COMMITTEE: Faculty Governance Committee

MEETING DATE: March 24, 2004

PERSON PRESIDING: Mary Glascoff

REGULAR MEMBERS IN ATTENDANCE: Mark Taggart, Tinsley Yarbrough, Marti Engelke, Edson Justiniano, James Holloway

EX-OFFICIO MEMBERS IN ATTENDANCE: Kitty Wetherington, Rick Niswander, Lisa Sutton

OTHERS IN ATTENDANCE: Lori Lee

ACTIONS OF MEETING

Agenda Item and Action taken: The minutes of March 10 were approved with the addendum: Lisa Sutton was in attendance at that meeting.

Agenda Item and Action taken: The committee reviewed the proposed revisions to Appendix Y of the ECU Faculty Manual. Some minor adjustments to the proposed revision were agreed upon, and will be incorporated into the revised draft. The changes include:

- A definition of professorial ranks to be eligible for membership on the Grievance Committee.
- Clarifying the differences between the initial written copy of the grievance, described in Step One of the Grievance Steps, and the Petition for Redress, described in Step Two of the Grievance Steps
- Charging the chair of the Grievance Committee the responsibility to provide a written copy of the Petition for Redress to the mediator
- Giving the Chancellor the option to request further information from the respondent if the Grievant pursues a Chancellor Review
- A tightening of the deadlines for the various submissions and responses involved in the grievance process, and
- Various editorial changes, including correcting misspellings, etc.

The committee adjourned until the next scheduled meeting of the Faculty Governance Committee on Wednesday, March 31, at 3:00PM, when the committee will complete its review of the proposed revisions to Appendix D of the ECU Faculty Manual.

Respectfully submitted:

Mark Taggart, secretary