

Minutes

Committee: Distance Education and Learning Technology Committee (DELTC)

Meeting date/time/location: April 26, 3:30 p.m., Microsoft Teams

Person Presiding: Melinda Doty, Elected Chair

Regular members in attendance: Melinda Doty, Jamie Bloss, Imre Patyi, Jonathan Reid, Rita Soulen, Jan Tillman, Scott Walfield

Ex-officio members in attendance: Jennifer Baysden, Robert Campbell, Bobbi Jo Carter, Wendy Creasey, Eric Houston, Ken Luterbach, Vera Tabakova

Actions of Meeting:

1. Meeting was called to order by Melinda Doty.
2. March minutes were approved.
3. New business:
 - a. DELT had sponsored two ChatGPT/Generative AI panel discussions: Teaching and Learning in the Age of Generative Artificial Intelligence (ChatGPT): Opportunities and Challenges on April 3, and the second Transforming Research Practice Through Artificial Intelligence, on April 26. Sessions were held online and recorded.
 - b. Faculty Senate updates:
 - i. Fostering Academic Integrity. Melinda Doty presented the document for distance education courses that contains recommended syllabus language. It was well received.
 - ii. Instructional Continuity Website Updates. Melinda Doty presented the changes to the website which primarily was from a focus from the pandemic to general issues. This was presented as information only.
 - c. Syllabus language. Wendy Creasey provided an update and draft language. For background, faculty have been wanting syllabus language concerning AI generative tools such as ChatGPT that they could use and modify themselves. The four examples include 'use prohibited', 'use only with prior permission', 'use with acknowledgement', and 'use is freely permitted with no acknowledgement'. This would be added to a LibGuide where other resources will be curated by ECU librarians. There was some discussion that including 'use is freely permitted with no acknowledgement' may model poor behavior and have other repercussions; the vote to remove this did not pass. The document with four examples with slight modification was approved by DELT in a contested vote.
 - d. Student survey. The survey will be released in fall 2023. Jonathan Reid presented an update. The subcommittee believes the main things to be done in terms of design would seem to be prioritize and select the most important topics, formulate the questions, and estimate how many questions could fit into a 10-minute survey. Next year, the committee would have to work on implementing it including having a survey expert review the design, get permission and have the appropriate authority administer it to the student population that is appropriate, interpret the results, and

- share the report of results with any recommendations to faculty and others as appropriate. Jamie Bloss indicated they have done surveys in the past for research and can assist.
- e. Proctoring process update. Wendy Creasey noted that the pilot will be held in the first summer session with ECU paying student costs and a larger pilot in the fall that students would be paying. It was asked if there were point people with contact information that faculty could come to. Wendy noted the only institutional support right now is with Respondus Monitor via ITCS.
4. Committee updates
 - a. IRCC – Eric Houston provided an update of a new resource guide that should go live in the coming months. Campus refresh is starting next week.
 5. Annual report. Melinda Doty provided an overview of what the committee had accomplished throughout the year and thanked the various members for their help.
 6. Adjournment: With no further business, meeting was adjourned at 4:20 p.m.

Respectfully submitted,
Scott M. Walfield, Secretary