Committee: Faculty Governance Committee

Presiding: Jim Joyce, Chair

Meeting called to order: 2:00 p.m.

Announcements and Agenda Building:
(1) At the next meeting, Henry Ferrell will present information about his unit code and be available for questions. There will be a 15 minute time limit on this presentation.

(2) Report to Faculty Senate on 7 November 1995, about quadrennial evaluations withdrawn because of several problems. Anderson will revise the report using the earlier version and today's discussion. In spring preceding evaluation, chair will be selected. The Personnel Chair will serve, and, in cases where unit's have several Personnel Chairs as in School of Medicine, the Personnel Chairs will meet to elect one chair for the evaluation process. Ballots will be deposited at the meeting; absentee ballots must be given to the chair by the time of the meeting and the chair will deposit the ballot with the rest of the ballots deposited at the meeting. The meeting will be called in September by the Vice Chancellors' office. Negative majority vote needed; those not voting are voting yes.

(3) In interpreting Appendix C, who prepares annual evaluation of faculty? This evaluation has been by departmental chair. Unit administrator is dean who may delegate that responsibility to departmental chairs. Offshoot of to whom does student appeal grade: departmental chair or dean? This item will not be pursued by Governance Committee.

Agenda item 1: Approval of minutes of 11 and 18 October 1995. Minutes approved.

Agenda item 2: Further discussion on the need to draft a detailed process for decoding a unit. Revisions needed for parts of Appendix L. Concern with rights of faculty in units decoded and other units receiving faculty from decoded unit. Also appendix contains procedures for initiating decoding, but not ones for after process has been initiated. In D. 1, make a new second sentence: add "Proposals for dissolving a unit shall include a recommendation for reassignment of faculty from the affected unit to other units." Other suggestions included making the entire section of Appendix L, part D to be chronological and explain a clearer process than the one currently stated. It was also suggested that "Notification of intent to discontinue shall be made in advance" may also be added to the paragraph in D.3. Jim Joyce will draft a revision to the document to present at the next meeting of the committee.

Agenda item 3: Subcommittee reports.

(1) Appendix C, personnel files (see #2 of organizational materials distributed). Postponed to next meeting.

(2) Appendix V, specification of penalties (see #5 added to organizational materials distributed). Bailey met with Carter; they have discussed the issues and are working on a version to present to the Committee that will address the concerns.

Meeting adjourned at 3:10 p.m.

Next meeting: Wednesday, 13 December 1995, at 2:00 in Rawl Annex
Submitted by Sherry Southard, Secretary