COMMITTEE: Faculty Governance

MEETING DATE: November 12, 1997

PERSON PRESIDING: Patricia Anderson

ACTIONS OF MEETING:

Description of Action: The minutes of October 8 were corrected to show that Hursey was in attendance. The minutes of October 8 and 22 were approved.

Description of Action: (agenda item 2) Anderson reported that the committee's proposal on standardizing the criteria for faculty participation in the DECAD and administrator survey passed the Faculty Senate, but the proposal on leaves of absence was returned for revision. Anderson distributed a statement on leaves which she had revised based on comments at the Senate. The committee considered the draft as old business and after raising a number of issues (tying professional leave to some kind of award, limiting professional leave to tenured faculty to avoid the possibility of discriminatory application, revising the reference to the Family Medical Leave Act to accurately reflect the law, including reference to General Administration policies on political leaves), agreed that Anderson would revise the statement further and present it at a future meeting.

Description of Action: (agenda item 3) Sexauer and Grossnickle presented a revision of the sections of the Faculty Manual, Part VIII, which describes the responsibilities of the unit administrators in the Division of Academic Affairs and in the Division of Health Sciences. The committee decided that the two sections should be made the same and that Albright and Worthington will assist with the revision.

Description of Action: (agenda item 3) Joyce distributed proposed revisions to Section III.C.1 of Appendix C. Following minor modifications, the committee agreed to propose the following changes to the Faculty Senate at its December meeting:

Proposed Revisions to APPENDIX C
To bring ECU Governance Documents in line with Board of Governors' Philosophy

Add the statement in bold print in the section I.C.1

1. Teaching
East Carolina University expects each member of the faculty to have knowledge of subject matter commensurate with one's teaching assignment, to maintain awareness of developments in one's discipline, and to communicate to students one's knowledge of and interest in the discipline. The faculty member will encourage students in responsible and careful inquiry, in appreciation of the interrelation of various disciplines, and in recognition of the uses of learning and the value of the educated mind. Teaching includes activities and responsibilities beyond the classroom setting, e.g., advisement; mentoring; laboratory supervision; clinical rounds by a physician/professor accompanied by students; the direction of research projects and papers, dissertations, and theses, and other contacts and
relationships outside the classroom.

2. Creative Activity/Research
In the section III. B, strike "effectiveness" throughout except for the Teaching Effectiveness Committee.

In III.C.5 strike "such as academic advising and other professional services."

The subcommittee will continue work on its proposal to separate the master personnel file from the evaluation files.

Description of Action: (agenda item 4): Committee discussed Dean Hallock's request to clarify when and how a revised unit's promotion and tenure guidelines should be implemented for existing faculty. Ingalls noted that Hallock was not approving guidelines that did not allow flexibility. Joyce pointed out that the requirements for tenure in Appendix D and the criteria for tenure and promotion in unit codes are guidelines rather than specific criteria. The committee concluded there is no provision for phasing in guidelines and that as codes of units other than the School of Medicine are approved their provisions become effective. Anderson will write a letter of response to Hallock.

Description of Action: (agenda item 5). The committee agreed to postpone action on Appendix L clarification of "voting faculty" until the next meeting.

Anderson reported that the subcommittee on Post-Tenure review has begun meeting and hopes to report to Governance in January. The subcommittee is chaired by Rita Reaves (INDT); other members are Hursey, Anderson, Moscop (Medicine), Horns (Nursing), Uhr (Business), and Sparrow (Arts and Sciences).

The meeting adjourned at 4:35.

Artemis C. Kares, Secretary