Educational Policies and Planning Committee
Minutes of meeting 11-8-02

Members present: George Bailey, Charles Hodson, Rick Niswander, Bob Morrison, Jim Smith, Michael Brown, Rita Reaves, Amy Carr-Richardson

Others in attendance: William Swart, Provost/Vice Chancellor for Academic Affairs
Rodney Schmidt, member of ECU task force for planning engineering programs

1) Minutes of the previous meeting (10/11/02) were approved without change.

2) Notification of Intent to Plan a BS Program in General Engineering: Following discussion with Provost Swart, the committee recommended in favor of the intent to plan this degree.

3) EPPC procedures for reviewing proposed degree programs: The UNC Office of the President no longer requires that the university submit a request for permission to plan a new degree program at the bachelor’s or master’s level, but only a notification of intent to plan such a degree. This change raises questions about the process that EPPC will use in reviewing proposed degree programs in the future. The notification of intent to plan a new degree program is a brief, general document. The committee needs to consider whether this document provides sufficient information for them to form a recommendation, or if additional information should be requested from the unit planning the new degree. The committee’s discussion of this issue will be continued by e-mail prior to the next meeting.

4) Revision of ECU Faculty Manual, Part V, Section III. Curriculum Development: Rita Reaves indicated that the draft of the new section (describing procedures for the transfer of an existing degree program to a different unit on campus) is being incorporated within the working draft of the full section on curriculum development. In the coming weeks, Provost Swart will review the complete draft, which will then be distributed to the full committee. Discussion about the draft of this section of the faculty manual will be an agenda item for the next committee meeting.

The next EPPC meeting is scheduled for 12/13/02 at 1:00 p.m.

Amy Carr-Richardson, secretary