics placement test)
   PSYC 1000. Introductory Psychology (3) (F,S,SS) (FC:SO)
   PSYC 3206. Developmental Psychology (3) (WI*) (F,S,SS) (FC:SO) (P: PSYC 1000 or 1060)

2. Core – 46 s.h.

   EXSS 1101. Physical Conditioning (1) (F,S,SS) (P: EXSS 1000 or 1001)
   EXSS 1114. Aerobic Dance (1) (F,S,SS) (P: EXSS 1000 or 1001)
   EXSS 2000. Introductory Exercise and Sport Science (3) (F,S,SS)
   EXSS 2202. Motor Learning and Performance (3) (F,S,SS)
   EXSS 2850. Structural Kinesiology (1) (F,S,SS)
   EXSS 3804. Measurement of Physical Activity and Fitness (3) (F,S,SS) (P: BITE 2112 or MIS 2223; EXSS 2000; or consent of instructor)
   EXSS 3805. Physiology of Exercise (3) (F,S,SS) (P: BIOL 2130 or BIOL 2140, 2150; EXSS 2850)
   EXSS 3850. Introduction to Biomechanics (3) (F,S,SS) (P: BIOL 2130 or BIOL 2140; EXSS 2850; PHYS 1250, 1251; or consent of instructor)
   EXSS 3880. Personal Fitness Training (3) (F,S,SS) (P: Declared major or consent of instructor)
   EXSS 4805. Exercise Evaluation and Prescription Laboratory (1) (F,S,SS) (C: EXSS 4806)
   EXSS 4806. Exercise Evaluation and Prescription (3) (WI) (F,S,SS) (P: EXSS 3805; health and human performance major or minor; or consent of instructor; C: EXSS 4805)
   EXSS 4850. Exercise Leadership (3) (F,S) (P: EXSS 1114 or 1214, 3805; declared EXSS major or consent of instructor)
EXSS 5020. Exercise Adherence (3) (P: PSYC 1000; P/C: EXSS 4806; health and human
performance major or minor; or consent of dept chair)
EXSS 5800. Physical Activity and Aging (3) (SL)
HLTH 4200. Planning and Evaluation in Worksite Health Promotion (3) (F,S,SS) (P: 
Completion of core courses)

Choose 3 s.h. of approved EXSS electives at or above the 3000 level.

Choose 6 s.h. from the following HLTH classes:
  ATEP 2800. Medical Nomenclature for Human Performance (2) (F,S,SS)
  ATEP 3350. Concepts in Pharmacology (3) (F,S,SS) (RP: ATEP 2800 or equivalent)
  HLTH 3010. Health Problems I (3) (F,S,SS) (P: BIOL 2130 or 2140; HLTH 1000 or
  1050; or consent of instructor)
  HLTH 4604. Applied Principles of Health Promotion (3) (SL*) (F,S) (P: BIOL 2130
  or 2140; NUTR 2105; PSYC 1000; or consent of instructor)
  HLTH 5900. Stress Management (3) (S) P: Undergraduate course in anatomy and
  physiology; graduate standing; or consent of instructor)

3. Cognates – 21 s.h.

BITE 2112. Introduction to Information Processing Technology (3) (F,S,SS) or MIS
2223. Introduction to Computers (3) (F,S,SS)
BIOL 2130. Survey of Human Physiology and Anatomy (4) (F,S,SS) (P: BIOL 1050,
1051; or 1100, 1101)
CHEM 1021. General Descriptive Chemistry Laboratory (1) (S) (FC: SC)
HLTH 2220, 2221. Basic Athletic Training (3) (F,S,SS) (P: HLTH 1000 or 1050); C for
2220: HLTH 2221; C for 2221: HLTH 2220)
HLTH 4200. Planning and Evaluation in Worksite Health Promotion (3) (F,S,SS) (P:
Completion of core courses)
NUTR 2105. Nutrition Science (3)
PHYS 1250. General Physics (3) (F,S,SS) (FC:SC) (P: MATH 1065)
PHYS 1251. General Physics Laboratory (1) (F,S,SS) (FC:SC) (C for 1251: PHYS 1250
or 2350)

4. Internship - 12 s.h.

EXSS 4800. Internship in Health Fitness (12) (F,S,SS) (P: Declared major and
satisfactory completion of all other degree requirements or consent of dept chair)

5. Electives to complete requirements for graduation.

BS in Physical Education

A minimum cumulative 2.5 GPA, documented scores for Praxis I Series (PPST, CBT or
documented scores on SAT/ACT), successful completion of the EXSS majors’ health-related
fitness test, and successful completion of the computer competency requirement are required to
declare a major in the BS in physical education degree. The health-related fitness test is
administered monthly throughout each semester. A minimum grade of C is required in EXSS
2123 and EXSS 4323. See Section 8, Academic Programs, College of Education, Licensure, for NC teacher licensure requirements. Minimum degree requirement is 122 s.h. of credit as follows:

Note: These degree requirements are subject to change beginning Fall 2010 pending NC State Board of Education approval of revised licensure program requirements. Students should consult their departmental advisor for specific program information.

(Page continues)

BS in Sports Studies

The BS in Sports Studies is an examination of the place of sport in culture. The program provides the competencies and knowledge for students to pursue a variety of sport-related careers. A minimum cumulative 2.0 GPA and 32 s.h. of foundations curriculum coursework, and successful completion of the health-related physical fitness test are required for admission to the program. A minimum grade of C is needed in all required EXSS courses for successful completion of the degree. The degree requires the student to declare an approved minor. Minimum degree requirement is 120 s.h.

1. Foundations curriculum requirements (For information about courses that carry foundations curriculum credit see Liberal Arts Foundations Curriculum) including those listed below - 42 s.h.

   BIOL 1050, 1051. General Biology and Laboratory (3,1) (F,S,SS) (FC:SC) (C for 1051: BIOL 1030 or 1050)
   COMM 2410. Public Speaking (3) (F,S,SS) (FC:FA) or COMM 2420. Business and Professional Communication (3) (F,S,SS) (FC:FA)
   MATH 1065. College Algebra (3) (F,S,SS) (FC:MA) (P: Appropriate score on mathematics placement test) or MATH 1066. Applied Mathematics for Decision Making (3) (F,S,SS) (FC:MA) (P: Appropriate score on mathematics placement test or approval of dept chair)
   PHIL 1176. Introduction to Social and Political Philosophy (3) (F,S,SS) (FC:HU)
   PHYS 1250, 1251. General Physics and Laboratory (3,1) (F,S,SS) (FC:SC)
   PSYC 1000. Introductory Psychology (3) (F,S,SS) (FC:SO)
   RCLS 2601. Leisure in Society (3) (F,S,SS) (FC:SO)

2. Core - 42 s.h.

Four hours of EXSS 1000 level activity courses (4)

EXSS 2000. Introductory Exercise and Sport Science (3) (F,S,SS)
EXSS 2202. Motor Learning and Performance (3) (F,S,SS)
EXSS 2850. Structural Kinesiology (1) (F,S,SS)
EXSS 3300. Applied Sports Psychology (3) (F) (P: PSYC 1000)
EXSS 3301. Physical Education and Sport in Modern Society (3) (F,SS) (P: Health and human performance major or minor, or consent of instructor)
EXSS 3600. Coaching Theories (2)
EXSS 3805. Physiology of Exercise (3) (F,S,SS) (P: BIOL 2130 or BIOL 2140, 2150; EXSS 2850)
EXSS 3850. Introduction to Biomechanics (3) (F,S,SS) (P: BIOL 2130 or BIOL 2140; EXSS 2850; PHYS 1250, 1251; or consent of instructor)
EXSS 4300. Program Development and Management in Physical Education and Sports (3) (P: Health and human performance major or minor; EXSS 2000 or 2323; or consent of instructor)
EXSS 4301. Comparative Sport and Physical Education: International Aspects (3) (WI) (S,SS) (P: Health and human performance major or minor; EXSS 3301)
EXSS 4333. Sport and Fitness Marketing (3) (S, SS) (P: EXSS 4300; or consent of instructor)
EXSS 4502. Independent Study in EXSS (3) (WI) (P: Consent of instructor)
EXSS 4700. Internship in Sports Studies (12) (P: Satisfactory completion of all other degree requirements or consent of dept chair)

3. Cognates - 49 10 s.h.

BITE 2112. Introduction to Information Processing Technology (3) (F,S,SS) or MIS 2223. Introduction to Computers (3) (F,S,SS) or EXSS 2050. Computer Applications in Exercise and Sport Science (3)
BIOL 2130. Survey of Human Physiology and Anatomy (4) (F,S,SS) (FC:SC) (P:BIOL 1050, 1051; or 1100, 1101)
COMM 3520. Sports Media Survey (3) (P: COMM major or minor or consent of instructor; COMM 1001, 1002)
HIST 2444. History of Sports in Western Society (3) (F) (FC:SO)
PHIL 2280. Introduction to Philosophy of Sport (3) (FC:HU)
PSYC 3206. Developmental Psychology (3) (WI*) (F,S,SS) (FC:SO) or PSYC 3221. Social Psychology (3) (F,S,SS) (FC:SO) (P:PSYC 1000 or 1060)

4. Approved Minor - 24 s.h.
5. General electives to complete requirements for graduation - 2 s.h

Exercise and Sport Science Minor

Minimum requirement for the exercise and sport science minor is 24 s.h. of credit as follows:

1. Core - 3 s.h.
   EXSS 2000. Introductory Exercise and Sport Science (3) (F,S,SS)

2. Electives (must comprise at least 15 s.h. of EXSS courses) - 21 s.h.
   ATEP 2800. Medical Nomenclature for Human Performance (2) (F,S,SS)
   EXSS 2202. Motor Learning and Performance (3) (F,S,SS)
   EXSS 2850. Structural Kinesiology (1) (F,S,SS)
   EXSS 3300. Applied Sports Psychology (3) (F) (P: PSYC 1000)
   EXSS 3301. Physical Education and Sport in Modern Society (3) (F,SS) (P: Health and human performance major or minor, or consent of instructor)
EXSS 3804. Measurement of Physical Activity and Fitness (3) (F,S,SS) (P: BITE 2112 or MIS 2223; EXSS 2000; or consent of instructor)
EXSS 3805. Physiology of Exercise (3) (F,S,SS) (P: BIOL 2130 or BIOL 2140, 2150; EXSS 2850)
EXSS 3850. Introduction to Biomechanics (3) (F,S,SS) (P: BIOL 2130 or BIOL 2140; EXSS 2850; PHYS 1250, 1251; or consent of instructor)
EXSS 3906. Physical Education for Special Populations (3) (WI) (F,S,SS) (P: Upper-division standing; EXSS 2323; SPED 2000; or consent of instructor)
EXSS 4301. Comparative Sport and Physical Education: International Aspects (3) (WI) (S,SS) (P: Health and human performance major or minor; EXSS 3301)
EXSS 4804. Measurement and Evaluation in Exercise and Sport Science (3) (F,S,SS) (P: Upper-division standing; EXSS 2323; MATH 1065; health and human performance major or minor or consent of dept chair)
EXSS 4805. Exercise Evaluation and Prescription Laboratory (1) (F,S,SS) (C: EXSS 4806)
EXSS 4806. Exercise Evaluation and Prescription (3) (WI) (F,S,SS) (P: Health and human performance major or minor; EXSS 3805; or consent of instructor; C: EXSS 4805)
EXSS 4807. Advanced Exercise Physiology (3) (F) (P: EXSS 4806, CHEM 2750, 2753 (C or better), and consent of instructor)
EXSS 4808. Cardiopulmonary Physiology (3) (S) (P: EXSS 4806, CHEM 2750, 2753 (C or better), and consent of instructor)
EXSS 4809. Exercise Prescription for Clinical Populations (3) (F,S,SS) (P: EXSS 4806)
EXSS 4850. Exercise Leadership (3) (F,S) (P: EXSS 1114 or 1214 3805; declared EXSS major or consent of instructor)
EXSS 5020. Exercise Adherence (3) (P: PSYC 1000; P/C: EXSS 4806; HHP major or minor or consent of instructor)
EXSS 5303. Physical Activity Programs for Individuals with Developmental, Emotional, and Learning Disabilities (3) (P: EXSS 3545 or 3546; SPED 5101; or consent of instructor)
EXSS 5305. Motor Development (3) (P: EXSS 2800 or equivalent or consent of instructor)
EXSS 5800. Physical Activity and Aging (3) (SL) (P: Consent of instructor)
EXSS 5903. Physical Activity Programs for Individuals with Orthopedic, Neurologic, and Sensory Impairments (3) (P: BIOL 2130 or equivalent)
HLTH 3010. Health Problems I (3) (F,S,SS) (P: BIOL 2130 or 2140; HLTH 1000 or 1050; or consent of instructor)
HLTH 3030. Health Behavior (3) (WI) (F,S,SS) (P: HLTH 1000 or 1050; PSYC 1000)
HLTH 4200. Planning and Evaluation of Worksite Health Promotion (3) (F,S,SS) (P: Completion of core courses in worksite health promotion)
HLTH 4604. Applied Principles of Health Promotion (3) (SL*) (F,S) (P: BIOL 2130 or 2140; NUTR 1000 or 2105; PSYC 1000; or consent of instructor)
NUTR 3101. Clinical Nutrition for Allied Health Professions (3)
PSYC 4333. Learning Theories and Applications (3) (P: PSYC 1000)

Sports Studies Minor
Minimum requirement for sports studies minor is **26 s.h.** of credit as follows:

1. **Core - 47 s.h.**
   - EXSS 2000. Introductory Exercise and Sport Science (3) (F,S,SS)
   - EXSS 3300. Applied Sports Psychology (3) (P: PSYC 1000)
   - EXSS 3301. Physical Education and Sport in Modern Society (3) (F,SS) (P: Health and human performance major or minor or consent of instructor)
   - EXSS 3600. Coaching Theories (2)
   - EXSS 4300. Program Development and Management in Physical Education and Sports (3) (P: Health and human performance major or minor; EXSS 2000 or 2323; or consent of instructor)
   - EXSS 4301. Comparative Sport and Physical Education: International Aspects (3) (WI) (S,SS) (P: Health and human performance major or minor; EXSS 3301)
   - EXSS 4333. Sport and Fitness Marketing (3) (S, SS) (P: EXSS 4300; or consent of instructor)

2. **Cognates (Must choose 2 of the following courses) - 6 s.h.**
   - COMM 3520. Sports Media Survey (3) (P: COMM major or minor or consent of instructor; COMM 1001, 1002)
   - HIST 2444. History of Sports in Western Society (3) (F) (FC:SO)
   - PHIL 2280. Introduction to Philosophy of Sport (3) (FC:HU)
   - RCLS 2601. Leisure in Society (3) (F,S,SS) (FC:SO)

[http://www.ecu.edu/cs-acad/ugcat/CoursesE.cfm#exss](http://www.ecu.edu/cs-acad/ugcat/CoursesE.cfm#exss)

**EXSS  Exercise and Sport Science**

4325. Internship Seminar: Issues in Physical Education (1) (F,S)
   - P: Upper-division standing; C: EXSS 4324. Individualized study of problems or issues pertinent in physical education pedagogy and the development of the Senior II Teaching Portfolio.

4333. Sport and Fitness Marketing (3) (S, SS)
   - P: EXSS 4300; or consent of instructor. Theories, concepts, and practical applications in current marketing techniques relating to the sport and fitness enterprise.

4400. Creating Positive Learning Environments in Physical Education (3) (F,S)
   - 2 lecture hours and 2 lab hours per week. P: Upper-division standing. Teacher candidates apply student behavior management, learning environment design, and critical observation in physical education.

4500, 4501, 4502. Independent Study in EXSS (1,2,3) (WI)
   - P: Consent of instructor. Individualized program developed through student initiative in consultation with designated instructor.

4700. Internship in Sports Studies (12)
P: Satisfactory completion of all other degree requirements or consent of dept chair. Supervised field experience to develop applied competence in exercise and sport leadership.

4800. Internship in Health Fitness (12) (F,S,SS)
Supervised field experience. 480 hours per semester. P: Satisfactory completion of all other degree requirements or consent of dept chair. Develop applied competence in physical activity and fitness leadership.

4804. Measurement and Evaluation in Exercise and Sport Science (3) (F,S,SS)
2 lecture and 2 lab hours per week. P: Upper-division standing; EXSS 2323; MATH 1065; health and human performance major or minor or consent of dept chair. Develop competencies needed for evaluation in exercise and sport science. Emphasis on basic statistics, selection, and administration of standardized tests, test construction, planning for evaluation programs, and appropriate microcomputer applications.

4805. Exercise Evaluation and Prescription Laboratory (1) (F,S,SS)
1, 2-hour lab per week. C: EXSS 4806. Development of competencies for exercise assessment, evaluation and prescription.

4806. Exercise Evaluation and Prescription (3) (WI) (F,S,SS)
P: Health and human performance major or minor; EXSS 3805; or consent of instructor; C: EXSS 4805. Methods for assessing fitness and developing training techniques in asymptomatic populations.

Agenda Item V

College of Health and Human Performance

Department of Kinesiology

http://www.ecu.edu/cs-acad/ugcat/ExerSport.cfm

Department of Kinesiology

BS in Health Fitness Specialist

The health fitness specialist program is endorsed by the American College of Sports Medicine (ACSM) as providing all competencies necessary for the ACSM Health Fitness Instructor® certificate exam. This program provides competencies and knowledge for students to develop and conduct health and fitness programs in commercial, corporate, clinical and community settings. A minimum cumulative 2.0 GPA is required for admission as well as successful completion of the EXSS health-related fitness test. Students must have nine semester hours of writing intensive credit from Foundations Curriculum. A minimum grade of C in all required
EXSS courses is required to complete the degree. Minimum degree requirement is **125 s.h.** of credit as follows:

1. Foundations curriculum requirements (For information about courses that carry foundations curriculum credit see *Liberal Arts Foundations Curriculum*) including those listed below - 42 s.h.
   - BIOL 1050. General Biology (3) (F,S,SS) (FC:SC)
   - BIOL 1051. General Biology Laboratory (1) (F,S,SS) (FC:SC)
   - CHEM 1020. General Descriptive Chemistry (4) (S) (FC: SC)
   - COMM 2410. Public Speaking (3) (F,S,SS) (FC:FA) or COMM 2420. Business and Professional Communication (3) (F,S,SS) (FC:FA)
   - MATH 1065. College Algebra (3) (F,S,SS) (FC:MA) (P: Appropriate score on mathematics placement test)
   - PSYC 1000. Introductory Psychology (3) (F,S,SS) (FC:SO)
   - PSYC 3206. Developmental Psychology (3) (WI*) (F,S,SS) (FC:SO) (P: PSYC 1000 or 1060)

2. Core - 46 s.h.
   - EXSS 1101. Physical Conditioning (1) (F,S,SS) (P: EXSS 1000 or 1001)
   - EXSS 1114. Aerobic Dance (1) (F,S,SS) (P: EXSS 1000 or 1001)
   - EXSS 2000. Introductory Exercise and Sport Science (3) (F,S,SS)
   - EXSS 2202. Motor Learning and Performance (3) (F,S,SS)
   - EXSS 2850. Structural Kinesiology (1) (F,S,SS)
   - EXSS 3804. Measurement of Physical Activity and Fitness (3) (F,S,SS) (P: BITE 2112 or MIS 2223 or EXSS 2050; EXSS 2000; or consent of instructor)
   - EXSS 3805. Physiology of Exercise (3) (F,S,SS) (P: BIOL 2130 or BIOL 2140, 2150; EXSS 2850)
   - EXSS 3850. Introduction to Biomechanics (3) (F,S,SS) (P: BIOL 2130 or BIOL 2140; EXSS 2850; PHYS 1250, 1251; or consent of instructor)
   - EXSS 3880. Personal Fitness Training (3) (F,S,SS) (P: Declared major or consent of instructor)
   - EXSS 4805. Exercise Evaluation and Prescription Laboratory (1) (F,S,SS) (C: EXSS 4806)
   - EXSS 4806. Exercise Evaluation and Prescription (3) (WI) (F,S,SS) (P: EXSS 3805; health and human performance major or minor; or consent of instructor; C: EXSS 4805)
   - EXSS 4850. Exercise Leadership (3) (F,S) (P: EXSS 1114 or 1214, 3805; declared EXSS major or consent of instructor)
   - EXSS 5020. Exercise Adherence (3) (P: PSYC 1000; P/C: EXSS 4806; health and human performance major or minor; or consent of dept chair)
   - EXSS 5800. Physical Activity and Aging (3) (SL)
   - HLTH 4200. Planning and Evaluation in Worksite Health Promotion (3) (F,S,SS) (P: Completion of core courses)
   - Choose 3 s.h. of approved EXSS electives at or above the 3000 level.
   - Choose 6 s.h. from the following HLTH classes:
     - ATEP 2800. Medical Nomenclature for Human Performance (2) (F,S,SS)
     - ATEP 3350. Concepts in Pharmacology (3) (F,S,SS) (RP: ATEP 2800 or equivalent)
3. Cognates - 18 s.h.
   BITE 2112. Introduction to Information Processing Technology (3) (F,S,SS) or MIS 2223. Introduction to Computers (3) (F,S,SS)
   BIOL 2130. Survey of Human Physiology and Anatomy (4) (F,S,SS) (P: BIOL 1050, 1051; or 1100, 1101)
   CHEM 1021. General Descriptive Chemistry Laboratory (1) (S) (FC: SC)
   HLTH 2220, 2221. Basic Athletic Training (3,0) (F,S,SS) (P: HLTH 1000 or 1050); C for 2220: HLTH 2221; C for 2221: HLTH 2220
   NUTR 2105. Nutrition Science (3)
   PHYS 1250. General Physics (3) (F,S,SS) (FC:SC) (P: MATH 1065)
   PHYS 1251. General Physics Laboratory (1) (F,S,SS) (FC:SC) (C for 1251: PHYS 1250 or 2350)

4. Internship - 12 s.h.
   EXSS 4800. Internship in Health Fitness (12) (F,S,SS) (P: Declared major and satisfactory completion of all other degree requirements or consent of dept chair)

5. Electives to complete requirements for graduation.

Exercise and Sport Science Minor

Minimum requirement for the exercise and sport science minor is 24 s.h. of credit as follows:

1. Core - 3 s.h.
   EXSS 2000. Introductory Exercise and Sport Science (3) (F,S,SS)

2. Electives (must comprise at least 15 s.h. of EXSS courses) - 21 s.h.
   ATEP 2800. Medical Nomenclature for Human Performance (2) (F,S,SS)
   EXSS 2202. Motor Learning and Performance (3) (F,S,SS)
   EXSS 2850. Structural Kinesiology (1) (F,S,SS)
   EXSS 3300. Applied Sports Psychology (3) (F) (P: PSYC 1000)
   EXSS 3301. Physical Education and Sport in Modern Society (3) (F,SS) (P: Health and human performance major or minor, or consent of instructor)
   EXSS 3804. Measurement of Physical Activity and Fitness (3) (F,S,SS) (P: BITE 2112 or MIS 2223 or EXSS 2050; EXSS 2000; or consent of instructor)
   EXSS 3805. Physiology of Exercise (3) (F,S,SS) (P: BIOL 2130 or BIOL 2140, 2150; EXSS 2850)
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Prerequisites</th>
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<tr>
<td>EXSS 3850</td>
<td>Introduction to Biomechanics (3)</td>
<td>F,S,SS</td>
<td>BIOL 2130 or BIOL 2140; EXSS 2850; PHYS 1250, 1251; or consent of instructor</td>
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<td>EXSS 3906</td>
<td>Physical Education for Special Populations (3) (WI)</td>
<td>F,S,SS</td>
<td>Upper-division standing; EXSS 2323; SPED 2000; or consent of instructor</td>
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<td>EXSS 4804</td>
<td>Measurement and Evaluation in Exercise and Sport Science (3)</td>
<td>F,S,SS</td>
<td>Upper-division standing; EXSS 2323; MATH 1065; health and human performance major or minor or consent of department chair</td>
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<td>EXSS 4805</td>
<td>Exercise Evaluation and Prescription Laboratory (1)</td>
<td>F,S,SS</td>
<td>EXSS 4806</td>
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<td>EXSS 4806</td>
<td>Exercise Evaluation and Prescription (3) (WI)</td>
<td>F,S,SS</td>
<td>Health and human performance major or minor; EXSS 3805; consent of instructor; C: EXSS 4805</td>
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<tr>
<td>EXSS 4807</td>
<td>Advanced Exercise Physiology (3) (F)</td>
<td>F,S,SS</td>
<td>EXSS 4806, CHEM 2750, 2753 (C or better), and consent of instructor</td>
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<tr>
<td>EXSS 4808</td>
<td>Cardiopulmonary Physiology (3) (S)</td>
<td>F,S,SS</td>
<td>EXSS 4806, CHEM 2750, 2753 (C or better), and consent of instructor</td>
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<td>EXSS 4809</td>
<td>Exercise Prescription for Clinical Populations (3)</td>
<td>F,S,SS</td>
<td>EXSS 4806</td>
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<td>EXSS 4850</td>
<td>Exercise Leadership (3) (F,S)</td>
<td>F,S,SS</td>
<td>EXSS 1114 or 1214 3805; declared EXSS major or consent of instructor</td>
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<td>EXSS 5020</td>
<td>Exercise Adherence (3)</td>
<td>F,S,SS</td>
<td>PSYC 1000; P/C: EXSS 4806; HHP major or minor or consent of instructor</td>
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<td>EXSS 5303</td>
<td>Physical Activity Programs for Individuals with Developmental, Emotional,</td>
<td>F,S,SS</td>
<td>EXSS 3545 or 3546; SPED 5101; or consent of instructor</td>
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<td>EXSS 5305</td>
<td>Motor Development (3)</td>
<td>F,S,SS</td>
<td>EXSS 2800 or equivalent or consent of instructor</td>
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<tr>
<td>EXSS 5800</td>
<td>Physical Activity and Aging (3) (SL)</td>
<td>F,S,SS</td>
<td>Consent of instructor</td>
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<td>EXSS 5903</td>
<td>Physical Activity Programs for Individuals with Orthopedic, Neurologic, and Sensory Impairments (3) (P: BIOL 2130 or equivalent)</td>
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<td>HLTH 3010</td>
<td>Health Problems I (3)</td>
<td>F,S,SS</td>
<td>BIOL 2130 or 2140; HLTH 1000 or 1050; or consent of instructor</td>
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<td>HLTH 3030</td>
<td>Health Behavior (3) (WI)</td>
<td>F,S,SS</td>
<td>HLTH 1000 or 1050; PSYC 1000</td>
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<td>HLTH 4200</td>
<td>Planning and Evaluation of Worksite Health Promotion (3)</td>
<td>F,S,SS</td>
<td>Completion of core courses in worksite health promotion</td>
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<tr>
<td>HLTH 4604</td>
<td>Applied Principles of Health Promotion (3) (SL*)</td>
<td>F,S,SS</td>
<td>BIOL 2130 or 2140; NUTR 1000 or 2105; PSYC 1000; or consent of instructor</td>
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<td>NUTR 3101</td>
<td>Clinical Nutrition for Allied Health Professions (3)</td>
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<td>PSYC 4333</td>
<td>Learning Theories and Applications (3)</td>
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</table>

[http://www.ecu.edu/cs-acad/ugcat/CoursesE.cfm](http://www.ecu.edu/cs-acad/ugcat/CoursesE.cfm)

**EXSS: Exercise and Sport Science**

3500. Secondary Content in Physical Education (3) (F,S,SS)
2 lecture hours and 4 lab hours per week. P: Declared EXSS major; EXSS 1000 or 1001. Content knowledge and learning experiences in target, net/wall, territory, and fielding games.

3510. Lifetime Activities (1) (F,S,SS)
2 lab hours per week. P: Declared EXSS major and EXSS 1000 or 1001. Basic skills and knowledge in archery, golf, badminton, and racquet sport variations.

3520. Team Sports (1) (F,S,SS)
2 lab hours per week. P: Declared EXSS major and EXSS 1000 or 1001. Basic skills and knowledge in basketball, softball, and volleyball.

3530. Field Sports (1) (F,S,SS)
2 lab hours per week. P: Declared EXSS major and EXSS 1000 or 1001. Basic skills and knowledge in flag football, soccer, speed ball, and other field sport variations.

3540. Fitness Education (2) (F,S,SS)
P: Declared EXSS major. Provides practical knowledge and skills to develop, organize and administer age-appropriate health-related fitness education programs for K-12 students.

3545. Practices and Procedures in Physical Education for Elementary Schools (2)
Satisfies EXSS requirement for elementary education. Not open to EXSS majors. P: Elementary education major or consent of instructor. Emphasis on selection of materials and presentation methods to be utilized with physical education in grades K-6.

3600. Coaching Theories (2)
Coaching as profession. Ramifications for coaching responsibilities.

3700. Essentials of Strength and Conditioning (3) (F,S)
P: EXSS 3805. Theory and application of strength training.

3802. Obesity Prevention and Treatment (3) (S)
P: BIOL 1050,1051 or 1100,1101; EXSS 1000 or 1001; HLTH 1000 or 1050; or consent of instructor. Introduction to the development of obesity and different intervention methods used for prevention and treatment.

3803. Physical Activity and Cancer (3) (F)
P: BIOL 1050/1051 or 1100/1101; or consent of instructor. Introduction to the study of physical activity and cancer from primary prevention to rehabilitation.

3804. Measurement of Physical Activity and Fitness (3) (F,S,SS)
2 lecture hours and 1 lab hour per week. P: BITE 2112 or MIS 2223 or EXSS 2050; EXSS 2000; or consent of instructor. Practical methods for measuring physical activity and fitness. Application of data management and analysis to these measures.

Agenda Item VI

College of Health and Human Performance

Department of Health Education and Promotion
HLTH: Health

1000. Health in Modern Society (2) (F,S,SS) (FC:HL)
May receive credit for only one: HLTH 1000, 1050. Mental, social, and physical health problems related to man’s internal and external environments in technological and leisure-oriented societies.

1050. Health and Service in Modern Society (3) (SL) (F,S) (FC:HL)
May receive credit for only one: HLTH 1000, 1050. Mental, social, and physical health issues related to our society. Integrates service learning to enhance academic achievement, build citizenship skills and civic engagement related to health issues in our society.

1100. Personal Safety Issues (1) (F,S,SS)
Overview of legal protection, obligation, and consequences related to personal safety.

1101. Threat Assessment and Conflict Resolution (1) (F,S,SS)
Survey of effective threat assessment, management, and conflict prevention strategies.

1102. Peer Mediation (1) (F,S)
Techniques and skills to serve as a mediator and organize a peer mediation program. Practical skills to de-escalate conflict at school, at work and in life.

1900. Introduction to Health Professions (3) (F,S)
3 lecture hours per week. Does not meet foundations curriculum requirements for health. Survey of health professions including, process for successful entrance into health professional schools or graduate programs.

2000. Principles of Public Health (3)
P: HLTH 1000. Introduction to public health and exploration of public health career opportunities.

2050, 2051. Sexual Health (3,0) (2,1) (F,S)
2 lecture and 1 seminar hour per week. P: HLTH 1000 or 1050; C for 2050: HLTH 2051; C for 2051: HLTH 2050. Introduces Human sexuality from a personal health perspective. Topics include reproductive anatomy, sexually transmitted diseases, contraception, sexual response, sexual behavior, and sexual health problems.

2123. Early Experiences for the Prospective Teacher (1) (F)
For prospective teachers. Minimum of 16 hours of directed observations and planned participation in appropriate school environments and 8 clock hours of seminar class instruction in the teaching area. May not count toward a BA major or minor. P: HLTH 1000 or 1050. Introduction to teaching of health.

2125, 2126. Safety Education and First Aid (3,0) (F,S,SS)
2 classroom and 2 lab hours per week. P: HLTH 1000 or 1050; C for 2125: HLTH 2126; C for 2126: HLTH 2125. Accident prevention and skills for emergency first aid care. Skills necessary for cardiopulmonary resuscitation. Successful completion leads to Red Cross certification in standard first aid and personal safety and cardiopulmonary resuscitation.
Agenda Item VII

College of Education

Department of Mathematics, Science, and Instructional Technology Education

pp. 506 & http://www.ecu.edu/cs-acad/ugcat/CoursesS.cfm

SCIE: SCIENCE EDUCATION

2123. Early Experiences for the Prospective Teacher (1) (F,S) For prospective teachers. Minimum of 16 hours of directed observations and planned participation in appropriate school environments and 8 hours of seminar class instruction in the teaching area. Introduction to teaching of science.

3100. Creativity and Inventiveness in Science (3) (S) Theories of creativity. Creation and/or invention of product or project unique to student’s academic major. Development and practice of creative abilities.

3216. Teaching Science in the Elementary School (3) (F,S,SS) Issues and concerns in elementary science education. Planning and teaching in field-based setting.

3270. Physical Science for Grades K-6 (3) Physical science content, investigations, conceptual development and reasoning appropriate for K-6 level students.

3280. Life and Environmental Science Grades K-6 (3) Life and environmental science content, investigations, conceptual development and reasoning appropriate for K-6 level students.

3290. Earth Systems Science Grades K-6 (3) Earth systems science content, investigations, conceptual development and reasoning appropriate for K-6 level students.

3323. Introduction to Teaching in the High School Science Classroom (3) (S) P: SCIE 2123. Practicum addressing local, state, and national standards applicable for science teachers. Focus on lesson planning and classroom challenges.

3336. Science and Methods in Informal Settings and Field Experience (3) P: SCIE 3216, 3270, 3280, 3290; or consent of instructor. Planning and teaching science in informal settings.

3350, 3351. Descriptive Astronomy (4,0) (F) 3 hours lecture and 1 hour lab per week. Introductory astronomy for prospective teachers, liberal arts majors, and others.

3360, 3361. Physical Meteorology (4,0) (S) Two 2 hour lectures/labs per week. P: CHEM 1150; MATH 1085; PHYS 1250, 1260. Principles and concepts for understanding atmosphere and various meteorological phenomena taking place in it. Phenomena explained using basic principles of radiation, thermodynamics, statics, and buoyancy.


3604. Investigations in Life and Environmental Science (4) (F,S,SS) Two 2 hour lectures/labs per week. Development of skills in utilizing living organisms and school yard environment to provide learning experiences for children.

4000. Biological Science Practicum for Secondary Teachers (1) 1 2-hour lab per week. P: Minimum of 16 s.h. of biology, earth science, or physical science. Aids in-service and prospective science teachers.

4010. Earth Science Practicum for Secondary Teachers (1) 1 2-hour lab per week. P: Minimum of 16 s.h. of biology,
earth science, or physical science. Aids in-service and prospective science teachers.

4020. Physical Science Practicum for Secondary Teachers (1) 1 2-hour lab per week. P: Minimum of 16 s.h. of biology, earth science, or physical science. Aids in-service and prospective science teachers.

4030. Technology in Science Teaching (3) (F) P: Admission to upper division; P: SCIE 3323. Experience using digital technology to conduct scientific inquiry in a science classroom.

4319. Teaching Science in the Middle Grades (3) 10 to 12 hours of field experience per week. P: Admission to upper division; EDUC 3200; MIDG 3010, 3022; SCIE 3602, 3604; or consent of instructor; C: MIDG 4001, 4010; ENED or HIED or MATE or MIDG 4319. Methods and techniques of teaching biological, physical, and earth sciences.

4323. The Teaching of Science in High School (3) (WI) (F) P: Admission to upper division. Methods and techniques of teaching biological, physical, and earth sciences.

4324. Internship in Science Education (10) (S) Full-time, semester-long internship. P: Admission to upper division; SCIE 4323; C: SCIE 4325. Internship under direction of master teacher and university supervisor in assigned school.


5000. Contemporary Approaches to Teaching Biological Science (3) P: BIOL 1100, 1101, 1200, 1201; or equivalent; minimum of 16 s.h. in BIOL. Effective teaching in biology using current curricula materials. Emphasis on investigative nature of biology.

5010. Applications of Microcomputers in Teaching Physical Science (3) 2 1-hour lectures and 1 2-hour lab per week. Use of microcomputer to assist in teaching physical science. Topics include operation of microcomputer, review and evaluation of available software, and computer techniques to illustrate physical science concepts.

5020. Applications of Microcomputers in Teaching Biological Science (3) Use of microcomputer to assist in teaching biological science. Topics include operation of microcomputer, review and evaluation of available software, and computer techniques to illustrate biological concepts.

5990. Apprenticeship Science (3) Direct supervision in lab procedures by members of science staff.

pp. 194 & http://www.ecu.edu/cs-acad/ugcat/education.cfm#concentrations

SECTION 8: ACADEMIC PROGRAMS

French (26 s.h.)

FREN 2330. Review of Grammar (3) (P: FREN 1004 or equivalent)
FREN 3225. Advanced Conversation (3) (P: FREN 2330)
FREN 3330. Composition and Advanced Grammar (3) (WI) (P: FREN 2330)
Choose 9 s.h. from:
FREN 2440. Readings in the Culture of France I (3) (FC:HU) (P: FREN 1004)
FREN 2441. Readings in the Culture of France II (3) (FC:HU) (P: FREN 1004)
FREN 2442. Readings in the Francophone Cultures of the Americas (3) (FC:HU) (P: FREN 1004)
FREN 2443. Readings in the Francophone Cultures of Africa (3) (FC:HU) (P: FREN 1004)
Choose 8 s.h. FREN electives above 2999

General Science (18 s.h.)

SCIE 3602. Investigations in Physical and Earth Science (4) (F,S,SS)
SCIE 3604. Investigations in Life and Environmental Science (4) (F,S,SS)
Choose two of the following four:
BIOL 1050. General Biology (3) (F,S,SS) (FC:SC)
CHEM 1020. General Descriptive Chemistry (4) (F,S) (FC:SC)
GEOL 1500. Dynamic Earth (3) (F,S,SS) (FC:SC)
PHYS 1250. General Physics (3) (F,S,SS) (FC:SC) (P: MATH 1065 or 1066)
Choose one of the following two:
SCIE 3350, 3351. Descriptive Astronomy (4,0) (F)
SCIE 3360, 3361. Physical Meteorology (4,0) (S)

SCIE 3216. Teaching Science in the Elementary School (3) (F, S, SS)
SCIE 3270. Physical Science for Grades K-6 (3)
SCIE 3280. Life and Environmental Science Grades K-6 (3)
SCIE 3290. Earth Systems Science for Grades K-6 (3)
SCIE 3336. Science and Methods in Informal Settings and Field Experience (3) (P: SCIE 3216, 3270, 3280, 3290; or consent of instructor)
Choose one of the following four:
BIOL 1050. General Biology (3) (F,S,SS) (FC:SC)
CHEM 1020. General Descriptive Chemistry (4) (S) (FC:SC)
GEOL 1550. Oceanography (4) (F,S) (FC:SC)
PHYS 1050. Physics and the Environment (4) (F,S,SS) (FC:SC)

**General Science (24 s.h.)**

BIOL 1050. General Biology (3) (F,S,SS) (FC:SC)
CHEM 1020. General Descriptive Chemistry (4) (F,S) (FC:SC)
GEOL 1500. Dynamic Earth (3) (F,S,SS) (FC:SC)
PHYS 1250. General Physics (3) (F,S,SS) (FC:SC) (P: MATH 1065 or 1066)
SCIE 3602. Investigations in Physical and Earth Science (4) (F,S,SS)
SCIE 3604. Investigations in Life and Environmental Science (4) (F,S,SS)
Choose one of the following:
SCIE 3350, 3351. Descriptive Astronomy (4,0)
SCIE 3360, 3361. Physical Meteorology (4,0)

**Agenda Item VIII**

**College of Human Ecology**

**Department of Interior Design and Merchandising**

[http://www.ecu.edu/cs-acad/ugcat/CoursesM.cfm#mrch](http://www.ecu.edu/cs-acad/ugcat/CoursesM.cfm#mrch)

**MRCH: Merchandising**

1135. Principles of Merchandising (3)
   Principles of merchandising as applied to textile, apparel, and interiors industries. Survey of supply, manufacture, distribution, and auxiliary industries and fashion terminology, creators, and careers.
2034. Textiles (3)

2035. Textiles Laboratory (1)
C or P: IDSN 2040 or MRCH 2034. Assessment of textile fibers and fabrics as related to quality and performance.

2239. Apparel and Human Behavior (3)
Cultural, social, psychological, and economic aspects of apparel which affect selection and use of apparel by consumer.

2350. Merchandising Strategies (3)
P: MRCH 1135. Introduces theories and concepts in soft goods retailing. Investigates strategic planning process in apparel and interiors retailing.

2500. Survey of Historic Costume Through the 18th Century Fashion History (3)
A study of clothing Survey of the development and characteristics of dress worn by men women, women men, and children from prehistory antiquity to the end of the eighteenth century present. Course will f Focus on stylistic changes and the effects of political, cultural, economic, technological, and social forces on clothing as well as stylistic changes fashion.

2883. Pre-Professional Seminar (1)
P: Merchandising major; sophomore standing; P/C: MRCH 2350. Introduction to careers in merchandising, job search tactics, interview skills, and professional correspondence.

3001, 3002, 3003. Special Topics (1,2,3)
May be repeated for credit with change of topic. P: MRCH 1135. Special topics in selected areas of apparel, interiors, and merchandising. Variable titles, content, and hours.

3050. Quality Analysis: Apparel (3)
P: MRCH 2034; 2035. Evaluates apparel construction through identification, differentiation, and analysis. Relationship between product quality and production, distribution, and consumption of apparel.

3200. Consumer Studies in Merchandising (3)
P: Merchandising majors or minors; MRCH 2350. Consumer motivation and purchasing behavior in apparel and interiors products.

3300. Technology in Merchandising (3)
P: Merchandising major; MRCH 2350. Introduction to the use of technology in the global textile, apparel, and interiors industries.

3307. Nineteenth and Twentieth Century Costume (3)
P: Merchandising majors or minors; MRCH 2239. Chronological survey of development and characteristics of western dress from nineteenth century to the present.

3350. Merchandising Analysis (3)
P: Merchandising majors or minors; MRCH 2350. Buying, management, and operations in apparel and interiors industry, including wholesale and retail. Emphasis on analysis techniques utilized by merchandisers.

3400. Visual Merchandising, Planning, and Operations (3)
P: Merchandising majors or minors; MRCH 1135. Promotion of apparel and interior furnishings throughout production and distribution systems. Emphasis on merchandising concepts and strategies that convey product characteristics.

3401. Visual Merchandising/CAD Lab (1)
P: Merchandising major; MRCH 3400. Practical application of visual merchandising planning and operational concepts. Projects may consist of software-based learning, service-learning, and community and campus outreach experiences.

3883. Merchandising Internship I (2)
P: Merchandising major; MRCH 2883. Supervised work experience to enhance student’s competency in merchandising and to provide the foundation for advanced coursework.

4001, 4002, 4003. Independent Study: Apparel, Textiles, Interiors Merchandising (1,2,3)
P: Junior standing. Problems in apparel, textiles, interiors and merchandising.

4209. Directed Study: Research in Merchandising (3) (WI)
P: Senior standing; Merchandising majors or minors; minimum cumulative 2.5 GPA; MRCH 3200; or consent of instructor. Research methods and applications in merchandising of apparel, textile, and interior furnishing products.

4300. Global Economics: Textiles, Apparel, and Interior Furnishing Industries (3) (WI)
P: Merchandising major; minimum cumulative 2.5 GPA; MRCH 2034 or IDSN 2040; ECON 2113; or consent of instructor. Global economic issues affecting these industries and their impact on merchandising and consumption of these end-use products.

4350. Merchandise Planning, Buying, and Sourcing (3)
P: Merchandising major or minor; minimum cumulative 2.5 GPA; MRCH 3350; or consent of instructor. Theoretically based decision-making in forecasting, buying, and sourcing of apparel and interiors products with computer applications.

4400. International Merchandising (3)
P: Merchandising major; minimum cumulative 2.5 GPA; MRCH 3200; senior merchandising major or consent of instructor. Comparative overview of merchandising practices in selected international environments, with special emphasis on the apparel and home furnishings industries.

4883. Merchandising Internship II (3) (WI) (F,SS)
P: Senior merchandising major; minimum cumulative 2.5 GPA; consent of instructor. Supervised work experience to enhance student’s competency in merchandising through integration of theory and practice.

4999. Merchandising Capstone: Executing the Concept (3)
P: Minimum cumulative 2.5 GPA; MRCH 3050 or IDSN 3550; MRCH 3200; MRCH 3400; MRCH 4350; Senior merchandising major; or consent of instructor. Application of merchandising concepts in the execution of a merchandise plan and the development and presentation of apparel and interiors products to complete the plan.

MRCH Banked Courses
2003. Apparel Construction for Secondary Education (2)
2004. Apparel Construction for Secondary Education Laboratory (1)
2301. Computer Applications in Merchandising (3)
4308. Professional Development in Merchandising, Apparel, and Textiles (3)
4333. Quality Analysis: Textiles (2)
5338. Problems in Apparel, Merchandising, and Interior Design (3)

BS in Merchandising

Students majoring in merchandising have two concentration options: fashion merchandising or interiors merchandising. To declare the merchandising major, students must have a cumulative
2.5 2.0 GPA, complete a minimum of 12 s.h. at ECU, and complete both MRCH 2350 and MATH 1065 with a C or better. Students can declare the merchandising major upon entry to the university or at any time if they are in good academic standing. Throughout the program students must make a C or better in all MRCH/IDSN major courses. In order to register for all 4000-level courses, students must have a minimum overall 2.5 GPA. Undeclared majors are allowed to take all MRCH and IDSN 1000 and 2000 level courses (except MRCH 2883 and IDSN 2281) and MRCH 3003 special topic courses. Minimum degree requirement is 126 s.h. of credit as follows:

1. Foundations curriculum requirements (For information about courses that carry foundations curriculum credit see Liberal Arts Foundations Curriculum) including those listed below - 42 s.h.

   ECON 2113. Principles of Microeconomics (3) (F,S,SS) (FC:SO)
   MATH 1065. College Algebra (3) (F,S,SS) (FC:MA) (P: Appropriate score on mathematics placement test)
   PSYC 1000. Introductory Psychology (3) (F,S,SS) (FC:SO)

2. Core - 3740 s.h.
   MRCH 1135. Principles of Merchandising (3)
   MRCH 2350. Merchandising Strategies (3) (P: MRCH 1135)
   MRCH 2883. Pre-Professional Seminar (1) (P: Merchandising major; sophomore standing; P/C: MRCH 2350)
   MRCH 3200. Consumer Studies in Merchandising (3) (P: Merchandising majors or minors; MRCH 2350)
   MRCH 3300. Technology in Merchandising (3) (P: Merchandising major; MRCH 2350)
   MRCH 3350. Merchandising Analysis (3) (P: Merchandising majors or minors; MRCH 2350)
   MRCH 3400. Visual Merchandising, Planning, and Operations (3) (P: Merchandising majors or minors; MRCH 1135)
   MRCH 3401. Visual/CAD Lab (1) (P: Merchandising major; MRCH 3400)
   MRCH 3883. Merchandising Internship I (2) (P: Merchandising major; MRCH 2883)
   MRCH 4209. Directed Study: Research in Merchandising (3) (WI) (P: Merchandising majors or minors; Senior standing)
   MRCH 4300. Global Economics: Textiles, Apparel, and Interior Furnishings Industries (3) (WI) (P: Merchandising major; minimum cumulative 2.5 GPA; MRCH 2034 or IDSN 2040; ECON 2113; or consent of instructor)
   MRCH 4350. Merchandise Planning, Buying, and Sourcing (3) (P: Merchandising major or minor; minimum cumulative 2.5 GPA; MRCH 3350; or consent of instructor)
   MRCH 4400. International Merchandising (3) (P: Merchandising major; minimum cumulative 2.5 GPA; MRCH 3200; or consent of instructor)
   MRCH 4883. Merchandising Internship II (3) (WI) (P: Senior merchandising major; minimum cumulative 2.5 GPA; consent of instructor)
   MRCH 4999. Merchandising Capstone: Executing the Concept (3) (P: Minimum cumulative 2.5 GPA; MRCH 3050 or IDSN 3550; MRCH 3200; MRCH 3400; MRCH 4350; Senior merchandising major; or consent of instructor)
Select 1 of the following:
MRCH 3003. Special Topics (3) (P: MRCH 1135) (May be repeated for credit with change of topic)
MRCH 4209. Directed Study: Research in Merchandising (3) (WI) (P: Merchandising major; minimum cumulative 2.5 GPA; MRCH 3200; or consent of instructor)
MRCH 4400. International Merchandising (3) (P: MRCH 3200; Senior merchandising major)

3. Concentration area: (Choose one area.) - 46 13 s.h.

Fashion:
MRCH 2034. Textiles (3) (C: MRCH 2035)
MRCH 2035. Textiles Laboratory (1) (C: MRCH 2034)
MRCH 2239. Apparel and Human Behavior (3)
MRCH 2500. Survey of Costume Through the 18th Century Fashion History (3)
MRCH 3050. Quality Analysis: Apparel (3) (P: MRCH 2034 or IDSN 2040; MRCH 2035)
MRCH 3307. Nineteenth and Twentieth Century Costume (3) (P: Merchandising majors or minors; MRCH 2239)

Interiors:
IDSN 1180. Interior Design Fundamentals (3)
IDSN 2040. Textiles for Interiors (3)
IDSN 2700. Historic Interiors I: 3000 BC through Mid-Nineteenth Century (3) (WI)
IDSN 2750. Historic Interiors II: Late Nineteenth and Twentieth Centuries (3) (WI)
IDSN 3550. Materials and Specifications (3) (P: IDSN 2040; junior standing; IDMR major)
MRCH 2035. Textiles Laboratory (1) (C or P: IDSN 2040)

4. Minor area (Select One)

Business - 24 s.h.
Communication - 24 s.h.
Hospitality Management - 30 s.h.
Art - 30 s.h.

5. Electives to complete requirements for graduation

**Merchandising Minor**

The minor in merchandising requires 24 s.h. of credit as follows:

1. Core - 18 s.h.

MRCH 1135. Principles of Merchandising (3)
MRCH 2350. Merchandising Strategies (3) (P: MRCH 1135)
MRCH 3200. Consumer Studies in Merchandising (3) (P: MRCH 2350; Merchandising majors or minors)
MRCH 3350. Merchandising Analysis (3) (P: Merchandising majors or minors; MRCH 2350; MRCH 2350; Merchandising majors or minors)
MRCH 3400. Visual Merchandising, Planning, and Operations (3) (P: Merchandising major or minor; MRCH 1135; Merchandising majors or minors)
MRCH 4350. Merchandise Planning, Buying, and Sourcing (3) (P: Merchandising major or minor; minimum cumulative 2.5 GPA; MRCH 3350; or consent of instructor)

2. MRCH or IDSN electives - 6 s.h.
   To be eligible to declare the merchandising minor, a student must have a minimum overall GPA of 2.0. In addition, to complete the minor, a student must have a cumulative GPA of 2.0 in the merchandising minor.
Attachment A: Catalog Cleaning Subcommittee

The University Curriculum Committee has considered three areas in which to consider cleaning the Undergraduate Catalog of courses no longer being used. The third of the three has not been discussed extensively at this point and comes to the UCC for further consideration. Although the UCC has acted on items (1) and (2) below, suggestion is to systematize

(3) Courses Not Taught in Ten or More Years:

The list of undergraduate courses not taught in 10 years consists of 74 courses, all of which are less than 5000 in number (that is, the search likely excluded 5000-level courses). The number of years since a course was last taught ranged from 12-18, with only one course not taught since 1994. Most of the courses (60 of the 74) had been last taught in the 1997-2000 time frame.

Recommendations to UCC:
- UCC ensures that the list of courses does not include courses never taught
- UCC offers the opportunity for areas to remove courses based on their request (as opposed to stating that courses will be removed unless a request is made contrary)
- UCC does this work every two years – in the fall – given there is not a large number of classes (only 74 courses in the list).
- UCC may want to coordinate this work with cleaning the catalog of 5000-level courses that have been deleted from the Grad Catalog and courses banked for over five years.

(1) 5000-Level Courses Delete from the Graduate Catalog:

Recommendation to UCC:

Move to delete from the Undergraduate Catalog at next University Curriculum Committee meeting after receiving notification that a 5000-level course has been deleted from the Graduate Catalog. In addition, every two years, make a specific search for such classes that may have been missed and have accumulated over the two-year period.

(2) Courses Banked for Five or More Years

Recommendation to UCC:

Approach program areas in the following manner: Courses banked for five or more years will be deleted from the Undergraduate Catalog unless the program area responds within a one month time period. A simple request for the course(s) to remain in the pool of banked courses will ensure its continuation.
Draft sample - Memo to Department Chair Regarding 5000-Level Courses to Be Deleted:

Dear Professor Chair:

The following 5000-level courses from your department were deleted from the Graduate Catalog by a previous curriculum action. They were not deleted from the Undergraduate Catalog at that time and now the University Curriculum Committee is informing you that the course will be removed from the 2012-13 Undergraduate Catalog.

<table>
<thead>
<tr>
<th>Prefix Abbrev</th>
<th>Prefix</th>
<th>Course Number, Title and Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEOG</td>
<td>Geography</td>
<td>5009. Geography of Public and Private Parkland Use (2)</td>
</tr>
<tr>
<td>GEOG</td>
<td>Geography</td>
<td>5022. Theories of Industrial Location (3)</td>
</tr>
<tr>
<td>GEOG</td>
<td>Geography</td>
<td>5024. Regional Development (3)</td>
</tr>
<tr>
<td>GEOG</td>
<td>Geography</td>
<td>5050, 5051. Nautical Charts and Navigation (3,0)</td>
</tr>
<tr>
<td>GEOG</td>
<td>Geography</td>
<td>5084. Map Compilation and Design (3)</td>
</tr>
<tr>
<td>GEOG</td>
<td>Geography</td>
<td>5098. Hydrology and Water Resources (3)</td>
</tr>
<tr>
<td>GEOG</td>
<td>Geography</td>
<td>5191, 5192, 5193. Seminar in Regional Geography (1,2,3)</td>
</tr>
<tr>
<td>GEOG</td>
<td>Geography</td>
<td>5200. Climatology: Regions and Applications (3)</td>
</tr>
<tr>
<td>GEOG</td>
<td>Geography</td>
<td>5210. Terrain Analysis (3)</td>
</tr>
</tbody>
</table>

Sincerely,

Undergraduate Curriculum Committee
Draft sample - Memo to Department Chair Regarding Courses Banked for Five or More Years:

Dear Professor Ganter:

The following banked undergraduate courses from your department have remained inactive for five or more years. The University Curriculum Committee is providing departments the opportunity to clean up their portion of the catalog by the following action/inaction:

Courses banked for five or more years will be deleted from the 2012-13 Undergraduate Catalog unless the program area responds within a one month time period. A simple request for the course(s) to remain in the pool of banked courses will ensure that the course(s) will remain in the catalog.

<table>
<thead>
<tr>
<th>Prefix Abbrev</th>
<th>Prefix</th>
<th>Course Number, Title and Credit Hours</th>
<th>Year Banked</th>
</tr>
</thead>
<tbody>
<tr>
<td>SCIE</td>
<td>Science Education</td>
<td>1270. Physical Science for Elementary Education Majors (3)</td>
<td>1997</td>
</tr>
<tr>
<td>SCIE</td>
<td>Science Education</td>
<td>1271. Physical Science for Elementary Education Majors Laboratory (1)</td>
<td>1997</td>
</tr>
<tr>
<td>SCIE</td>
<td>Science Education</td>
<td>1280. Life and Environmental Science for Elementary Education Majors (3)</td>
<td>1997</td>
</tr>
<tr>
<td>SCIE</td>
<td>Science Education</td>
<td>1281. Life and Environmental Science for Elementary Education Majors Laboratory (1)</td>
<td>1997</td>
</tr>
<tr>
<td>SCIE</td>
<td>Science Education</td>
<td>2110. Elements of Photography (2)</td>
<td>1992</td>
</tr>
<tr>
<td>SCIE</td>
<td>Science Education</td>
<td>2111. Elements of Photography Laboratory (0)</td>
<td>1992</td>
</tr>
<tr>
<td>SCIE</td>
<td>Science Education</td>
<td>3010. Nature Photography (3)</td>
<td>1984</td>
</tr>
<tr>
<td>SCIE</td>
<td>Science Education</td>
<td>3011. Nature Photography Laboratory (0)</td>
<td>1984</td>
</tr>
<tr>
<td>SCIE</td>
<td>Science Education</td>
<td>3110. Scientific Photography (3)</td>
<td>1997</td>
</tr>
<tr>
<td>SCIE</td>
<td>Science Education</td>
<td>3111. Scientific Photography Laboratory (0)</td>
<td>1997</td>
</tr>
</tbody>
</table>

Sincerely,

Undergraduate Curriculum Committee
Attachment B: UCC Manual Changes and Updates

This is a list of items that need to be addressed in revisions to the UCC manual. Please consider whether there are other items that need to be added.

1. Updated explanation of the course justification (item 5 on in the course proposal form) text should be included in instructions for the proposal form and in other areas of the manual as necessary.

2. New signature form process needs to be outlined in areas of the manual as necessary. *The new process is that people can submit an electronic copy of the signature form.*

3. Requirements for a course title revision and/or prerequisite revision versus a course revision need to be clarified.

4. Revision to the banking form once that is.

5. New liaison notification process for newly submitted packages needs to be added to the manual. *The process recently approved by Faculty Senate is that the UCC chair will notify liaisons when packages are submitted by persons other than the liaison.*

6. Revise text addressing the deletion of 5000-level courses from the undergraduate catalog to add information on:
   - Difference between deletion of the course and notifying UCC versus removal of the course from the undergraduate catalog while maintaining the course in the graduate manual
   - Identify what is required if the course has already been deleted through the GCC

7. Description on process by which notifications about course banked 5+ years are sent to department should be mentioned in the manual if we are intending to revisit this annually

8. Description on process by which notifications about not offered in 10+ years are sent to department should be mentioned in the manual if we are intending to revisit this annually

9. The new Curriculun action table needs to be included, with some small editorial revisions, and the new text for the revised helpful hints checklist created by the UCC have already been incorporated into the body (new text is identified with yellow highlighting) and is attached and posted to tomorrow’s agenda.

10. Addition of information about documents needed by Academic Planning (such as the Request to Discontinue a Certificate Program or Minor) and whether or not required by UCC.
11. Further, or additional, information or clarifications about suggestions for items in the course syllabus (e.g., wording for objective, ISBN and date of texts, “units” instead of weeks, grading scales, etc.).