

COMMITTEE: Educational Policies and Planning

MEETING DATE: Friday, January 14, 2022 (online)

PERSON PRESIDING: John Collins

ATTENDANCE

Regular members: Heidi Bonner, John Collins, Bryna Coonin, Michael Dingfelder, Timothy Jenks, Suzanne Lea, Jean-Luc Scemama, Michelle Wallen

Ex-officio Members (with vote): Cyndi Bellacero, Mark Bowler, Ruth Little, Ron Preston, Jonathan Reid, Jason Yao

Also in attendance: Rachel Baker

ACTIONS OF MEETING

Call to order: 1:00 pm

Agenda Item #1: Approval of minutes from November 12, 2021

ACTION TAKEN: APPROVED

Agenda Item #2 New Undergraduate Certificate: Health Education & Promotion: Maternal and Child Health Certificate

Representative: Karen Vail-Smith, Essie Torres, Alice Richman

DISCUSSION:

Brief description and justification was presented. Courses were described in more detail. It is hoped that the Certificate will increase interest on campus in this area, especially in the College of Health & Human Performance, but also for students outside of the College – in areas like nutritional science, allied health, nursing. A question was raised about how many of these twelve credit hours/courses are required in the BS in Public Health program? A satisfactory response was provided. Concern also raised because PSYC 2201 has been banked, PSYC 4335 (Psychology of Women) has not been offered in 2 or 3 years. Can we strike a course and accept the proposal with that revision? Rachel Baker points out that in the EPPC Curriculog step there is no option to edit catalog copy. Bellacero is following up on the options here.

Suggestion made that the list of electives be put in categories -- gather HDFS together for example. They are in alphabetical order presently. No firm commitment made to do this. Concern was expressed that communication with Psychology Department did not result in catching some of these issues prior to this meeting.

ACTION TAKEN: APPROVED with noted edits concerning the two PSYC courses discussed.

Agenda Item #3 Graduate Program Revision: History, MA

Representative: Todd Bennett

DISCUSSION:

Proposal is to add a non-thesis option. Created for those who want an advanced history degree but do not plan to pursue a PhD, such as community members and military. Non-thesis will have a capstone project, in order to not devalue the thesis option. Requires thirty-six credit hours instead of the thesis option at 30 hours.

Questions – What is capstone? For educators, students who want to go on to public history HIST 6993 will be capstone project. Observation made that in two of their thesis-optional threads the Department kept the credit hours the same. History did discuss this and decided to do it this way. Can non-thesis be completed in same number of semesters? This is the Department's intention.

Is there an online component for this? UNC System approved this summer – History can offer 50% of history degree online. A discussion followed concerning which course(s) satisfy the research skills requirement.

An anomaly of our graduate program is noted -- that foreign languages are not uniformly required.

ACTION TAKEN: APPROVED

Agenda Item #4 Proposed Revision to EPPC Charge (low productivity reporting)

DISCUSSION:

Proposed revisions decided upon:

1. Name: Educational Policies and Planning Committee
 2. Membership:
8 elected tenured faculty members.
Ex-officio members (with vote): The Chancellor or an appointed representative, the Provost or an appointed representative, the Vice Chancellor for Health Sciences or an appointed representative, the ~~Vice Chancellor for Research, Economic Development and Engagement~~ **Dean of the Graduate School** or an appointed representative, the Chair of the Faculty, one faculty senator selected by the Chair of the Faculty, and one student member from the Student Government Association.

The chair of the committee may invite resource persons as necessary to realize the committee charge. The chair of the committee may appoint such subcommittees as he or she deems necessary.
 3. Quorum: 4 elected members exclusive of ex-officio.
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4. Committee Responsibilities:
 - A. The committee considers the adequacy, balance, and excellence of all of the University's undergraduate and graduate programs relative to accepted academic standards. This consideration shall cover the undergraduate and graduate programs as problems or concerns arise.
 - B. The committee advises the Chancellor on the educational policies and organizations, goals, standards, and procedures of the University following such consideration, as outlined in Section 4.A., or as requested otherwise by the Chancellor or the Faculty Senate.
 - C. The committee reviews information concerning proposals for all new curricula, programs, and academic policies, or for revisions in all existing policies, prior to the implementation of such proposals in the long-range planning of academic programs in the College of Arts and Sciences, the various professional schools, the Graduate School, and the Division of Continuing Studies. The Committee uses information regarding university academic standards and resources as the basis for its reviews. The committee reviews Seven Year Unit Program Evaluations (*ECU Faculty Manual*, [Part IV](#), [Section III](#)) and unit responses to same, and provides written reports to the unit reviewed and Office of Academic Programs.
 - D. The committee acts upon requests for permission to plan and establish all new degree programs and requests for permission to establish new minors. The committee shall use information regarding university academic standards and resources as the basis for its review.
 - E. The committee annually reviews program productivity in accordance with current UNC-System Office Low Productivity Report standards, approves low productivity response plans, and advises the Chancellor of actions to be taken. The Committee shall use enrollment, completion, application, and acceptance data, as well as academic standards and other relevant resources as the basis for its review.
 - F. The committee advises the Chancellor of action to be taken if the University experiences financial exigency, or in the event that a major curtailment of an existing teaching, research, or public service program is considered (*ECU Faculty Manual*, [Part IX](#), [Section I](#). Tenure and Promotion Policies and Procedures).
 - G. The Committee reviews at least annually those sections within the *University Undergraduate Catalog* and *University Graduate Catalog* that correspond to the Committee's charge and recommends changes as necessary.

EPPC will need to write out our procedure/processes if this is accepted. Would this have to be approved by anyone? No – it's our roadmap. The charge itself, however, will have to go to the Committee on Committees and through two readings in Faculty Senate, so it is anticipated that it will be next Fall (2022) before we hear about the disposition of this.

ACTION TAKEN: APPROVED AS SUGGESTED above.

Agenda Item #5 Update on Certificate Requirements

Collins provided an update re: Language about certificate requirements from last October. When presented to Faculty Senate, attention was paid to the requirement that students must be in an undergrad program – cannot take a certificate free-standing. Fac Sen voted that this was not necessary. Some confusion ensued. Chancellor sent it back for review. Faculty Chair Martinez, Collins, and others determined that the change the Faculty Senate made did not make a difference to the proposal.

ACTION TAKEN: Informational. No action required at this time.

ANNOUNCEMENTS/UPDATES:

APR Updates:

School of Hospitality Leadership (Coonin) External Review completed Nov. 15-17 online. They are in the process of completing their response.

History (Scemama) met on Nov 19 to discuss external review

Sociology (Lea) nothing new to report at this time

Africans and African studies (Wallen) has not yet begun the process

Meeting adjourned at 2:16 p.m.

NEXT MEETING: Friday, January 14, 2022

Respectfully submitted,

Bryna Coonin

Bryna Coonin,
Secretary

