

**EAST CAROLINA UNIVERSITY**  
**2018-2019 Faculty Governance Committee**

The next meeting of the 2018-2019 Faculty Governance Committee will be held on **Wednesday, September 11**, at 3:00pm in Rawl 142.

**MINUTES OF MEETING DATE:** August 29, 2018

**PRESIDING:** Jeff Popke

**REGULAR MEMBERS ( \_\_ IN ATTENDANCE):**

Tracy Carpenter-Aeby \_\_\_\_, Kylie Dotson-Blake \_\_\_\_, Michael Duffy \_\_X\_\_, Brad Lockerbie \_\_X\_\_, Derek Maher \_\_\_\_, Jeff Popke \_\_X\_\_, Marianna Walker \_\_\_\_, David Wilson-Okamura \_\_X\_\_

**EX-OFFICIO MEMBERS ( \_\_ IN ATTENDANCE):**

Don Chaney, Rep of the Chair of the Faculty \_\_X\_\_, Jay Golden, VCREDE \_\_\_\_, Ron Mitchelson, Provost / VCAA \_\_X\_\_, Donna Roberson, Chancellor's Rep \_\_\_\_, Mark Stacy, Interim VCHS \_\_\_\_, John Stiller, Fac Sen Rep \_\_X\_\_

**OTHERS IN ATTENDANCE:** Linda Ingalls for the Office of the Provost, VC for Legal Affairs Donna Gooden-Payne, Lori Lee.

**I. Call to Order, 3:00 pm, Rawl 142**

**II. Charge and Election of officers**

As chair of the faculty, Popke reviewed the committee's charge and presided over the election of committee officers: Dotson-Blake as chair, Walker as vice-chair, and Wilson-Okamura as secretary. Popke will confirm that Dotson-Blake is willing to serve as chair.

**III. Unfinished business**

**A.** With assistance from Ingalls, Popke enumerated pending issues, including some carried over from 2017-18:

1. Recommend changes to Faculty Manual (hereafter FM), Part VIII, Section I.III: Annual Evaluation, 1. Teaching (#18-32). Debate is expected on the use of student comments.
2. Advise on storage of annual reports.
  - a. Mitchelson suggestions: in the meantime, we could remind administrators that reports need to be archived.
3. Bring FM, Part VIII, Section II on conflicts of interest up to date.
4. Review FM, Part IV in reference to unit codes:
  - a. Align unit code templates with revised Part XIII requirements.
  - b. Define Program Coordinators to show qualifications and duties for SACS.
  - c. Consider department-level tenure and promotion guidelines.
    1. Should they be vetted by the Faculty Senate, as department codes are?
    2. Stiller: the existing text may be sufficient; we just need to follow it.
  - d. Draft guidelines for college constitutions.
5. Complete revision of appellate committee structure.

6. Review and comment on interim Freedom of Expression PRR from Board of Governors.
7. Review policy on sexual and gender-based harassment and other forms of personal violence.
8. Review policy on resolving allegations of discrimination.
9. Advise on post-tenure review: should the results be included in a PAD for promotion to Professor?

**B. Priorities**

1. The language on Program Coordinators is needed soon for SACS.
2. Pending advice from Gooden-Payne, the committee hopes to complete its revision of the new appellate structure, proposed last year, at its Sept. 26 meeting.
  - a. Faculty fora would then be scheduled for late October or early November.
  - b. Feedback from these fora would inform another round of revision by this committee in January.
3. Lockerbie volunteered to read the interim Freedom of Expression PRR and offer preliminary impressions.
4. Ingalls suggested, to general agreement, that members of this committee prepare for its next meeting by reviewing its upcoming tasks and choosing working groups that they would like to volunteer for.

**IV. Adjourned at 4:00 pm.**

Respectfully submitted, David Wilson-Okamura.