

Minutes

Committee: Distance Education and Learning Technology Committee (DELTC)

Meeting date/time/location: November 17, 2021, 3:30 p.m., Microsoft Teams

Person Presiding: Melinda Doty, Elected Chair

Regular members in attendance: Will Banks, Jonathan Reid, Imre Patyi, Marina Walker, Scott Walfield, Patrick Rider

Ex-officio members in attendance: Wendy Creasey, Jennifer Baysden, Robert Campbell, Timm Hackett, Steven Schmidt, Hector Molina

Others: Rachel Baker

Actions of Meeting:

1. Meeting was called to order by Melinda Doty, Elected Chair.
2. Updated minutes from October regarding point 4. Motion to accept minutes and approved.
3. Patrick Rider has been added to DELTC as a regular member.
4. Old business:
 - a. Canvas Standard Operating Procedures was approved by the Faculty Senate on 11/2.
 - b. DE Modules were reviewed and approved regarding the reduction of questions.
5. Academic Computer Policy, Computer Replacement/Retirement Program Policy and Software and Data Collection Services Acquisition Review Subcommittee meeting is scheduled for Thursday, November 18 at 9:00 am on Teams.
6. New business:
 - a. Hector Molina presented an update concerning the LTI Evaluation Process. The new LTI process will streamline the process, decrease the time required to review, and will prioritize those that will have the largest impact (e.g., used by a number or percent of instructors/students, National Exam preparation). Part of the proposed evaluation criteria also includes that it does not duplicate tools in Canvas, meets an enterprise level gap, and has sufficient support. As part of the new LTI workflow, the request deadline would be March 1. After the initial evaluation, DELT would be asked for feedback and prioritization. Will Banks noted that with mostly faculty on the group, there may be an issue with faculty over the summer. Hector noted that after the initial evaluation for the March deadline, it is anticipated that DELT will be able to review them prior to the end of the semester. Regarding how many would be forwarded to DELT, Hector was not sure as it could vary each year. Wendy Creasey noted it is difficult to set common criteria and too many factors to consider initially and recommended they all come forward. Jonathan Reid made the suggestion of a pre-vetting process with a presentation by those who put forward a request to do so at some level (e.g., division). Hector Molina will be presenting an updated version of this, tentatively for January.

- b. Wendy Creasey noted that two tools have been integrated into Canvas: Flipgrid, a video discussion board system, and GoReact, a video software assessment tool to help learners demonstrate skills. Taskstream has been integrated and while visible, is restricted to the College of Education. The committee supports Flipgrid being sent forward to the administration for use.
 - c. Wendy Creasey presented on the H5P Tool for Canvas which is an interactive tool that can be utilized in numerous ways to check and assess learning in an interactive environment for students. Examples include images with hotspots, interactive books, quizzes, image sequencing, timelines, flashcards, etc. The tool is integrated into the Canvas gradebook. DELT would be one committee to gain access it to help evaluate and test it. It is anticipated that a campus wide license would be available for Fall 2022 and OFE would host training sessions. This led to a discussion regarding finances and costs to the university. The committee supports H5P being sent forward to the administration for use.
 - d. A member of SGA will be joining DELT to help develop a survey for student input and a subcommittee will be formed to help create it.
7. Committee updates:
- a. DLET:
 - i. Panopto training has started which replaces Mediasite. It's available for faculty in Canvas.
 - b. ITCS:
 - i. Reminder that there is a monthly newsletter and to share it among colleagues.
 - ii. 90% of courses and 95% DE courses are published in Canvas.
8. Adjournment: With no further business, meeting was adjourned at 4:36 p.m.

Next meeting: January 26, 2022, 3:30 p.m., Microsoft Teams

Respectfully submitted,
Scott M. Walfield, Secretary