Committee: Faculty Governance

Date: 4-1-97

Location: Rawl 142 at 3:00 p.m.

Presiding: Jeff Jarvis, Chair

Agenda item 1: Minutes of 4 March 1996 were approved with the following addition: Agenda item 4 is listed but was not discussed.

Agenda item 2: Further discussion on revisions to Appendix X. (Revised copies will be provided prior to the meeting). Toi Carter distributed and presented some suggested revisions to the revised version being discussed at today's meeting. Committee discussed Carter's revisions. Action: Committee approved suggested revisions from two versions considered as agreed upon during discussion. J. Jarvis, T. Carter, and G. Bailey will prepare a clean copy for consideration by Faculty Senate.

Agenda item 3: Continue review of Appendices C and D, regarding "advising." Committee discussed whether "advising" should be considered in the categories of teaching, service, or other. Action: Matter will be carried forward to next year.

Agenda item 4: Review of Appendix C in relation to a definition of unit administrator (attachment 1). D. Sexauer summarized his 3 March 1997 memo which addresses this matter. Action: Revision suggested in memo was approved.

Agenda item 5: Review of Appendices C and D, regarding who signs evaluations (attachment 2).

Agenda item 4 covers the same issue and no action is needed.

Agenda item 6: Other Committee business.

HESC Code's Handling of Relative Weights Used for Faculty Evaluation. Committee discussed the issue. Action: Committee suggests allowing the broad range of weights but recommends the bottom range be 10%. The Committee sees no conflict with Appendix C.

History Code. D. Sexauer summarized a section from the history code concerning candidates for tenure and/or promotion making oral presentations in support of their candidacies. This section needs to be reviewed by the Governance Committee. Action: Section in question must be removed from code.

Meeting adjourned: 5 pm

Next meeting: Tuesday, 9 April 1996, at 3:00 p.m. in Rawl Annex, #142

Submitted by Sherry Southard