

EAST CAROLINA UNIVERSITY
2022-2023 Faculty Governance Committee

MINUTES OF MEETING DATE: Wednesday, October 26, 2022, 3-5 p.m.

ATTENDANCE

PRESIDING: David Wilson-Okamura

REGULAR MEMBERS (X_ IN ATTENDANCE):

Sandra Warren_X_, Cynthia Deale _X_, Edwin Gomez _X_, Anne Ticknor _X_, Mark Bowler__X_, Susie Harris __X_ Purificación Martínez_X_,

EX-OFFICIO MEMBERS (_X_ IN ATTENDANCE) (with vote):

Crystal Chambers___, Wendy Sergeant_X__, Mary Farwell___, Fan-chin Kung_X_, Mark Hand_X_

Guests in attendance: Linda Ingalls, Rachel Baker

Call to Order, 3:00 pm

NOTE: This semester's meetings will be on Teams:

<https://facultysenate.ecu.edu/2022/09/07/2022-23-faculty-governance-committee-virtual-links/>

1. Approved the minutes of October 12, 2022.

(Note that item #3 was addressed first and then the committee dealt with #2.)

2. Address an item brought forth by Puri Martinez (Martinez): FM Part IX changes to incorporate existing interpretations and specify meeting modes for tenure and promotion (attached).
 - Puri Martinez (Martinez) indicated that the interpretation is 20-01 and everything has been incorporated into Part IX.
 - Crystal Chambers (Chambers) had a question about the term “appropriate disciplinary qualifications” and thinks we need a better term.
 - Linda Ingalls (Ingalls) had a similar comment, but noted that organizational structure varies so that the interpretation resolve the issues related to chairs and departmental administrators, and Part IX also covers the committee. Is there anyone who believes that the paragraph in Part IX precludes the organizational structure that you find at Brody and the School of Nursing. The interpretation tries to resolve the concerns about different organizational structures across the university.
 - David Wilson-Okamura (Wilson-Okamura) observed that authority over personnel issues is distributed and suggested language (Please see the faculty manual document with tracked changes for the exact wording suggested).
 - The suggested wording is as follows: This statement does not set aside Part IV’s provisions that permit faculty members with appropriate

disciplinary qualifications to decide the structure of their academic units, if their unit codes allow and the Chancellor approves.

- Pursuant to last meeting's discussion, a sentence was also added about meeting formats being in-person, virtually, or in a hybrid format.
- The committee approved the two changes in Part IX.
- Additional comments were made about other proposed revisions:
 - Martinez noted that she is working with the coordinator and sub-committee for Faculty 180 reviews about changes to Part IX.
 - Chambers had a comment about unit administrators and other items that need to be include in Part IX revisions. A unit administrator becomes a department chair or a director and in some cases the use of the term can be confusing. Clarification is needed on the definition of the unit administrator.
 - Ingalls noted that in Section 4 of Part IX we could improve upon the explanation and she would be happy to add some language.
 - Martinez noted that she thinks the language is already there in the revised document.
 - There was a discussion about the confusion between unit administrator in terms of department chairs and/or schools.
 - Chambers noted that wording is problematic and a three-year commission can review the entire document to make it appropriate, etc.
 - Ingalls noted that for the code it is the code unit administrator and for purposes of Part IX it is the unit administrator.
 - Wilson-Okamura noted that if someone has specific suggestions for how to improve the issue raised by Chambers to please bring them to the meeting and asked Chambers to send ideas to Martinez.

3. Address an item brought forth by Anne Ticknor (Ticknor):

- Ticknor noted the following: We have received a question about departments coded within the college or school level changing their names. When this happens, there can be confusion because there is not a process that requires official documentation and notification.

Please consider whether Part IV [attached] should be revised to address this issue.

Options for addressing the issue may include revising the list in Part IV.I.III, subsection 3 to add renaming a department under a code unit or adding a process for notification that would include affected units and an academic standing committee that could report out the change to Faculty Senate.

- Mark Bowler (Bowler) noted that a name change might impact another unit in terms of being similar to its name. He thinks we can add to the document, with a name change in Part IV.
- Chambers suggested adding “reorganizing or renaming” in h. in Part IV.

- Wilson-Okamura stated that a “g.” was added to indicate renaming a unit as its own item.
- Ingalls mentioned that there is a procedure in Part IV for these actions or you are going to need to differentiate between the items. She noted that it used to be within the unit code revision.
 - For example, adding a term such as Department of Anatomy wants to become Anatomy and Cell Biology, you had to go through a code revision process, which is cumbersome. However, it notifies the faculty involved.
- Gomez noted that his unit went through a name change and it was not as arduous as the process listed in Part IV.
 - However, it was still cumbersome. However, there was not a timeline for changing it system-wide. He believes that there should be a mechanism within the university to change it across the university and system. He documented everything. It was approved by the faculty senate and then received a letter that the name was changed. The documents are available, if needed.
- Bowler noted that two committees deal with these issues: the Unit Code Screening Committee or EPPC—the EPPC is best suited to negotiate the issues involved. The process is already in f of #4.
- Ingalls agrees that the process is probably a good idea, but pointed out that when a provisional code goes through EPPC, the department may not have updated their code in several years and there has to be a review to ensure the code is in compliance.
- Rachel Baker (Baker) thinks that this is an issue almost any time.
- There was a discussion about the process and everyone agreed that if a unit changes its name that its code must also be updated to ensure code compliance.
- There was a discussion about notifying affected units, the use of term “affected, and the differentiation between originating and affected units.
 - There was attention to changing wording to ensure that units do not feel encroached upon by others
 - Rachel Baker (Baker) put an impact report into the chat that provides information about the impacts—a PR Impact Report pdf. File
 - A suggestion was made to use the term “impact report” within the document to clarify this issue about units.
- Wilson-Okamura provided a review, noting that the FGC is adding and adding renaming #3 and cleaning up the ambiguity and revising #4 (please see the faculty manual document with tracked changes to see the exact changes proposed).
 - Ingalls was asked for her views on the proposed changes and she indicated that she thought the changes would work.
 - Martinez will incorporate senate-approved interpretations in the revised Part IV.
 - The document will be sent to the FGC members and then Martinez FGC will approve it once it is fully revised and agreed and then it will go to the faculty senate.

4. Other new business

No other business was brought forth to the committee.

The committee adjourned at 4:22 p.m.