

## Minutes

**Committee:** Distance Education and Learning Technology Committee (DELTC)

**Meeting date/time/location:** February 22, 3:30 p.m., Microsoft Teams

**Person Presiding:** Melinda Doty, Elected Chair

**Regular members in attendance:** Jamie Bloss, Nancy Dias, Melinda Doty, Imre Patyi, Rita Soulen, Jan Tillman, Scott Walfield

**Ex-officio members in attendance:** Jennifer Baysden, Ryan Bonnett, Robert Campbell, Bobbi Jo Carter, Wendy Creasey, Ken Luterbach, Steven Schmidt

**Others:** Rachel Baker

### Actions of Meeting:

1. Meeting was called to order by Melinda Doty.
2. January minutes were approved.
3. Old Business
  - a. Computer Replacement/Retirement Policy – Johnathon Reid presented the final version of the response to the committee in advance; the document will be going back to the Chancellor’s Office. There were editorial changes which was followed by a vote to approve it.
  - b. ChatGPT/generative AI panel discussion – There will be three panels in the making covering the following areas: teaching and learning, research, and business process to be held in March. Wendy Creasey has been taking the lead on it; a number of different individuals from various organizations around ECU will be participating in it. Regarding the teaching and learning panel, the plan is to give individuals 5 – 8 minutes to talk with a 30-minute Q&A to follow. DELT will be sponsoring two of the three: teaching and learning; research. It was noted that TurnItIs, which ECU uses, is releasing a tool in April that says they can predict AI generative text but there are significant criticisms of it. There was a vote to approve it.
  - c. Fostering Academic Integrity document for DE Courses and Syllabus Language Recommendation – Wendy Creasey provided an update concerning the language required to be used in the syllabus and in the faculty manual when using a proctor. The fostering integrity document was also updated. A number of others have examined it including Leila Faranesh, David Hisel, Ginny Sconiers, and members from the Proctoring Taskforce. There was a vote to approve it.
  - d. Instructional Continuity Website Updates – Wendy Creasey explained the changes that were made; the front page had an extensive makeover. There was a vote to approve it.
  - e. Proctoring Process Update – Wendy Creasey provided an update. There will be a pilot in the first session of the summer; students will not have to pay for it. If it is successful, there will be a larger group of faculty members to test it.

4. Committee updates:
  - a. IRCC: There was a creation of a new employee orientation guide on technology resources. Two updates concerning ADA accessibility. 1) Panopto should be used for automated speech recognition generated captions. 2) Webpages are being updated to ensure they are accessible; ECU's score is now greater than the educational benchmark (93.5 versus 85.7). Concerning Pirate ID changes, it will now be 8+ months before an account is disabled.
5. New business:
  - a. Bobbi Jo Carter is the newest member of DELT as an ex-officio member. She has joined ECU as the Executive Director of the Office of Online Learning, Academic Outreach, and Academic Innovation.
  - b. Melinda Doty provided a quick update concerning Project Kittyhawk. There was a letter of intent signed by ECU to pursue the possibility of working together. A question was raised at Faculty Senate on whether or not DELT was not involved in this conversation; they were not. There will be more faculty input moving forward.
  - c. If you are set to roll off the committee, the volunteer form has already gone out.
6. Adjournment: With no further business, meeting was adjourned at 4:46 p.m.

**Next meeting:** March 22, 3:30 p.m., Microsoft Teams

Respectfully submitted,  
Scott M. Walfield, Secretary