COMMITTEE: Faculty Governance

MEETING DATE: March 1, 2006, 3:00 p.m. to 4:30 p.m.

PERSON PRESIDING: Puri Martinez

REGULAR MEMBERS IN ATTENDANCE: John Cope, Edson Justiniano, Puri Martinez, Bob Morrison, Mark Taggart, and Tinsley Yarbrough

EX-OFFICIO MEMBERS IN ATTENDANCE: Catherine Rigsby and Paul Zigas

OTHERS IN ATTENDANCE: Lori Lee, Lisa Sutton

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ACTIONS OF MEETING
Minutes of the February 15, 2006 meeting were approved.

Agenda Item: Fixed-Term-Faculty Task Force.
Discussion: Morrison made a report on the Fixed-Term Faculty Task Force meeting held on Thursday February 23, 2006.

Agenda Item: Faculty Manual Part XIII – timeline
Discussion: The committee discussed the timeline for probationary-term faculty members with prior academic service and the problem that initial 2-year contracts might present for evaluations conducted during the first year for reappointment considerations. It was noted that the length of the initial contract could be longer than 2 years.
Action Taken: No changes were made.

Agenda Item: Faculty Manual Part XII - PAD
Discussion: The Part B cumulative report format was been sent back to the committee by the Faculty Senate. A group of faculty in the Health Sciences division, including faculty from the schools of Allied Health Sciences, Medicine, and Nursing, and the Laupus Library, is working on the part B cumulative report. This will be presented to the governance committee at a later date.

Agenda Item: Appendices C and D
Discussion: The Faculty Senate adjourned at its February meeting before considering Appendices C and D. The committee considered editorial and non-editorial comments from Mellisa Nasea. Several typos and editorial changes were made to Appendixes C and D, and will be noted to the Faculty Senate. No non-editorial changes were made since these appendices are in the hands of the Faculty Senate.
Action Taken: Only editorial changes were made.

Agenda Item: Procedures for the Review of Administrative Officers at East Carolina University
Discussion: Cope suggested forming a subcommittee, with possible external expertise, to further develop the process. He suggested a 360 approach that is modeled on procedures carried out in industry. Morrison stated that the current procedures were developed by an administrative committee four years ago. But the first implementation of the procedures showed some flaws in the process. He suggested that the committee should go ahead with revising the current procedures so the university would have a formal, senate-approved, administrator evaluation process in place. There were questions about who should be included for the evaluation process. Rigsby suggest applying this to the academic side of the university. Zigas will bring a list of top administrative positions to the next meeting.
The committee continued reviewing the document as the recording secretary left at 4:30 p.m.

The meeting adjourned after 4:30 p.m.
Submitted by Bob Morrison, co-secretary.