

EAST CAROLINA UNIVERSITY
2018-2019 Faculty Governance Committee

REVISED

MINUTES OF MEETING DATE: April 17, 2019.

PRESIDING: Brad Lockerbie

REGULAR MEMBERS (X IN ATTENDANCE):

Tracy Carpenter-Aeby X, Jonathan Morris _____, Michael Duffy X, Brad Lockerbie X,
Derek Maher _____, Jeff Popke X, Marianna Walker X, David Wilson-Okamura X

EX-OFFICIO MEMBERS (X IN ATTENDANCE):

Don Chaney, Rep of the Chair of the Faculty _____, Jay Golden, VCREDE _____, Ron Mitchelson, Provost / VCAA _____, Donna Roberson, Chancellor's Rep _____, Mark Stacy, VCHS _____,
John Stiller, Fac Sen Rep X

OTHERS IN ATTENDANCE: Lori Lee; Mary Farwell for Jay Golden; Steve Serck, Attorney with the University Counsel's Office.

I. Call to Order, 3:03 pm, Rawl 142

II. Minutes

The minutes of Mar. 27, 2019 were approved with one correction. (No meeting was held on Apr. 10, 2019.)

III. Continuing Business

A. The committee resumed discussion of the Cumulative Report section on teaching.

1. A new draft, reflecting work by Morris, Popke, and Walker, was circulated by email prior the meeting. In this draft, inclusion of student comments is at the candidate's discretion.
2. At Walker's suggestion, the committee agreed to add one sentence: "If student comments for a class are included, all comments from the original survey report for that class must be included."
3. All peer reviews are to be listed. The group agreed to specify that all peer reviews must also be included in section D.
4. Stiller asked: does the cumulative report need to list the items placed in section D?
5. The committee agreed to make the instructions for the contents of section D a notice to the candidate, rather than an item to be completed on the report: "Note: Evidence of Teaching Effectiveness shall be included in Section D, Supporting Materials, to include..."
6. Each item on the list of documents to be included will be marked Required (student and peer evaluations) or Optional (instructional materials, evidence of effectiveness).
7. Wilson-Okamura moved to recommend the changes as revised here. Carried.

B. The committee resumed discussion of the Faculty Manual's conflict of interest policy.

1. Stiller circulated a condensed version of the existing text by email prior to the meeting.

2. Serck asked whether the policy as explained in the condensed text was identical to the policy as set forth in the PRR. Popke and Stiller confirmed that it was.
3. Serck pointed out disadvantages of having two statements of the policy.
 - a. If one version changes, the other will need to be updated.
 - b. If there are discrepancies, faculty members get to choose the one that's most favorable to them.
4. Stiller responded that faculty members are in the habit of looking for guidance in the Faculty Manual. The revised text is skeletal, refers faculty members to the full PRR, and describes only the major categories of conflict, not particular cases, sanctions, or processes.
5. Popke suggested that Stiller's condensation strikes a good balance and offered some editorial changes, which Stiller incorporated.
6. Lockerbie moved approval of the text as revised. Carried.

IV. New Business

- A. Lockerbie and Popke reviewed topics of discussion for the next meeting: OED procedures, discrimination policy, and revisions to a proposed employee code of conduct.
- B. The committee is unlikely to complete discussions of these subjects this year; Popke suggested that we list topics for follow-up next year.

V. Adjourned at 4:13 pm.

Respectfully submitted, David Wilson-Okamura.

The next meeting of the 2018-2019 Faculty Governance Committee will be held on **Wednesday, April 24**, at 3:00pm in Rawl 142.