Minutes
Governance Committee
December 13, 2000

Present: Joyce, Hartley, Killingsworth, Scott, Morrison, Yarbrough, Ringelissen, Ferrell, Irons, Hill, Lee, Taggert, Worthington

Minutes of the October 11 meeting were approved with the following changes:
--Item 3 from the minutes should indicate that the discussion focused on how the teaching/research load was determined in a unit;
--Item 4 should indicate that the joint interpretation was not approved, i.e. the committee ruled in effect that the cumulative evaluation letter did need to be written and included in the personnel action dossier.

1. Irons introduced Kitty Hill, the new assistant ECU attorney.

2. Irons reported on progress on the grievance handbook. Irons, Hill, and Yarbrough had met with officials from Chapel Hill who reported progress on what might become a UNC-system-wide handbook. The committee accepted Irons' recommendation that at this time it seemed advisable to wait and see if this handbook was developed rather than develop an ECU manual.

3. Ringelissen reported that the UNC President's office had changed its reporting requirements on faculty workloads. A lengthy discussion followed, with several committee members expressing frustration about the equity of faculty workload at ECU and the continuing concern about how it is measured. Joyce and Hartley agreed to prompt Ringelissen to report on this item again in the future. It will be taken off the agenda for now.

4. Ringelissen noted that there had been differing stories on possible changes in ECU's organizational structure. Ringelissen said any reorganization did not seem timely given the current search for a new Chancellor, and that at this time there were no plans in place to combine units into colleges.

5. Scott reviewed the uncertainty regarding developing a Governance Code when a new School was created from existing units or sub-units. Of specific concern was whether a new Code would have to be approved by Unit Code Screening. Morrison and Ringelissen agreed to issue a joint interpretation.

6. As Glascoff was delayed in returning from giving a paper, the agenda item re evaluation and storage of personnel action dossiers will be carried over to the January agenda.

7. Members discussed for some time the different ways that faculty workload is reported on different reporting documents and how these reports cloud the interpretation of what faculty have at least half the normal teaching and research load in a unit. Joyce moved that faculty in each unit should decide democratically what constitutes half the normal load. The motion passed. Ringelissen and Morrison agreed to issue a joint interpretation to that effect.
8. For the January meeting, proposed revisions to the Faculty Manual will be a special order of business. These revisions relate to curriculum development and would affect Part V of the Manual.

9. Also for the January meeting, Ringelisen agreed to report on the Board of Governors' request that tenure and promotion actions contain a recommendation on salary from the faculty of the unit.

The meeting adjourned at 4:20.

Respectfully and jointly submitted,

Mark Taggart
Worth Worthington