

EAST CAROLINA UNIVERSITY
2018-2019 Faculty Governance Committee

MINUTES OF MEETING DATE: November 14, 2018.

PRESIDING: Brad Lockerbie

REGULAR MEMBERS (X IN ATTENDANCE):

Tracy Carpenter-Aeby X, Jonathan Morris X, Michael Duffy X, Brad Lockerbie X,
Derek Maher X, Jeff Popke X, Marianna Walker , David Wilson-Okamura X

EX-OFFICIO MEMBERS (X IN ATTENDANCE):

Don Chaney, Rep of the Chair of the Faculty , Jay Golden, VCREDE , Ron Mitchelson, Provost / VCAA X, Donna Roberson, Chancellor's Rep , Mark Stacy, Interim VCHS ,
John Stiller, Fac Sen Rep X

OTHERS IN ATTENDANCE: Lori Lee; Steve Serck, Attorney with the University Counsel's Office

I. Call to Order, 3:00 pm, Rawl 142

II. Minutes

The minutes of October 24, 2018 were approved.

IV. Continuing Business

A. Popke reported on unit code program coordination.

1. SAACS requires that program coordinators be faculty members with expertise in the field they oversee.
 - a. Popke proposed that we add a sentence to the outline of minimal code requirements in the Faculty Manual: "Responsibility for program coordination and curriculum oversight."
 - b. IPAR suggested more specific elaborations.
2. The committee approved Popke's minimal formulation, as covering more cases, including unforeseen configurations.
3. Stiller observed that more specific guidance is already provided in other places (e.g., guidelines for Graduate Directors), and more could be added.
4. Popke and Maher volunteered to draft comparable specifications for undergraduate degree coordinators/directors/advisors.

B. Discussion resumed of appellate committee reform in Faculty Manual, Part XII.

1. Stiller answered questions about the changes proposed.
 - a. Provision is made for the steering committee to revise the timetable as necessary.
 - b. When a single act is being grieved, but multiple respondents are named, one will represent all in the summary. If there are material differences between respondents, there probably need to be two grievances.
2. Response to queries, suggestions from VC for Legal Affairs, Donna Gooden-Payne.
 - a. Are all permutations for reappointment, tenure, promotion covered? Stiller: all permutations were covered previously, and nothing has been removed in this revision.

- b. Stiller has revised section IV, to clarify what “timely manner” means in this document.
 - c. Stiller has adopted Gooden-Payne’s suggestion of “shall” for “must” in the timetable.
 - d. Stiller will standardize hearing deadlines at 45 days. (One place had 42.)
 - e. Stiller rechecked UNC policy for conflicts on timeline, could not find any.
 - f. Stiller introduced language from law.com, modified by Serck, to clarify that “preponderance of evidence” refers to quality and credibility of evidence, not quantity.
 - g. Last year committee member Andrew Morehead suggested reducing the appellate structure’s annual report to “number of grievances.”
 - 1. Wilson-Okamura asked: is the issue labor, or something else? Stiller: there are few cases, so it’s not much work.
 - 2. Maher and Serck: when there are few grievances, privacy might be an issue, because individuals might be identifiable.
 - 3. Lee: a fuller report also shows whether the process is working.
 - 4. The committee accepted Lee’s suggestion of a five-year report, to be reviewed by the appellate steering committee. The five-year window would address privacy concerns. Stiller will draft language for approval by email.
 - h. Stiller: under this proposal, the Faculty Manual would no longer specify OED appeals for staff and students.
 - 1. Popke: does this deny staff and students *any* appeal?
 - 2. Stiller: yes, but the contraction only applies to OED cases.
 - 3. Popke will continue working with OED to develop an appeal procedure for staff and students.
 - i. Stiller reviewed new language specifying that grievances initiated before this new procedure took effect would be handled under the old procedure.
- 3. Carpenter-Aeby, Stiller, and Popke volunteered for the faculty for in December.
 - 4. Popke asked: how will this new procedure be enabled?
 - a. Stiller: a full-faculty vote is not required, and committee charges are specified in the Faculty Manual, not the Committee on Committees.
- C.** Popke observed that guidelines for composing a cumulative evaluation of candidates for tenure and promotion need to be revised so that they conform the timetable in the Faculty Manual proper.
- D.** Carpenter-Aeby volunteered to draft revisions to Faculty Manual, Part VIII, Section II, reconciling it with the 2016 PRR on conflicts of interest.

VI. Adjourned at 4:37 pm.

Respectfully submitted, David Wilson-Okamura.