

EAST CAROLINA UNIVERSITY
2019-2020 Faculty Governance Committee

MINUTES OF MEETING DATE: August 28, 2019.

PRESIDING: Jeff Popke, Tracy Carpenter-Aeby

REGULAR MEMBERS (X IN ATTENDANCE):

Tracy Carpenter-Aeby X, Richard Baltaro ____, Jonathan Morris ____, Michael Duffy X, Brad Lockerbie X, Jay Newhard X, Jeff Popke X, Marianna Walker X, David Wilson-Okamura X

EX-OFFICIO MEMBERS (X IN ATTENDANCE):

Crystal Chambers, Rep of Faculty Senate ____, Don Chaney, Rep of the Chair of the Faculty X, Jay Golden, VCREDE ____, Ron Mitchelson, Provost / VCAA X, Mark Stacy, VCHS ____

OTHERS IN ATTENDANCE: Lori Lee; Linda Ingalls for Office of the Provost; Rachel Baker, University Program Specialist

I. Call to Order, 3:00 pm, Rawl 142

In his capacity as faculty chair, Popke reviewed the committee's charge; reminded members that subcommittee meetings are open to all and should therefore be advertised to the senate office beforehand; introduced Rachel Baker (who will assume Lori Lee's duties as faculty senate secretary when the latter retires); and conducted the election of a committee chair.

Carpenter-Aeby was elected chair and presided over the remainder of the meeting.

II. Minutes

The minutes of Apr. 17, 2019 were approved.

III. New and Continuing Business

A. Popke, in his capacity as regular member, was elected vice-chair; and Wilson-Okamura was elected secretary.

B. Carpenter-Aeby invited Popke to preview expected business for the coming year.

1. Review proposal for a university code of conduct, if a new text is drafted.
2. Review policies on discrimination relating to Title IX.
3. Review OED investigation policies not related to Title IX.
4. Consider a request to change gendered language in administrator surveys.
5. Discuss whether annual evaluation forms should require senate approval. Is there a need for university-wide standards or guidelines on (for example) rating scales?
6. Review recommendations to improve student opinion surveys and review guidance on the use of these surveys.

C. At the recommendation of this committee, last year's faculty senate voted to revise the Faculty Manual rules for who can vote on unit codes. In reviewing the text of the full Manual, Ingalls noticed text elsewhere that needed to be reconciled with the new rule.

1. Chaney argued that the will of the senate was clear last year and moved the following amendments to *Faculty Manual*, Part IV, Section II as editorial:
 - a. “The Code Unit shall consider advice received and may amend its proposed code if ~~this is the will of a majority of the Code Unit’s voting Faculty~~ approved by the applicable code unit voting faculty members as defined herein (Subsection III).”
 - b. “After revision, the code shall be approved by ~~a majority of the “Code Unit Voting Faculty Members” of the unit~~ the applicable code unit voting faculty members as defined herein (Subsection III)....”
 - c. Carried.
- D. Wilson-Okamura proposed two additional items for discussion in the coming year, both related to service:
 1. How should PADs document quality of service? In the absence of a formal complaint, chair evaluations may be the only official record of service activities; these evaluations are sometimes skeletal and address quantity of activities rather than quality.
 2. Should we lift the Faculty Manual’s cap on service as a percentage of annual evaluations?

IV. Adjourned at 4:09.

The next meeting of the 2018-2019 Faculty Governance Committee will be held on **Wednesday, September 11**, at 3:00pm in Rawl 142.

Respectfully submitted, David Wilson-Okamura.