COMMITTEE:  Faculty Governance Committee

MEETING DATE:  September 8, 2004

PERSON PRESIDING:  DeeDee Glascoff

REGULAR MEMBERS IN ATTENDANCE:  James Holloway, DeeDee Glascoff, Tinsley Yarbrough, Edson Justiniano, Patricia Anderson, and Bob Morrison

EX-OFFICIO MEMBERS IN ATTENDANCE:  Paul Zigas, Lisa Sutton, and Catherine Rigsby

OTHERS IN ATTENDANCE:  Lori Lee

ACTIONS OF MEETING

Agenda Item:  Election of Officers

Action Taken:  Dee Dee Glascoff was elected as chair of the committee; Edson Justiniano was elected as Vice-Chair, and Patricia Anderson was elected as Secretary for Fall 2004; James Holloway was elected as Secretary for Spring 2005.

Agenda Item:  Review of business for 2004-2005

Discussion:  The group reviewed the items in business carried over from 2003-2004. They prioritized the items to include addressing Appendix D concerns at the next meeting and discussed the process for additional work to be added to the committee’s agenda for the academic year. They discussed concerns about appellate hearings, a list of concerns from hearing committees, and discussed the timelines used for these hearings. Chair of the Faculty Rigsby discussed her request of Appellate and Hearing Committees to prepare a flowchart of timelines required for each Appellate and Hearing Committee. The group discussed the plan to have our meetings last until 4:30 each meeting date; they acknowledged the possibility of needing to schedule an additional meeting each month.

Agenda Item:  Attachment #11, Hearing Committee Concerns

Discussion:  The group discussed the list of items contained in this document and discussed possible ways to answer each concern. The discussion will be continued into the next meeting, when the chair of the committee plans to invite a member of the Hearing Committee to attend to discuss these concerns. In response to a concern about the mandate for hearings to possibly be held during summer breaks, the group discussed adding a statement that no hearings would be held at times when students and faculty are not in classes. The group further questioned the definition of working days, all concerns to be discussed at the next meeting.

NEXT MEETING:  October 13, 2004, 3:00 p.m.

ITEMS TO BE DISCUSSED

Attachment #11, Concerns from Hearing Committee

Appendix D revisions, with plans for hearings following the meeting.