COMMITTEE: Faculty Governance Committee

MEETING DATE: October 14, 1998

PERSON PRESIDING: Patricia Anderson

ACTIONS OF MEETING:

* Minutes of September 9, 1998 were approved as distributed.

* The committee discussed the long delay by the administration in acting to implement the Faculty Workload Policy. Vice Chancellor Ringeisen volunteered to seek specific information on its status and the reasons for delay and to report back to the committee.

* After a discussion of various aspects of the Policy for the Cumulative Review of Permanently Tenured Faculty (Res. #98-13) the following decisions were made:

Prof. Ferrell made and Prof. Yarbrough seconded a motion to amend the document so that the wording in the 2nd paragraph under "Description of Policy" would begin - "Each academic unit's Tenure Committee shall..." instead of - "Each academic unit shall..."

The motion passed -- it was further determined that all units should be informed of this more specific interpretation of the policy.

After a report by Prof. Anderson and Prof. Grossnickle on their suggestions regarding reference to cumulative review policy in unit codes, a motion was made by Prof. Sexauer to accept the following ideas:

It is recommended that the complete Policy for Cumulative Review of Permanently Tenured Faculty become a new appendix to the faculty manual.

Inclusion of provisions for Cumulative Review within unit codes. Since codes include statements of individual unit's operational systems and should be available to all faculty members within the unit, it is recommended that an addendum be added to each unit code. The following information should be specified:

Size of Cumulative Review Committee
Method of Seriation
Criteria for the terms, deficient, satisfactory, and exemplary

For units whose unit codes define departments where personnel actions occur at the department level, each department should state its relevant information as a separate addendum to the unit code.

The Unit Code Screening Committee should determine the timeline for submission of addenda for unit codes and should report to the Faculty Senate both its intended deadline and units which meet the deadline. The Unit Code Screening Committee should follow same approval process for each addendum to unit codes but should not require units to resubmit entire codes for approval. The motion passed.
* The committee then discussed possible revisions to Appendix L and the following actions were taken:

Prof. Killingsworth proposed the following amendments to Appendix L, Section E, "Five Year Unit Program Evaluation":

Change L, E, 1 and 3-
Current wording:
1. Every fifth year, beginning with the 1998-1999 academic year, each unit shall complete a self-evaluation of its operation...
3. The unit faculty members shall meet to consider the report and recommendations of the evaluation committee not later than forty-five calendar days prior to the completion of spring semester...

Proposed wording:
1. Every fifth year, beginning with the 1999-2000 academic year, each unit shall complete a self-evaluation of its operation...
3. The unit faculty members shall meet to consider the report and recommendations of the evaluation committee not later than the end of January.

Add the following line as Appendix L, E, 4:
4. The unit program evaluation shall be used in the development of the unit operational plan.
The amendments were approved.

Professor Ferrell proposed that the following sentence be added to Appendix L, IV: Changes in unit nomenclature shall be approved by the UNC General Administration before such changes become effective.
The addition was approved.

* In response to questions referred to the Governance Committee, the following points were agreed upon:

Provisions for search process, evaluation, etc. in Appendix L do not apply to Associate Deans, Assistant Deans, or Directors of Graduate or Undergraduate Studies. Units can deviate from the 10% minimum relative weight for teaching, research, or service (an interpretation of Appendix C by the Governance Committee in a memo of April 2, 1997) under special circumstances and with the permission of the appropriate Vice Chancellor.

The membership structure of the Personnel Committee, if it is a standing committee, needs to be specified in the unit code.

Paul Hartley
Secretary