COMMITTEE: Faculty Governance Committee

MEETING DATE: October 9, 2002

PERSON PRESIDING: Glascoff

REGULAR MEMBERS IN ATTENDANCE: Hartley, Joyce, Allred, Engelke, Holloway, Taggart

EX-OFFICIO MEMBERS IN ATTENDANCE: Ferrell, Morrison, Hill, Ingalls, Swart

ACTIONS OF MEETING:

1. The minutes of the September 11, 2002 meeting were approved.

2. The subcommittee (Allred, Hartley, Joyce) on issues regarding faculty who were moved from another department, and their eligibility to vote on personnel issues, was discussed. The subcommittee reported that, while they were satisfied with the current policies, the general issue of voting faculty needed further examination. They will report again in the November meeting.

3. The committee member (Hartley) charged with revising Part V, subsection I.M of the ECU Faculty Manual, (“Orientation of Courses”), presented his report. He included language that corresponded with the SACS requirement of students being provided with written information about the goals and requirements of each course, the nature of the course content, and the methods of evaluation to be employed. The committee requested that disabilities services and grade posting policy also be added to the revision. The committee member will report again in the November meeting.

4. The subcommittee (Glascoff, Morrison) charged with revision to the Quadrennial Unit Administrator Evaluation gave their report. The purpose was to coordinate the Faculty policy with the Chancellor’s “Review of Administrative Officers at East Carolina University Policy.” After some discussion, the committee recommended that the time frame for evaluations begin in March/April of the fourth year of appointment. The Provost and Chair of the Faculty will consult with the Chancellor to determine if such a shift in the timetable of the process is possible. They will report back to the committee in the November meeting.

5. The committee member (Joyce) charged with reviewing the ECU Faculty Manual, Appendix A, Section V, Organization of the Faculty Senate, gave his report. His proposed changes were approved as editorial.

6. The committee member (Taggart) charged with reviewing the Faculty Manual, Appendix A., Section VII, Officers of the Faculty and Faculty Senate, gave his report. He felt that no change was needed, that it was the role of the Faculty Senator to inform his or her constituency regarding the officers of the faculty and the Faculty Senate. A subcommittee of Joyce and Taggart will examine the possibility of detailing the responsibilities of Faculty Senators for possible future inclusion in the ECU Faculty Manual.

7. The chair then assigned subcommittees for remaining business. Joyce and Holloway will review the process used for faculty interpretations. Allred will further examine the role of the voting faculty on personnel issues.

8. The meeting adjourned at 4:30PM until the next scheduled meeting on November 13 at 3:00 PM.

Respectfully submitted,

Mark Taggart, secretary