COMMITTEE: Faculty Governance

MEETING DATE: January 9, 2002

PERSON PRESIDING: Mary Glascoff

REGULAR MEMBERS IN ATTENDANCE: Marti Engelke, Paul Hartley, Jim Joyce, Mark Taggart, Tinsley Yarbrough

EX-OFFICIO MEMBERS IN ATTENDANCE: Bruce Albright, Kitty Hill, Linda Ingalls for Phyllis Horns, Bob Thompson, Bob Morrison

OTHERS IN ATTENDANCE: Lori Lee

ACTIONS OF MEETING:

1. The minutes of the November 14, 2001 meeting were approved.

2. A consideration of a motion that would revision Appendix D of the Faculty Manual to include only tenured faculty members on personnel committees was discussed. After discussion, the motion passed.

3. The VCAA reported that the task force assigned to study the procedures for quadrennial administrative evaluations has met and will continue to do so. A final report is expected soon.

4. The subcommittee of (Albright/Taggart/ Morrison/Ingalls/D. Lowe) assigned to examine the issue of joint appointments (of faculty with responsibilities in more than one unit) made their report. The draft document on joint faculty appointments was approved as an inclusion into Appendix D, Section II, E. in the Faculty Manual.

5. There followed a discussion of a possible revision to Faculty Manual, Part VI, Frequently Asked Questions. This related to personnel files and to the question regarding the existence of "secret" personnel files. The discussion led to revisions in the questions, which were approved.

An extra item, regarding conflict of interest was added to the next meeting agenda, scheduled to be on February 13, at 3:30 PM.

Respectfully submitted,

Mark Taggart, secretary