Committee: Faculty Governance

Meeting Date: 18 April 2001

Person Presiding: Henry Ferrell

Regular Members in Attendance: Linda Allred, Mary Glasscoff, Henry Ferrell, Paul Hartley, James Joyce, Tinsley Yarbrough

Ex-Officio Members in Attendance: Bob Morrison, Bob Thompson, Brenda Killingsworth, Worth Worthington, Kitty Hill, Ralph Scott

Actions of the Meeting:

Chair Ferrell called the meeting to order at 3:03 PM

1. Hearing no objection to the minutes of 14 February 2001 as submitted, chair Ferrell ruled them in order as submitted.

2. Chair Ferrell appointed without objection, Ralph Scott, acting Secretary for this meeting.

3. Agenda Item 2: Faculty Report form. Chair Ferrell reported two issues here: 1)how is an administrator determined (or its variant "What is a normal teaching load") and 2) can administrators with title vote on unit reviews. Discussion follows:

Joyce: Spoke to dividing this questions into two issues. Consider one first. How best to fill out the form? What is the status of special additional work, etc in determining "normal teaching load." For example: independent study. What is the philosophy behind the form?

Thompson: Report form is "an account of how a faculty member spends his/her time." Some units give credit for independent study, etc. Other do not. "Units have varying policies." Trying to move away from this form. Not a contract. Form is a detail between faculty member and chair. Basic use is at the unit level. "Most units do not use it form much."

Ferrell: Is there no other official record of what I teach?

Thompson: "No other." "This becomes the legal record (of what was done, work performed)"

Ferrell: Spoke to a number of grievance issues over the form

Thompson: Faculty member and unit administrator do not have to agree over form. It is just a report.

Hartley: How does form relate to "normal teaching load?"

Thompson: Leaves it to units. Use 12 as a kind of accounting number for load to measure above/below level. Very much up to individual units. I would like to move to "...here is a target level. How you reach is up to you."

Ferrell: Can we put this question to units? Yes, committee moves on the part 2.

Ferrell (cont.): Faculty with administrative title voting on unit reviews. Discussion follows:

Allred: Unit Administrator can strike deals with appointees, by appointing others who can then vote on them.

Hartley: Again asks question about normal teaching loads as administrators in units. If there is no normal load, what then is half time?

Thompson: "Back to Joyce's question- Faculty should fill out form as honestly as they can."

Thompson: "Half time is what ever the administrator appointment contract letter says it is."

Hartley: What kind of letter? 2/3? 1/3?

Allred: Is it always one figure? May not always be in appointment letter.

Ferrell: Do all administrative appointments have appointment letters?

Hartley: How do they compare to appointment letter? 1/3?

Thompson: "Why are you using 1/3? I usually think of 1/2."

Hartley: Just pick a number? What if appointment letter says on load and normal for dept. is something else?

Thompson: "Appointment letter governs."

Joyce: Perhaps we need better wording for this on who votes?
Ferrell: Can Bob talk to Bob about this?

Morrison: Workload is determined by Dean not Faculty.

Ferrell: For purposes of determination not less than 1/2, letter of appointment determines.

Ferrell: Asks acting secretary for statement of motion:

Scott: "For purposes of Appendix L determination of the normal teaching load, the letter of administrative appointment shall determine the appointees status as an administrator."

Ferrell called for a vote on the motion, which passed on a voice vote, Ferrell rules the motion adopted.

Thompson: Notes that a lot of codes specify the percent of time spend on administrative duties.

Ferrell: Bob will follow up with Bob on meaning of "democratically develop" in Faculty Manual.

Agenda Item 3: Conversion of Fixed term to tenure-track positions. Discuss follows:

Morrison: Positions currently convert without input from unit faculty.

Yarbrough: Does it not happen that way now (i.e. there is faculty input).

Thompson: Where has this happened without faculty input?

Morrison: School of Social Work.

Ferrell: How do you interpret "unit" on the second line of your memo?

Scott: Asks if this could be the unit personnel committee?

Hartley: What about unit PC and UA?

Yarbrough: Quotes Appendix D4. Does this not this section apply? Also quotes Personnel Policy 1A which refers to C and D.

Joyce: This is an old historic section that calls for conversion at level of "instructor". Does anyone know the origins of this section?

Conversation between Joyce, Ferrell, Hartley and Yarbrough develops the thesis that Yarbrough is looking an a version of Appendix D that has portions missing.

Ferrell asks committee to study this issue over the summer.

Thompson says he will "look into this also."

Agenda Item 4: Follow up on invite of Board of Trustee member to speak with committee regarding so-called "veto power of faculty over administrative appointments". Many committee members are of the opinion that we might want to drop this since no one from the Board has come to speak with us. Discussion follows. Thompson says he would be happy to invite a Trustee to come.

Agenda Item 5: Annual report will carry over "due to a dysfunctional secretary". Acting secretary Scott asks that the committee note that this appellation does not refer to him. This is so noted by Chair Ferrell.

Agenda Item 6: Ongoing pending business will carry over to next year.

Ferrell notes that this is his last meeting as chair and he thanks members for their service etc.

Yarbrough: Makes resolution in favor of Ferrell good service as chair, etc. Members adopt resolution by standing in adjournment.

Meeting ends at 3:59PM

Respectfully submitted by Ralph Scott, acting secretary.