Minutes  
Faculty Governance Committee  
February 12, 2003

The Faculty Governance Committee convened on February 12, 2003 at 3:00 p.m. in Rawl Building, Room No. 105. The Presiding Officer was Mary A. Glascoff, Chair of the Committee. The members present were Allred, Engelke, Ferrell, Glascoff, Hartley, Holloway and Morrison. Other: Lori Lee.

1. The Committee approved the minutes of the January 22, 2003 meeting.

2. Discussion and Clarification of Appendix L., Section D.3.d. Morrison raised the question whether unit administrators could vote on moving a unit or changing the name of the unit under reorganization when they were required to give a concurrence or nonoccurrence on the faculty recommendation. Morrison stated that according to the Faculty Manual, unit administrator could not vote. Allred agreed to search Appendix L to determine when unit administrators could vote on code matters. Ferrell recommended that this item be placed on a future agenda to address when unit administrators can vote under Appendix L, D.3.d. on code matters.

3. Discussion and Clarification of Appendix L., Section C.2. Morrison initiated a discussion on the organization of self governing units. He noted that new colleges may want to organize into Departments as separate units. Morrison pointed out the need for guidelines for the organization of colleges and professional schools into code units. Ferrell stated that the impact could be extensive, affecting constitution, faculty senate, faculty voting, the evaluation of deans, etc. The discussion included concerns regarding the impact of reorganization on the operation of colleges and Faculty Senate. Glascoff asks for volunteers to consider the major points affecting self governing unit under reorganization: (1) quadrennial evaluation of administrators (Holloway), (2) code guidelines (Glascoff/Engelke), and (3) Faculty Representation (Morrison).

Morrison read the Faculty Manual policies on representation and apportionment. Glascoff stated that priority was on the code unit guidelines. These points were scheduled for the next meeting.

4. Further Discussion on the EEO Policy for Appointing Faculty Members. The Committee reviewed the guidelines for appointing faculty members. The Committee noted that the clinical disciplines do not hire instructors due to a requirement for board certification. The Committee discussed the movement from a fixed-term to a tenure track position. The Committee found that an internal search for an assistant professor is possible. The discussion concluded with the need to consider whether the rank of instructor should be a tenure track position.

5. Further Discussion on General Issues of Voting Faculty Members in Relation to Appendix D. (Allred, Hartley, Joyce). There was no reportable action on this issue. See Item 9 below.

6. Review ECU Faculty Manual, Appendix D. Section IV. in Relation to Faculty Members’ Involvement in Determining the Rank of Initial Faculty Appointments (Taggart, Holloway). The Committee found that the unit personnel committee votes on initial appointments regardless of rank. Holloway and Joyce pointed out that the faculty’s role is implied in any initial appointment.

There was a question about the Promotion Committee’s role in the initial appointment of senior ranks. It was recommended that the Committee consider this point next year.

7. Posting of Grades with Social Security Numbers. This Item was under discussion when the Faculty Senate lost its quorum in January 2003. The general feeling was that the proposal would have been rejected. The Faculty was not clear about problems with the proposal and needs to clarify its disagreements with the proposal.
8. Questions on the 9/11th Conversion Rate for 12 Month Salaries. Glascoff wanted to know why the University used a 9/11th conversion rate. It was noted that the salary under a federal grant cannot exceed a 12 month salary. The federal law supersedes University policy.

9. Further Discussion on General Issues of Voting Faculty Members in Relation to Appendix D. Hartley presented changes made to Appendix D at the last meeting. The Committee thought it best that the Personnel Committee Chair determine “acceptable reasons for absences.” The Subcommittee agreed to make the changes to Appendix D and report them at the next meeting.

The Committee discussed the difficulty of getting faculty to attend meetings regarding tenure and promotion and the need to encourage faculty participation.

The Meeting adjourned at 5:01 p.m.

James E. Holloway