COMMITTEE: Faculty Governance Committee

MEETING DATE: December 11, 2002

PERSON PRESIDING: Mary Glascoff

REGULAR MEMBERS IN ATTENDANCE: Linda Allred, Marti Engelke, James Holloway, James Joyce, Paul Hartley, Mark Taggart.

NOT IN ATTENDANCE: Linda Ingalls


ACTIONS OF MEETING:

1. The minutes of the November 13, 2002 meeting were approved.

2. Provost Swart reported that the Chancellor agreed that a four-year cycle for administrator evaluation was acceptable. The cycle of evaluations will be in synchronization beginning next year.

3. The subcommittee charged with examining the review process for interpretations of the Faculty Manual (Holloway/Joyce) gave their report. Would a list of definitions in the Manual aid in interpretations? The subcommittee found that the current method of Faculty Manual text, with links to interpretations, was acceptable.

4. The subcommittee charged with determining the role of faculty in converting fixed-term positions to tenure-track positions found in the Faculty Manual, Part VI, Subsection I.A. Appointment (Engelke) gave their report. The proposed revisions were discussed. The following proposed revision was discussed: “At the Provost’s discretion, upon recommendation of the unit personnel committee, its administrator, and the appropriate dean, fixed-term appointments can be converted to tenure-track.” The committee felt that the proposed revisions needed further adjustment, and the subcommittee will report in the January meeting.

5. Dr. Schreier gave his report on the Policy on the Custody, Retention, Transfer and Access to Research Data and Records gave his report. His proposed revisions were discussed. It was agreed that all true copies of records being transferred be provided at University expense. Other revisions were discussed. The motion was made to accept the revised report including the chair’s statement regarding the expense of transferred copies. It was approved.

6. Hartley gave his report on revision the Faculty Manual M. “Orientation of Courses.” The revisions were approved.

7. The committee adjourned at 4:36 PM.

Respectfully submitted:
Mark Taggart, Secretary