

**COMMITTEE:** Educational Policies and Planning

**MEETING DATE:** Friday, April 14, 2023; Online (TEAMS)

**PERSON PRESIDING:** Committee Chair, John Collins

**REGULAR MEMBERS IN ATTENDANCE:** John Collins, Lida Cope, Michael Dingfelder, Tim Jenks, Suzanne Lea, Ken Luterbach, Jean-Luc Scemama, Michele Wallen

**EX-OFFICIO MEMBERS IN ATTENDANCE:** Mark Bowler, Thompson Forbes, Javier Limon, Ron Preston, Jason Yao

**OTHERS IN ATTENDANCE:** Rachel Baker, Mamadi Corra, Nic Herndon, Alex Vilkomir, Ariane Peralta, Stephen Moysey, Rebecca Asch, Robin Corbett, Melinda Kane, Scott Walfield, Heidi Bonner, Jamie Williams, Karen Vail-Smith, Misun Hur, Kristen Gregory, Crystal Chambers, Mark Sprague, Jeff Shinpaugh

---

## **ACTIONS OF MEETING**

Agenda Item #I: Call to order at 1:00 pm by Committee Chair John Collins

---

Agenda Item #II:

Approval of March 17, 2023 Meeting Minutes

Action Taken

**Minutes stand as submitted.**

---

Agenda Item #III.a.:

**Request to approve program revisions to Sociology MA**

Representative: Mamadi Corra

<https://ecu.curriculog.com/proposal:8593/form>

The Sociology Department is proposed a one required credit hour proseminar course to be added to the Sociology graduate MA curriculum. The course will be a professional development seminar that (1) orients students to the ECU MA program to better prepare them for successful completion of the degree, (2) provides students information on career paths in Sociology post graduate degree completion, and (3) provides opportunities for professional development more generally. The Department recently had a program review, and this was one of the recommendations from external reviewers.

Action Taken

Motion to approve: Ron Preston

2<sup>nd</sup>: Tim Jenks

**Approved**

---

Agenda Item #III.b.:

**Request to approve a new accelerated program, Software Engineering BS/Computer Science MS**

Representatives: Nic Herndon and Alex Vilkonmir

<https://ecu.curriculog.com/proposal:8744/form>

The graduate programs offered by the Computer Science department (Master of Science in Computer Science, Master of Science in Software Engineering, and Master of Science in Data Science) accept applicants with bachelor's degrees in computer science, **software engineering**, computer engineering, information technology, management information systems, or a similar computing disciplines. Through this accelerated program, students pursuing a bachelor's degree in Software Engineering can continue with the master's degree in Computer Science.

Action Taken

Motion to approve: Jean-Luc Scemama

2<sup>nd</sup>: Ron Preston

**Approved**

---

Agenda Item #III.c.:

**Request to approve a new accelerated program, Software Engineering BS/Data Science MS**

Representative: Nic Herndon and Alex Vilkonmir

<https://ecu.curriculog.com/proposal:8745/form>

The graduate programs offered by the Computer Science department (Master of Science in Computer Science, Master of Science in Software Engineering, and Master of Science in Data Science) accept applicants with bachelor's degrees in computer science, **software engineering**, computer engineering, information technology, management information systems, or a similar computing discipline. Through this accelerated program, students pursuing bachelor's degree in Software Engineering can continue with the master's degree in Data Science.

Action Taken

Motion to approve: Ron Preston

2<sup>nd</sup>: Michael Dingfelder

**Approved**

---

Agenda Item #III.d.:

**Request to approve a new accelerated program, Software Engineering BS/Software Engineering MS**

Representative: Nic Herndon and Alex Vikonmir

<https://ecu.curriculog.com/proposal:8746/form>

The graduate programs offered by the Computer Science department (Master of Science in Computer Science, Master of Science in Software Engineering, and Master of Science in Data Science) accept applicants with bachelor's degrees in computer science, **software engineering**, computer engineering, information technology, management information systems, or a similar computing discipline. Through this accelerated program, students pursuing bachelor's degree in Software Engineering can continue with the master's degree in Engineering.

Action Taken

Motion to approve: Michael Dingfelder

2<sup>nd</sup>: Jean-Luc Scemama

**Approved**

---

Agenda Item #III.e.:

**Request to approve a new accelerated program, History BA/History MA**

Representative: Tim Jenks

<https://ecu.curriculog.com/proposal:8709/form>

The Department of History proposed to offer an accelerated bachelor's to master's History degree. The proposed accelerated degree will attract undergraduate majors with the prospect of earning two History degrees on a shortened timeline and at reduced expense while retaining exceptional undergraduate majors who have the opportunity to streamline their progress into the graduate program.

Action Taken:

Motion to approve: Jean-Luc Scemama

2<sup>nd</sup>: Ron Preston

Abstention: Tim Jenks

**Approved**

---

Agenda Item #III.f.:

**Request to approve a new graduate certificate in Interdisciplinary Applied Data Science**

Representative: Stephen Moysey, Rebecca Asch

<https://ecu.curriculog.com/proposal:8353/form>

Interdisciplinary Programs submitted a request to create an Interdisciplinary Applied Data Science Certificate at the graduate level. No new courses are being created in association with this certificate. There is no expectation to redistribute teaching loads or any substantial budgetary impacts due to the expected number of students participating in this certificate program (6-15 per year). This program aligns with an institutional need for graduate-level training in data science. It provides depth and breadth and flexibility in integrating the program into a student's research and professional needs. There are minimal to no requirements for extra courses beyond the current requirements of graduate degree programs, such as the Integrated Coastal Science (ICS) and Interdisciplinary Doctoral Program in Biology, Biomedicine, and Chemistry (IDPBBC) programs.

Action Taken:

Motion to approve: Jean-Luc Scemama

2<sup>nd</sup>: Ron Preston

**Approved**

---

Agenda Item #III.g.:

**Request to approve a new undergraduate certificate in Sexual and Reproductive Health**

Representative: Karen Vail-Smith and Jamie Williams

<https://ecu.curriculog.com/proposal:8811/form>

The Department of Health Education and Promotion proposed a Sexual and Reproductive Health certificate that is designed to meet the educational needs of public health professionals in relation to reproductive and sexual health. This certificate will also provide a strong foundation in reproductive and sexual health that will be advantageous for job seekers in fields such as sociology, social work, psychology, and child and family life education in providing education and services to children, youth, women, families, and communities.

Action Taken:

Motion to approve: Jason Yao

2<sup>nd</sup>: Suzanne Lea

**Approved**

---

Agenda Item #III.h.:

**Request to approve program revisions to PhD in Biology, Biomedicine, and Chemistry**

Representative: Ariane Peralta

<https://ecu.curriculog.com/proposal:9049/form>

In response to a program review, the Department of Biology proposed changes to the core curriculum to reflect the interdisciplinary nature of the program. The proposed changes to the core curriculum will offer foundation courses focused on research skills and tools. Courses that offer the depth of disciplinary content will count toward a trainee's concentration electives (biology, biomedicine, or chemistry). The Department updated the list of courses that fall under statistics/experimental design. This updated list of courses will replace the current list of courses, which has not been updated in over 10 years. This course list update will represent currently offered and cutting-edge course offerings that provide BBC graduate students the option to take courses most relevant to their research interests and training needs. The updated core requirement of 'cross-cutting skills/tools' will provide the opportunity for BBC graduate students to take courses that expand their research toolkits.

Action Taken:

Motion to approve: Michele Wallen

2<sup>nd</sup>: Ron Preston

**Approved**

---

Agenda Item #III.i.

**Request to approve new minor in Crime, Law, and Deviance**

Representatives: Melinda Kane

<https://ecu.curriculog.com/proposal:8655/form>

The College of Arts & Sciences offers law concentrations within several majors and a criminal law minor (Criminal Law & Legal Processes) but ECU does not have a minor that examines the broader category of deviant behavior, both criminal & noncriminal, and societal responses to it. The program can help address job markets needs by providing students with an empirically driven & theoretically informed understanding of deviance & crime within the larger societal context. Because the minor examines the broader category of deviant behavior as well as the power dynamics, cultural expectations, and social inequalities that shape the responses to it, the program can also help prepare students for a wider range of jobs than traditional legal studies minors.

Action Taken:

Motion to approve: Tim Jenks

2<sup>nd</sup>: Jean-Luc Scemama

**Approved**

---

Agenda Item #III.i.

**Request to approve new dual degree in Nursing MSN and Master in Business Administration**

Representatives: Thompson Forbes, Robin Corbett

<https://ecu.curriculog.com/proposal:8903/form>

The skills and knowledge of the health systems leader often shift with the needs of health systems. Leaders with the knowledge and skills in the practice of nursing and fiscal management are in great need and highly sought. This program attempts to provide a degree option for nurses seeking graduate education at the MSN level to add course work that enhances knowledge of business administration while completing a second degree.

Action Taken:

Motion to approve: Ron Preston

2<sup>nd</sup>: Tim Jenks

Abstention: Thompson Forbes

## Approved

---

Agenda Item #III.k.

### **Request to approve a new graduate certificate in Criminology**

Representatives: Scott Walfield and Heidi Bonner

<https://ecu.curriculog.com/proposal:9080/form>

The development of this certificate program was in response to a recommendation from an external review in the fall of 2021 to create additional certificate programs offered by the department. Students who enroll in this certificate program will gain critical skills in criminal analysis and offending behavior which is important for advancement in their current roles and will better prepare students for a doctoral degree in Criminal Justice and Criminology. No additional resources would be needed as these courses are already offered as part of the department's current course rotation.

Action Taken:

Motion to approve: Tim Jenks

2<sup>nd</sup>: Jean-Luc Scemama

**Approved**

---

Agenda Item #III.l.

### **Request to approve a new minor in Criminology**

Representative: Scott Walfield and Heidi Bonner

<https://ecu.curriculog.com/proposal:9079/form>

The development of this certificate program was in response to a recommendation from an external review in the fall of 2021 to create additional minors offered by the department. Adding a minor in criminology will align well with existing expertise in the department. Additionally, given interest expressed by current majors and minors, offering a minor in criminology may lead to increased enrollments in those courses and provide students with a more well-rounded understanding of the discipline. No additional resources would be needed as these courses are already offered as part of the department's current course rotation.

Action Taken:

Motion to approve: Tim Jenks

2<sup>nd</sup>: Jean-Luc Scemama

**Approved**

---

Agenda Item #III.m.

### **Request to approve addition of online delivery for Development and Environmental Planning graduate certificate**

Representative: Misun Hur

<https://ecu.curriculog.com/proposal:8680/form>

The Department of Geography, Planning, and Environment proposed to add online delivery to the Development and Environmental Planning Certificate program. Many of the students interested in this certificate are enrolled in online programs. Most of the courses for this certificate are either already offered online or will be transitioning to online delivery within the next academic year.

Action Taken:

Motion to approve: Ron Preston

2<sup>nd</sup>: Tim Jenks

## Approved

---

Agenda Item #III.n.

### **Request to approve online delivery in Master of Arts in Teaching**

Representative: Kristen Gregory

<https://ecu.curriculog.com/proposal:9141/form>

Representative: Kristen Gregory

The Department of Educational Leadership proposed adding a distance education option to the MAT program. The MAT has ten content-specific strands and having an online option for the program would allow each strand to offer the program on campus or online to best meet the needs of students.

Action Taken:

Motion to approve: Tim Jenks

2<sup>nd</sup>: Ron Preston

**Approved**

---

Agenda Item #III.o.

### **Request to approve a new graduate certificate in Community College Leadership**

Representative: Crystal Chambers

<https://ecu.curriculog.com/proposal:8550/form>

The Department of Educational Leadership proposed a certificate program in Community College Leadership to expand and diversify the community college leadership pipeline.

Action Taken:

Motion to approve: Tim Jenks

2<sup>nd</sup>: Jean-Luc Scemama

**Approved**

---

Agenda Item #III.p.

### **Request to approve a new graduate certificate in Higher Education Athletics Leadership**

Representative: Crystal Chambers

<https://ecu.curriculog.com/proposal:8548/form>

The Department of Educational Leadership proposed a new graduate certificate program in Higher Education Athletics Leadership to meet the increased demand for graduate-level courses focused on athletics administration and leadership.

Action Taken:

Motion to approve: Ron Preston

2<sup>nd</sup>: Michael Dingfelder

**Approved**

---

Agenda Item #III.q.

### **Request to approve a new graduate certificate in Higher Education Leadership**

Representative: Crystal Chambers

<https://ecu.curriculog.com/proposal:8551/form>

The Department of Educational Leadership proposed a new graduate certificate in Higher Education Leadership which is designed to provide leadership content in the four-year higher education context to seasoned faculty and professionals in higher education. This certificate is comprised of courses already in the EdD in Educational Leadership, Higher Education Concentration program of study.

Action Taken:

Motion to approve: Michele Wallen

2<sup>nd</sup>: Ron Preston

**Approved**

---

#### **Agenda Item #IV.**

#### **Announcements and Updates**

##### **IV.a. Update on APRs**

Dance: The self-study and site visit are scheduled for the fall of 2023.

Adult Education: The unit is working on response to the report.

Human Development and Family Science: A reply to the external review is due April 28<sup>th</sup>.

##### **IV.b. Physics APR Response**

Unit Representatives: Mark Sprague, Jeff Shinpaugh, and Michael Dingfelder

The unit expressed agreement with the issues presented in the report and have begun taking steps to address these issues. The unit's response acknowledged each of the external reviewer's recommendations. The unit's response addressed each of the recommendations in an action plan that was specific, measurable, achievable, realistic, and time-bound.

Motion to approve: Jason Yao

2<sup>nd</sup>: Jean-Luc Scemema

Abstention: Michael Dengfelder

**Approved**

#### **Potential Items for Carryforward Business:**

Proposing a policy to restrict for double counting credits between majors and minors

Monitoring and providing advanced notification to units with low productivity programs

Proposing policies and processes for microcredentials

Motion to Adjourn: Suzanne Lea

2<sup>nd</sup>: Jean-Luc Scemama

**Approved**

Meeting adjourned at: 3:01 PM

**NEXT MEETING:** Final meeting of the 2022-2023 academic year

Respectfully Submitted,

Michele Wallen, Secretary ([wallenm@ecu.edu](mailto:wallenm@ecu.edu))