COMMITTEE: Faculty Governance

MEETING DATE: December 10, 1997 3 p.m.

PERSON PRESIDING: Patricia Anderson

ACTIONS OF THE MEETING:

Description of Action: The minutes of November 12, 1997 were approved after "Moscop" was changed to "Moskop."

Description of Action: The subcommittee distributed a draft revising The Faculty Manual, Part VI, leaves of absence. The committee made several editorial changes. Joyce moved approval and referral to the Faculty Senate with the editorial changes. The motion passed. Anderson may take the proposed change to the February Senate meeting.

Description of Action: The committee reviewed the draft of the subcommittee revising The Faculty Manual, Part VIII, responsibilities of unit administrators. The committee revised the draft to clarify that in some units an elected faculty chair may preside at faculty meetings but would not have the other responsibilities listed. Grossanickel moved approval. The motion passed. The proposal will be presented to the Faculty Senate.

Description of Action: Joyce distributed a draft of what the chair of the subcommittee is proposing regarding personnel files in Appendix C. The proposal would provide for four types of files: personnel, auxiliary, evaluation, and information. The next step will be to prepare text for Appendix C and possibly hold hearings. Sexauer suggested it might be time to consider reviewing and revising Appendix C. Joyce noted special circumstances for receiving permanent tenure could be considered. Anderson will appoint a sub-committee to review Appendix C.

Description of Action: The committee discussed clarification of "voting faculty" in Appendix L, particularly the definition of "university officers". At present there is no clear definition of university officer. Pending clarification, Sexauer has ruled that university officer means persons at the Associate Vice Chancellor level and above. The committee raised a number of points that need to be considered in clarifying the definition of voting faculty:

- some faculty are reluctant to accept administrative positions because they will lose voting privileges

- if given voting privileges some administrators, e.g., assistant deans, may later have influence on decisions above the unit level

- there may be instances when faculty who may be candidates for unit administrator should not vote

The committee agreed to discuss this issue with colleagues and continue the discussion at the next committee meeting.

The committee adjourned at 3:55 p.m.

Artemis C. Kares, Secretary