

COMMITTEE: Educational Policies and Planning

MEETING DATE: Friday, October 14, 2022; Online (TEAMS)

PERSON PRESIDING: Committee Chair, John Collins

REGULAR MEMBERS IN ATTENDANCE: John Collins, Timothy Jenks, Suzanne Lea, Ken Luterbach, Jean-Luc Scemama, Michele Wallen

EX-OFFICIO MEMBERS IN ATTENDANCE: Cyndi Bellacero, Mark Bowler, Thompson Forbes, Ron Preston, Jason Yao, Raphael Yaft

OTHERS IN ATTENDANCE: Stacey Altman, Rachel Baker, Cal Christian, Ryan Martin, Jennifer McDougal, John Reisch

ACTIONS OF MEETING

Agenda Item #1: Call to order at 1:00 pm by Committee Chair John Collins

Agenda Item #2:

Approval of September 9, 2022 Meeting Minutes

Discussion:

None

Action Taken:

Minutes stand as submitted

Agenda Item #3: **Request to Deliver Existing UG Degree Program in New Delivery Mode: Rehabilitation Services in Department of Addiction and Rehabilitation Studies (Jennifer McDougal)**

The Department of Addictions and Rehabilitation Studies (ADRE) in the College of Allied Health at East Carolina University is requesting to offer the BS in Rehabilitation Services as a face-to-face and asynchronous online program, beginning Spring 2023. The BS in Rehabilitation Services program prepares entry-level human service personnel for careers in substance abuse, mental health, vocational rehabilitation, and other allied health professions. Those with this degree often work in roles such as case managers, employment specialists, activities assistants, behavior technicians, substance abuse worker, client advocate and other roles. Many students also use this degree to pursue graduate training in other allied health professions, such as Occupational Therapy, Physical Therapy, and Clinical Counseling.

The new online delivery method for this program offers options for working students and those with non-flexible schedules to obtain a degree in rehabilitation services. Faculty will deliver courses using a combination of lectures, discussion boards, virtual meetings, selected readings and assignments. Virtual platforms such as WebEx and Microsoft TEAMS will also be utilized. These courses will be provided in a hybrid format, in which a faculty will provide live instruction and simultaneously stream the course through a virtual platform. Classes will be streamed with the option to participate synchronously; however, an asynchronous option will also be provided. Courses will be provided in person in a classroom on campus, and there will be a fully asynchronous option. The asynchronous option will provide the same instruction in the form of lectures but may differ in the delivery of assignments and learning activities.

Adding an online option will increase enrollment and access to the degree.

Discussion:

Q: What skills in the program do students learn?

A: Teaches students how to act as a helper for individuals with disabilities. Specific skills: communication skills, managing cases, documentation, and field practice component in which students apply those skills.

Q: Are consultations with clients face-to-face or online?

A: Services are provided both in-person and online. Many students go on to pursue graduate degrees in Occupational Therapy which is also a field to uses both in-person and virtual environments for therapy.

Q: How does adding this option affect enrollment projections?

A: Advisors from UG Studies suggested that at least 20 students would apply to this major but it is not offered online. Winston Salem State is the only other program in the state and an online offering at ECU would provide greater access to individuals in rural areas without access to an on campus program.

Comment: First sentence in the justification needs to be reworded before being sent to the UNC System Office.

Q: Do you anticipate the online modality taking away from the face-to-face enrollment?

A: Intention is to provide all core classes in a hybrid format and the program does not anticipate a drop in enrollment in face-to-face course participation.

Q: Please comment on a discipline that is so human interaction heavy/important - how do you ensure that a program being offered fully online allows for the interaction skill development needed.

A: ADRE 4000 interviewing course is designed to build interviewing skills and students apply and practice skills with each other and the instructor. Technology has allowed adaptations during the pandemic like recording practice sessions which allows for the instructor to review and provide feedback on these skills and virtual meetings to deconstruct these sessions are used to better refine skills. No differences have been observed in internships after transitioning to an online platform.

Q: Students in the degree program need electives in multiple disciplines. Have you spoken to other programs about students seeking online options for these classes?

A: No, there are lots of choices for each requirement so there should be options for classes. The program is willing to notify programs of the potential increase in requests for seats in online classes.

Action Taken:

Motion to approve: Jason Yao

2nd: Jean-Luc Scemama

Approved

Agenda Item #4: Request to Discontinue a GR degree program: MS in Athletic Training in the Department of Health Education and Promotion (Stacey Altman and Ryan Martin)

The College of Health and Human Performance and the Department of Health Education and Promotion (HEP) are submitting a request to discontinue the Master of Science in Athletic Training program as a degree awarding program. The recent movement by CAATE, the national accrediting body associated with athletic training education, to require students to now have a *master's-level* degree in athletic training to be eligible to sit for the national boards and practice athletic training required HEP to revise an already existing MSAT program that had been inactive because of low enrollment. Despite efforts to support the program to extent current resources would allow, the program has not been able to recruit and retain students. The current environment of athletic training education programs indicates that demand was not

what was expected nationally. Discontinuation will not affect any current students as there are none enrolled in the program at this time.

Discussion:

Q: Why was the proposal initiated at the college level?

A: Program directors were part of the process with the Dean's office and the presentation to the department for approval. The Dean's office facilitated the process for the faculty.

Q: How does this affect the courses that the faculty teach?

A: Other course assignment options are being explored.

Action Taken:

Move to approve: Mark Bowler

2nd: Timothy Jenks

Approved

Agenda Item #5: Department of History Unit Response to Academic Program Review MOVED to November 11, 2022 meeting agenda

Discussion:

None

Action Taken:

None

Agenda Item #6: Request to Deliver MSA in Accounting online (Cal Christian)

The Department of Accounting is requesting to offer the Master of Science in Accounting (MSA) program fully online beginning Fall 2023. The MSA is currently offered in-person. The request is to begin delivery of the degree asynchronously online to complement, but not replace, the existing in-person program. Students will now be able to complete their MSA entirely online. Currently, most electives in the MSA program are offered online (students generally need nine hours of electives to complete the 30-hour degree program).

The MBA has been online for many years successfully. There have been prior requests for to move the MSA online and after transitioning to online during the pandemic, the program was able to effectively manage online course offerings. Program faculty estimate an enrollment increase of 20-25 students as result of an online transition. There is no significant financial investment to transition online beyond adding two online classes.

Discussion:

Q: When the budget template indicates additional resources are needed who is responsible for ensuring that the University/College/Department can provide those additional resources?

A: The budget form is a new requirement from the UNC system office. The reallocation of funds may be misleading in this template because no new funds are needed.

Q: Is there any concern with students finding electives in elective classes?

A: There are sufficient online elective options offered.

Action Taken:

Move to Approve: Jean-Luc Scemama

2nd: Ron Preston

Approved

Agenda Item #7: Revisit guidelines on minors (double-counting and minimum s.h. above 2999)

Few programs have explicit policies on minors/majors and double-counting. A policy limiting double-counting is not considered an editorial change. The committee proposed sending a request to minor program directors asking for a catalog revision to explicitly state majors cannot minor in the discipline.

Discussion:

Should there be a policy that limits double counting across minor?

Should there be a policy that limits double counting between majors and certificate programs?

From students' point of view, a cap on double-counting is concerning.

Fast-tracking a curriculum change at the college level for a catalog change might be an option to explore within each college.

EPPC needs an operational policy that the committee will not approve a program that does not clarify double-counting is limited to 50%.

Action Taken:

John will meet with Stacy Weiss (UCC Chair) to discuss the most efficient method of adopting a policy that restricts major/minor in the same discipline and limits double-counting to 50%.

Roster Update

Clark Nall realized he was going to have too many conflicts. He will exit the committee and Chair Ticknor is searching for another representative replacement.

The Dance APR has been delayed by one year. The committee will identify a representative from the for that APR at a later date.

APR Updates

Michele Wallen: The African and African American Studies internal APR review was conducted in September and sent to external reviewers. The site visit is scheduled for October 31-November 2, 2022.

Suzanne Lee: Marriage and Family Therapy APR

External and Internal reviewers were selected and the timeline is underway for next steps.

Motion to Adjourn: Suzanne Lea

2nd: Raphael Yaft

Approved

Meeting adjourned 2:19 PM

NEXT MEETING: 1:00 PM November 11, 2022

ITEMS TO BE DISCUSSED: History APR Response

Respectfully Submitted,

Michele Wallen, Secretary (wallenm@ecu.edu)