COMMITTEE: Faculty Governance Committee

MEETING DATE: September 13, 2000

PERSON PRESIDING: Henry Ferrell

REGULAR MEMBERS IN ATTENDANCE: Linda Allred, Henry Ferrell, Mary Glascoff, Mark Taggart, Paul Hartley, Tinsley Yarbrough, Jim Joyce

EX-OFFICIO MEMBERS IN ATTENDANCE: Bob Morrison, Brenda Killingsworth, Ralph Scott, Rita Reaves (for Richard Ringeisen), Worth Worthington

OTHERS IN ATTENDANCE: Philip Rothman (Economics Department faculty member)

ACTIONS OF MEETING:
1. The minutes of the August 23, 2000 committee meeting were approved.

2. There was a discussion regarding an issue related to the Economics' Code of Operation. It pertained to an item in their Code that states the department chair "shall serve as ex officio or designate one eligible faculty member to serve on all recruiting committees established by the Personnel Committee". On 12/14/99, the chair of the Unit Code Screening Committee suggested to the Economics Department that this item be deleted, as it is conflict with the intent of Appendix D, which was designed to create a "two track" system in personnel matters in which the Personnel Committee acts independently of the Unit Administrator in selection of candidates". Committee member Tinsley Yarbrough informed the committee that, when he served as interim Vice Chancellor for Academic Affairs, he sent a memo in October of 1994 informing all units that the revisions of Appendix D superceded any part of old unit codes that were in conflict with the revised procedures. ACTION: the Committee supported the Unit Code Screening Committee's recommendation to the Economics Department. The secretary shall send a letter to the Chair of the Economics Department informing him of their interpretation, with copies to the chair of their unit's Personnel Committee and to the Chair of the Unit Code Screening Committee.

3. The Committee then discussed an issue relating to the Allied Health Sciences' Code of Operation. The issue pertained to the Unit's desire to remove department names from their Code of Operations. On March 8, 2000, the Faculty Governance Committee made the interpretation of Appendix L 3 regarding that the "organization of the unit" include the listing of departments within a Professional School. The Committee reiterated that
interpretation. ACTION: the secretary of the committee shall send a letter to the chair of the Unit Code Screening Committee, with a copy to the Dean of the School of Allied Health Sciences describing their action.

4. The Committee then discussed issues relating to the storage and evaluations of Personnel Action Dossiers. ACTION: the Committee formed a subcommittee of members Glascoff, Hartley and Ferrell, who will make a report in their October meeting.

5. The Committee then discussed the revision of faculty evaluation forms in order to accommodate the designation of "Exemplary, Satisfactory, and Deficient. ACTION: The Committee asked that the VCAA to discuss the reasons for this revision, and placed the item on the agenda for the October meeting.

6. The Committee then considered recommendations from the Appellate Hearing Committee. ACTION: a motion was passed asking the chair to call for a special meeting with the University Attorney in order to discuss these recommendations.

7. The Committee then discussed an interpretation on when the Spring Semester ends for 12-month faculty members. ACTION: the Committee reaffirmed its interpretation made on March 17, 1997 and agreed that this interpretation be placed on their Website.

8. The Committee then adjourned at 3:55 PM.

Respectfully submitted,

Mark Taggart, secretary