

Minutes

Committee: Distance Education and Learning Technology Committee (DELTC)

Meeting date/time/location: March 22, 3:30 p.m., Microsoft Teams

Person Presiding: Melinda Doty, Elected Chair

Regular members in attendance: Nancy Dias, Melinda Doty, Imre Patyi, Jonathan Reid, Rita Soulen, Jan Tillman, Scott Walfield

Ex-officio members in attendance: Jennifer Baysden, Ryan Bonnett, Robert Campbell, Bobbi Jo Carter, Wendy Creasey, Eric Houston, Ken Luterbach, Vera Tabakova,

Actions of Meeting:

1. Meeting was called to order by Melinda Doty.
2. February minutes were approved.
3. New business:
 - a. DELT is sponsoring two ChatGPT/Generative AI panel discussions with the other panel sponsored by ITCS. The first is April 3, Teaching and Learning in the Age of Generative Artificial Intelligence (ChatGPT): Opportunities and Challenges from 1:00-2:30, and the second April 26, Transforming Research Practice Through Artificial Intelligence, from 2:00-3:30. Sessions will be online. The ITCS session will be held on April 20 in which they'll be discussing co-pilot. Wendy Creasey invited Ryan Bonnett, the SGA president, or someone to represent SGA, to attend either as a panel member or to ask questions. There will be resources for faculty that will be presented to DELT in April in draft form. The final version would then be sent out to faculty over the summer regarding syllabus language with different language covering different choices (e.g., no generative text at all). It was asked if this will include guidance to this as he would be inclined to prohibit it. Some of these topics will be explored in greater depth at the tailgate in the fall. Ken Luterbach provided some perspective as how ChatGPT can be utilized, particularly through the use of its API.
 - b. Fostering Academic Integrity document for DE courses and syllabus language recommendation. These were voted on at the last meeting and will be presented at Faculty Senate in March.
 - c. Instructional continuity website updates. This was voted on and approved at the last meeting. Andrew Horn will not be able to update it until April or May at the earliest.
 - d. Student survey update. Jonathan Reid presented a draft of the student survey and provided context for why DELT is creating one which will help gain insight into what the students know, competencies, experiences, etc. which will hopefully result in better distance education instruction. The subcommittee will be meeting shortly to continue work on it. The draft will be uploaded to Teams for others to view and provide comments with a goal of voting on the survey at the next meeting. The survey will have to go through the Survey Committee via IPAR. IPAR will be providing the initial sample if it gets approved. As a background issue, Jonathan discussed Kitty

- Hawk and DELT will have a role in this moving forward. Wendy clarified it was only a letter of intent to further explore. It was noted that Allen Guidry, Interim Associate Vice Chancellor of Academic Operations, should be invited as someone who could provide more perspective to the committee.
- e. Melinda Doty asked Eric Houston about the state of Zoom given the push towards Microsoft Teams. While Zoom is not officially supported by ITCS, it is allowed as numerous people still use it on campus. While the recommendation is to use Teams, if there is a need to use it (e.g., external speakers), it is fine to use.
 - f. Proctoring process update. Approximately 7 faculty and 400 students will be participating in the first summer session of the pilot. The institution is covering the cost. There will be a larger one conducted in the fall most likely with students paying for it. It was noted that virtual options are low cost (~\$13) with in-person proctoring costs much more variable.
4. Adjournment: With no further business, meeting was adjourned at 4:16 p.m.

Next meeting: April 26, 3:30 p.m., Microsoft Teams

Respectfully submitted,
Scott M. Walfield, Secretary