Committee: Faculty Governance Committee

Date: 2-14-96

Location: Rawl Annex 142

Presiding: Jim Joyce, Chair

Meeting called to order: 2:05 pm

Agenda item 1: Minutes of 10 January and 24 January 1996 were approved.

Agenda item 2: Further discussion of proposed revisions to Appendix L, Section D. Action: Postponed until next meeting.

Agenda item 3: Further discussion of proposed revision to the Appellate Reconsideration Committee charge. Action: Postponed until committee hears Carter's report.

Agenda item 4: Report of Subcommittee on Appendix C, Personnel Files. Judy Bernhardt presented the subcommittee's report. Subcommittee is composed of Bernhardt (chair), Bruce Albright, Toi Carter, and Bob Hursey. | See "DRAFT 2" attached to agenda for today's meeting. Also distributed at the meeting was "Suggested Replacement for Last Two Paragraphs." These revisions would replace Appendix C, Section VI (personnel files). The suggested draft was discussed. If positive result, PAD's do not need to be kept; if negative result, it should be kept for reasonable amount of time. Even with positive results, should an index of information contained in PAD be kept? How is a master file defined (for example, it consists of the information kept in benefits office, departmental office, and deans's office)? Action: subcommittee felt its work was completed. Draft will be taken as a formal recommendation.

Agenda item 5: Other business.

(a) Faculty Senate Membership. See 8 February 1996 letter from Sexauer to Joyce and 8 February 1996 letter from Eakin to Sexauer (this letter distributed at today's meeting). Eakin asks that the Vice Chancellor for Research and Graduate Studies have membership on the Faculty Senate (as proposed by Executive Committee of Faculty Senate), but that a representative of the Administrative Council (primarily academic Deans) also be included. The request was discussed. Should representative be ex-officio without vote? This representative should be an academic dean. Action: Committee approved revising Appendix A to add membership on the Faculty Senate for the Vice Chancellor for Research as well as for an academic dean to be elected as determined by the deans.

(b) Guidance for Tinsley Yarbrough (see his 8 February 1996 and 13 February 1996 memos distributed at today's meeting). Action: postponed until next meeting.

(C) Joyce discussed agenda items for next meeting.

Next meeting: March 13, 1996

Submitted by Sherry Southard, Secretary